



## Student Preparation and Success Council Meeting Notes-May 4, 2009

**Attendance:**

▫ Audrey Yamagata-Noji (Co-Chair), ▫ Eric Kaljumangi (Co-Chair), ▫ Michelle Grimes-Hillman, ▫ Tom Mauch, ▫ Dyrell Foster, ▫ Lina Soto, ▫ Silver Calzada, ▫ Matt Judd ▫ Emily Woolery, ▫ Yannwen Liang, ▫ Liruo Zhong, ▫ Christian Vargas

**Absent:** Jim Ocampo, George Bradshaw, Doug Hughey

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of April 20, 2009		Approved with changes
2.0	Sharing of Information		
3.0	Annual Review of College Committees Memo from PAC	The Council received the memo and agreed to make the following change: Replace Director of Student Life with the Dean of Student Services.	The Council agreed with the change and will be sent to the Academic Senate for approval.
4.0	<u>Pending issues:</u>		
a.	AP 4228-Course Repetition-Significant Lapse of Time- Audrey	Eric mentioned that the Academic Senate will review the AP as an action item on May 14 <sup>th</sup> . Eric will update the Council.	Eric will update the Council.
b.	AP 5075 – Course Adds and Drops – Eric	Eric mentioned that the Academic Senate will review the AP as an action item on May 14 <sup>th</sup> . Eric will update the Council.	Eric mentioned that the Academic Senate will review the AP as an action item on May 14 <sup>th</sup> . Eric will update the Council.
c.	Textbook Task Force-Dyrell	Dyrell reported that the task force is still working on the final recommendations.	The Council requested an update by June 1 <sup>st</sup> .
d.	Plagiarism Software Task Force	The taskforce’s recommendations on the software will be reviewed by AMAC.	Informational
e.	Task Force on Academic Integrity and Cheating	Dyrell reported that Carolyn Keys’ the lead and the taskforce is working on policies regarding copyrights, plagiarism; electronic devices.	The Council recommended that Carolyn Keys provide a report on the taskforce’s progress.
f.	DRP Retest for Competency-	The Academic Senate will review as an action item on May 14 <sup>th</sup> .	Eric will update the Council.
g.	Special Registration Populations Plan/Proposal (TPI, etc)	The plan was reviewed and approved by AMAC. TPI can work with the division offices to control seats in apple classes only.	A memo needs to be forwarded to the Academic Senate for special registration consideration.



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5.0	New Issues:		
a.	Dyrell's Dissertation:	<p>Dyrell distributed a PowerPoint presentation titled, "Understanding the Engagement Experiences of African American Males. He made the presentation at a conference called African American Male Education Network and Development. The presentation referenced the following key points from his dissertation:</p> <ul style="list-style-type: none"> <li>-Establishing the need</li> <li>-Student Engagement</li> <li>-The Challenges</li> <li>-Findings</li> <li>-Faculty responsibilities</li> <li>-Administration Responsibilities</li> <li>-Student Services Responsibilities and recommendations</li> </ul>	Informational
b.	Adult High School Diploma Program Progress Policy – Madelyn Arballo		Tabled
c.	Student receiving C's in sequential classes		The Council agreed to have further discussion on this issue.
6.0	<u>Reports from Committees</u> Matriculation – Jim Ocampo          Student Equity – Emily Woolery	<p>1-DRP Test Results – Expiration            The Assessment and Matriculation Committee approved the recommendation of not wanting the DRP placements to expire. The Council discussed having tests with the same expiration date.</p> <p>2-AWE Request for Approval -</p> <p>Audrey mentioned that she will be meeting with the Committee to discuss connecting the Student Equity Plan with Basic Skills Plan.</p>	<p>1) The Council agreed with the Committee's recommendation and will be forwarded to Academic Senate for approval.</p> <p>2) Tabled</p>
7.0	<u>Next meeting :</u> Next meeting on May 18, 2009		