



Student Preparation and Success Council Meeting Notes-May 18, 2009

Attendance:

▫ Audrey Yamagata-Noji (Co-Chair), ▫ Eric Kaljumangi (Co-Chair), ▫ Michelle Grimes-Hillman, ▫ Jim Ocampo, ▫ Tom Mauch, ▫ George Bradshaw, ▫ Dyrell Foster, ▫ Lina Soto, ▫ Silver Calzada, ▫ Matt Judd ▫ Emily Woolery

Absent: Doug Hughey, Yannwen Liang, Liruo Zhong, Christian Vargas

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of May 4, 2009		Approved with changes
2.0	Sharing of Information Eric	The Academic Senate is requesting that the Council recommend criteria to be used to determine the approval of requests being made for special registration consideration.	The Council will work on the criteria and submit a proposal for approval next academic year.
3.0	<u>Pending issues:</u>		
a.	AP 4228-Course Repetition- Significant Lapse of Time- Audrey	The AP was reviewed and approved by the Academic Senate on May 14 th .	The AP was forwarded to AMAC for review and approval.
b.	AP 5075 – Course Adds and Drops – Eric	The AP was reviewed and approved by the Academic Senate on May 14 th .	The AP was forwarded to AMAC for review and approval.
c.	Textbook Task Force-Dyrell	Dyrell reported that the task force will meet on May 29 th to draft the taskforce's recommendations.	Dyrell will bring forward the taskforce recommendations to the Council at the next meeting.
d.	Task Force on Academic Integrity and Cheating	The taskforce is still meeting and discussing proposed policies regarding copyrights, plagiarism, and the use electronic devices in classroom.	The Council recommended the following: -Review the Legal Opinion on grading and plagiarism -Check to see if a statement consisting of standard language for faculty to put into their syllabus.
e.	DRP Placement Expiration-Eric	The Council approved the Matriculation and Assessment Committee's recommendation regarding non-expiration of the Degrees of Reading Power (DRP) reading placement test. This would eliminate the 2 year expiration for this test only.	The recommendation was forwarded to the Academic Senate for review and approval.
f.	Equity for All Report - Audrey	The Council received copies of the recommendations and "A Call to Action" drafted by the Student Equity Committee. The Council discussed and made a few changes to the "Call to Action". 1) to combine number 1 and 2, and 2) include a statement about a training component. The Council discussed encouraging the Student Equity Committee to incorporate the "Call to Action" statement in the Equity Plan.	Audrey will make the recommended changes and Silver will draft a memo to the Student Equity Committee for the Council to review at the next meeting.



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5.0	New Issues:		
a.	AWE Report – Jim	The Council received copies of the Disproportionate Impact Study of Assessment of Written English (AWE).	Informational
b.	DRP Retest for Competency	<p>Jim reported that the reading competency exam had not been developed when the reading competency requirement was implemented for the fall 2005 semester; therefore the reading competency requirement was postponed. The Academic Senate approved the council's recommendation to allow students to retest for competency. This would allow students who took the test prior to fall 2006 to take the DRP again to meet the competency requirement (placement in READ 100).</p> <p>The Council's recommendation was reviewed and approved by Academic Senate on May 14th.</p>	The recommendation will be forwarded to AMAC for review and approval.
c.	Adult High School Diploma Program Progress Policy – Madelyn Arballo and Lisa Nguyen	The Council received copies of a proposed policy submitted by the Adult High School Program. This policy focused on the disruptive students that do not have any requirements for their progress to achieve their goals.	The Council recommended for the Adult High School Program to increase the number of credits per semester they are requiring students to earn, to draft the plan into an Administrative Procedures format and bring back to the Council next academic year.
d.	Title V Probation Report		Tabled
e.	Student receiving C's in sequential classes		The Council agreed to have further discussion on this issue next academic year.
6.0	<u>Reports from Committees</u> Matriculation – Jim Ocampo Student Equity – Emily Woolery	See New issues a-b	
7.0	<u>Next meeting :</u> Next meeting on June 1, 2009		