



Student Preparation and Success Council Meeting Notes- September 18, 2006

Attendance:

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| ▫ Audrey Yamagata-Noji (Co-Chair) | ▫ John Heneise | ▫ Raul Rodriguez |
| ▫ Michelle Grimes-Hillman (Co-Chair) | ▫ Doug Hughey | ▫ Jim Ocampo |
| ▫ Angel Lujan | ▫ Cindy Anderson | ▫ Dyrell Foster |

Absent: Miguel Del Mundo and 2 Student Representatives

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Introductions		Informational Only
2.0	Minutes of May 1, 2006		Reviewed and Approved
3.0	Institutional Effectiveness Committee- Michelle Reporting Structure to the Senate – Michelle/Audrey	Michelle asked for a volunteer to represent Student Preparation and Success Council on the Institutional Effectiveness committee. The Council received copies of the reporting structure to the Senate which included the background, committee reporting (with a reporting chart), and the committees purpose, function statements and senate appointments. Michelle mentioned that Board of Appeals and Scholarships are added to the flow chart because there is faculty on these committees. There is still discussion about whether final decision making on recommendations and/or proposals should done at the Senate level.	Cindy Anderson agreed to be a representative. Michelle will provide Cindy and the Council with more details about this committee. The Council is to review the Senate Reporting Structure flow chart. An update about final decision making at the Senate level will be provided at a future meeting.
4.0	Open Discussion on the Council's purpose & function statement – Audrey/Michelle	The committee reviewed the Council's purpose and function statements. Audrey mentioned to possibly change/re word number three under the function statement. Audrey mentioned that the vision is to expand beyond policies and procedures and look at student success campus wide. Although there are groups researching student success, these groups are just reviewing their department's success. Doug mentioned that the Council should define what success is (i.e. grades, students feelings, graduating, etc.) in order to give a firm ground to work from. Dyrell mentioned that Miguel will be making appointments next Thursday and two students will be at the next meeting.	The Council agreed to change statement number three to: "Review research and recommend elements for student success." Also, the Student Equity Committee will be working closely with SP&S. Lucy will make the changes to the purpose/function statement and will forward to Michelle.



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5.0	Review 2005-2006 Accomplishments sent to the President Advisory Council	The Council reviewed the accomplishments.	Informational Only
6.0	Review pending issues from the prior year	<ul style="list-style-type: none"> a. Correlation study between AmLa and TOEFL – Jim mentioned that the research department will start working on this study. b. Course Repetition Board Policy/AR&P – Raul mentioned that this went to Senate and was passed last academic year. c. Priority Registration – A proposal is being completed by the registration team. d. Change of Grade Policy- Raul would like to submit a proposal and provide recommendations of a time limit when a student can request a grade change. e. A payment plan for students to pay tuition. The Council agreed to review this issue. 	<ul style="list-style-type: none"> a. Jim will update the Council at a future meeting. b. This item will be taken off the agenda. c. The proposal will be submitted at a future meeting. d. Tabled e. A proposal will be submitted at a future meeting.
7.0	Goals for 2006 - 2007	<p>The Council agreed on the various goals for the academic year 2006-2007:</p> <ul style="list-style-type: none"> • All pending issues identified in section 6. • Monitor the impact of the new graduation requirements in English and Mathematics will have on students. • Academic leave for students. • Review quantitative data to research student success on campus. • Review issues from the disproportionate impact study. 	Since the list was not finalized, Council agreed to give members the opportunity to add to the list at the next meeting.
7.0	<u>Reports from Committees</u> Matriculation Committee Student Equity Committee	<p>The committee will start meeting next week.</p> <p>No Information. Michelle recommended inviting Phil or Carolyn once or twice a semester to give the Council any updates and progress.</p>	<p>An update will be provided at the next meeting.</p> <p>The Council agreed with Michelle's recommendation.</p>
10.0	Next Schedule meeting: October 2, 2006 October 16, 2006		