



Student Preparation and Success Council Meeting Notes-October 5, 2009

Attendance:

_ Audrey Yamagata-Noji (Co-Chair), _ Eric Kaljumangi (Co-Chair), _ Michelle Grimes-Hillman, _ Tom Mauch, _ George Bradshaw, _ Carolyn Keys, _ Silver Calzada, _ Doug Hughey, _ Emily Woolery, _ Matt Judd

Absent: Lina Soto, Jim Ocampo

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of September 21, 2009		Approved
2.0	Sharing of Information Eric	Eric mentioned that he surveyed all departments about what they wanted their multiple measures to be. He said there was a miscommunication on the specific multiple measures and that there was an agreement to use the "math model" but wasn't clearly defined. Silver suggested that the counseling departments be included in the process.	Eric is forwarding the results to the Assessment and Matriculation Committee for discussion.
3.0	<u>Pending issues:</u>		
a.	AP 5012 – International Students	The Council reviewed the AP and suggested to change language to include a section on International Student's status and eligibility, i.e. attending orientation and Immigration/SEVIS regulations compliance.	The Council agreed with the recommendations and Audrey will bring back the revised AP for review and approval at the next meeting.
b.	BP 5030 – Nonresident Tuition	The Council discussed looking at a drop policy for international students and non-residents who don't pay their fees and a general concern regarding students who haven't paid fees and aren't able to access the labs and library due to non payment was discussed. The Council would like to receive information on students who have not paid their fees for Fall 2009.	Audrey will request a report from Sheree Culross and the Council recommended looking at a drop policy for international and non-resident students. An update will be provided at the next meeting.
c.	Special Registration Consideration	The Council discussed the process implemented for the TPI students. It was discovered that they assumed students would be able to use add labels/codes immediately but wasn't able to until the semester started. On class search, seats showed available which was misleading. The process in place now works but there needs to be better communication with faculty and the Teacher Prep Institute.	The Council recommended including additional language to what George wrote and the Council approved lasted academic year and to bring back to the next meeting.
d.	Academic Integrity and Cheating Task Force – Carolyn	Carolyn reported that the task force is looking at WF grade, removal from or give an F in class, and creating a culture of a lack of tolerance for cheating. She mentioned that students believe that the plagiarism policy is unclear. The task force will meet again and review the legal opinion regarding faculty can't assign a failing grade based on a single suspicion	The Council recommended that Carolyn bring the legal opinion for to review at the next meeting.



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		without an appeal process.	
4.0	New Issues:		
a.	AP 4232: Credit/No Credit – Eric	Eric shared that the AP section referenced is wrong (it should be 55022) and suggested the Council discuss and determine the cut off date for allowing students to get a pass/no pass grade in a course. George mentioned that in ICCIS the cut off was 30% (to determine grade or P/NP) and that banner doesn't allow manipulation of a grading option after the census date which is at 20%.	The Council recommended that Eric bring back the AP with clarification of "P/NP" and citation of 55022. The Council will discuss whether the cut off date will be 20% or 30% at the next meeting.
b.	Title V Changes: Withdrawal (55024), Course Repetition (55040), Substandard Academic Work (55042) – Audrey		Tabled
5.0	Reports from Committees Matriculation – Jim Ocampo	- DRP Placement Expiration - English Placement of International Students/Redoing the Study between AWE and TOEFL	Tabled
	Student Equity –	Minutes from 9/14/2009	Informational
8.0	Next meeting : Next meeting on Oct 19 , 2009		