



## Student Preparation and Success Council Meeting Notes- April 21, 2008

**Attendance:**

▫Audrey Yamagata-Noji (Co-Chair)   ▫Michelle Grimes-Hillman (Co-Chair)   ▫ John Vitullo   ▫Raul Rodriguez   Lina Soto   ▫Angel Lujan   ▫ Dyrell Foster   ▫ Jim Ocampo  
▫ Emily Woolery

**Absent::** Matt Judd, Bijal Toprani

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of April 7, 2008		Reviewed and Approved.
2.0	<u>Sharing Information</u> – Michelle-	All the AP's that were forward to the Academic Senate passed.	Informational
3.0	Annual Review of college Committees memo from PAC.	The Council received the memo for their review and recommended the following: Function: Change #3 to state: To review, research and make recommendations for student success. Membership: Add the Dean of Enrollment and an additional faculty member.	The Council agreed with the recommended changes and will be forward to the Academic Senate for approval.
4.0	Planning for 2008-09-Submitting status of Council's goals to PAC	The Council has accomplished goal regarding the persistence statement to be sent campus wide.	The Council suggests recommending that persistence be considered as a college goal.
5.0	<u>Pending issues:</u>		
a.	AA Degrees/AS New Degree Requirements	Michelle mentioned that follow up will be done in March 2009 to determine if any changes to the 15 areas of emphasis are needed. There was discussion regarding the Math and Science departments meeting with counselors to discuss any concerns that may develop before the follow up in March 2009. The Council suggested that workshops/discussions should take place during the winter intersession.	Michelle mentioned that this issue was voted on and passed on April 17 <sup>th</sup> .
b.	Academic Senate Minors on Campus Task Force Report-Michelle	Lina mentioned that the members are unable to meet but are working through email to complete the report.	Lina will update the Council at the next meeting on the task force's progress.
c.	AP 5011: Admission and Concurrent Enrollment of High School and Other Young Students – Michelle	Lina mentioned that the members are unable to meet but are working through email to complete the report.	Lina will update the Council at the next meeting on the task force's progress.
d.	BP 5010: Admissions-Michelle	Lina mentioned that the members are unable to meet but are working through email to complete the report.	Lina will update the Council at the next meeting on the task force's progress.
e.	AP 5530: Student Rights and Grievances-Michelle	Michelle mentioned that the AP will be voted on by the Academic Senate on May 1 <sup>st</sup> .	John will update the Council at the next meeting.



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f.	AP 4231: Grade Changes-Michelle	Michelle mentioned that the name has been changed to "Security of Grades" and was given to Curriculum and Instruction.	John will update the Council at the next meeting.
g.	AP: 51200 Probation and AP:5105-Disqualification and Dismissal- Angel	Michelle mentioned that the AP was voted on and passed by the Academic Senate.	Informational
h.	AP 5013: Student in the Military	Michelle mentioned that the AP will be voted on by the Academic Senate on May 1 <sup>st</sup> .	John will update the Council at the next meeting.
i.	Intervention for W's and Substandard Grades-Angel	Angel mentioned that the counseling department has not had the opportunity to provided their input on the resolution	Angel will update the Council at the next meeting.
j.	Time Lapse between Courses (or course repetition) – Angel	The Council agreed to compare the language with the catalog and bring back to the next meeting.	Angel will update the Council at the next meeting.
k.	Extenuating circumstances for Repetition – Angel	The Council reviewed the resolution.	The Council approved and recommended forwarding the resolution to the Executive Academic Senate for review.
6.0	<u>New Issues:</u>		
a.	Textbook Issue-Dyrell	<p>Dyrell distributed the following handouts:</p> <ul style="list-style-type: none"> <li>-California Community College hold textbook summit to take on high cost for students by the California Community College System Office</li> <li>-Preliminary Analysis of textbook cost reduction strategies.</li> </ul> <p>Dyrell recommends that a task be created to work on this issue The following are those who would serve on the task force: 3-6 faculty, librarian, a member from the bookstore, student leaders, etc.</p>	The Council agreed with Dyrell's request, Michelle will share the request with the Executive Academic Board and provide an update at the next meeting.
b.	Cheating and "F" grades-Dyrell	Dyrell distributed a legal opinion on May Instructors Assign Incomplete or failing grades for the purpose of discouraging cheating by students-(Legal Opinion 07-12)	The Council recommended that the legal opinion be distributed to the Academic Senate and that Dyrell present this issue next academic year.
7.0	<u>Reports from Committees</u>		
	➤ Matriculation – Jim Ocampo	None	
	➤ Student Equity – Emily Woolery	None.	
8.0	<u>Next meeting : May 5, 2008</u>		