



## Student Preparation and Success Council

### Meeting Notes- October 1, 2007

**Attendance:**

▫ Michelle Grimes-Hillman (Co-Chair)      ▫ Jim Ocampo      ▫ John Vitullo      ▫ Raul Rodriguez      ▫Dyrell Foster      ▫ Emily Woolery

**Absent:** Audrey Yamagata-Noji, Angel Lujan, Doug Hughey

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of September 17, 2007		Reviewed and Approved with changes
2.0	<u>Sharing Information –</u> Michelle	None	
3.0	Developing Goals based on Memo received from PAC SP&S Review Matriculation Committee-Jim  Review Student Equity Committee-Emily	Jim mentioned that the committee will work on their goals at their next meeting on 10/3/2007. Emily mentioned that the committee is still working on their goals.	Tabled until the next meeting on 10/15/2007
4.0	Review the Matriculation Expenditure Plan for Credit and Non Credit – Jim	Jim mentioned that fiscal services will have the expenditure plan completed by 10/15/2007.	Jim will bring the expenditure plan on 10/15/2007 for the Council to review.
5.0	Updates/Announcements: African American Success Initiative Project-Dyrell	The Council received a draft of the African American Success Initiative Project. Dyrell mentioned the following: There will be a kick off ceremony called “Rights of Passage” on October 18 <sup>th</sup> from 5-8:30 pm, Founders Hall. Dyrell encouraged the Council to inform staff and faculty.	The Council recommended that the Initiative Project be presented to Student Equity and be tied in with the Student Equity  Michelle will share this information with the faculty.
6.0	<u>Pending issues:</u>		
a.	English Placement of International Students/Redoing the study between AWE and TOEFL	Jim mentioned that there is no update.	An update will be provided at a future meeting.
b.	Administrative Procedure 5055: Enrollment Priorities– Audrey/Michelle	Michelle mentioned that the Academic Senate voted on the AP and did not pass the recommended changes because of questions and concerns the	Audrey will address Academic Senate’s concerns and submit the revised AP to the Council for their



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		Academic Senate had.	review at the next meeting on 10/15/2007.
c.	Change in Graduation Requirements in English and Mathematics – Audrey/Michelle	Audrey and Michelle confirmed that this change will be implemented by Fall '09.	The Academic Senate will write a resolution, submit it to Curriculum and Instruction, and Michelle will update the Council at the next meeting.
d.	Excessive Absence Policy – Raul/Michelle	Michelle mentioned that she is recommending that the Academic Senate create a syllabi task force. This task force would recommend standard statements for faculty to include in their syllabi.	The task force has been placed on hold. New faculty will be asked to provide their input. Michelle will provide an update at a future meeting.
e.	CSU/IGETC Transfer Degrees	Michelle mentioned that implementation will occur Fall 2009.	The Academic Senate will be developing a resolution and Michelle will bring it back for the Council to review.
	<u>New Issues for 2007-2008</u>		
a.	Minors on Campus	Michelle mentioned that a task force was developed. The following are members of the task force: Lina Soto, Chair, Terri Long, and Vicki Greco. Raul distributed the following to the Council: 1-Special Admit Program at-a-glance identifying current practice and proposed changes. 2-Special Admit packet 3-Questions and Answer Re: concurrent Enrollment, Legal Advisory 05-01 issued from California Community colleges Chancellor's Office.	Raul will work with the task force regarding his proposed changes. Michelle will provide an update in Spring 2008.
b.	Revising the BP on Probation-Angel		Tabled to the next meeting on 10/15/2007.
c.	Unvalidated Math Prerequisites-Jim	Jim informed the Council that non-math courses with a math prerequisite must be validated. The non-math courses must be validated beginning with content review by faculty. He also mentioned that math courses taught within the math department will not be affected.	The Council recommended that Jim take this issue to the Matriculation committee and ask for feedback and send Michelle a list of courses. Michelle will take this issue to Curriculum and Instruction to start discussion on how to communicate this issue with the faculty.
7.0	<u>Reports from Committees</u> ➤ Matriculation – Jim Ocampo	The committee is discussing the follow issues: 1-Preparing for the Site Visit in 2008-2009. 2-Looking at a consistent means of using multiple measures of placements of students.	Informational



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	<ul style="list-style-type: none"> <li>➤ Student Equity – Carolyn Keys</li> </ul>	3-Uniformed Statewide Assessment Issue 4-Reading Competency  The committee is discussing the following: 1-The relationship between the Student Equity Plan and the Equity for All Report 2-Having diversity workshops during flex day. 3-Basic Skills Initiative 4-Disporotional impact study in math.	The Council recommended that the Committee provide recommendations regarding various studies/reports they review (ie. disproportionate impact studies, equity for all report, etc).
8.0	<u>Next meeting : October 15, 2007</u>		