



Student Preparation and Success Council

Meeting Notes-December 7, 2009

Attendance:

_ Eric Kaljumagi, _ Michelle Grimes-Hillman, _ Tom Mauch, _ George Bradshaw, _ Jim Ocampo, _, Carolyn Keys, _ Emily Woolery, _ Lina Soto, _, Cindy Xiao, _ Crystal Huang

Absent: Audrey Yamagata-Noji, Matt Judd, Silver Calzada, Doug Hughey, Rene Kouassi,

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of November 19, 2009		Approved
2.0	Sharing of Information Eric	AP- 5012: International Students – Reviewed and approved by AMAC. AP-4232: Pass/No Pass Grading – Reviewed and approved by the Senate and forwarded to AMAC for review.	Informational
3.0	<u>Updates on Previously Discussed Issues:</u>		
a.	Special Registration Consideration	The Academic Senate will review at full agenda on March 4th.	Eric will update the Council at a future meeting.
b.	Multiple Measure Process	Jim and Eric did meet and clarified what is currently taking place in each department.	The Matriculation and Assessment Committee will discuss this issue on 12/19/2009 and Jim will update the Council at a future meeting.
c.	Catalog Rights & Continuous Enrollment Resolution	The Council discussed using “academic year or “calendar year” and define “continuous enrollment”.	The Council recommended using “academic year”, and amending the AP on Catalog rights. Eric volunteered to bring a draft to the next meeting.
d.	Proposal to Use Assessment Instruments for Admitting International Students	Eric reported that the proposal was approved by the Executive Board of the Academic Senate and will be on the full Senate agenda 3/4/2010.	Eric will update the Council a future meeting.
4.0	<u>Pending Issues:</u>		
a.	Early Assessment Program (EAP)	The Council reviewed the information on piloting an Early Assessment Program at the college. Jim reported that the Math department had concerns of this program and wasn't going to support piloting the EAP at Mt. SAC.	The Council didn't approved piloting the EAP and recommended that the program's data be compared to Mt. SAC's to determine if the EAP could be piloted in the future.



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b.	Honor Program Academic Honesty Policy	The Council reviewed the proposed policy drafted and recommended by the faculty members of the Honors Advisory Board.	The Council suggested that the faculty members of the Honors Advisory Board re-write the policy and reference the AP on student conduct and clearly identify Student Life Department's role. Eric will bring the policy back on March 1, 2010.
c.	Strategic Objectives for College Goals #6 and 12	<p>The Council reviewed the following objectives:</p> <p><u>College Goal 6:</u> <i>The College will provide opportunities for increased diversity and equity for all across campus.</i></p> <p><u>Strategic Objectives:</u> 1) By June 2010, the Student Equity Committee will provide an informational presentation to increase campus awareness about the barriers and effective strategies to assist AB 540 students in completing their educational goals. 2) By June 2010, the Student Equity Committee will present the Equity for all Report to the English and math Departments to discuss the findings and implications on student success.</p> <p><u>College Goal 12:</u> <i>The College will engage students in activities and programs designed to increase their term-to-term enrollment (i.e. persistence).</i></p> <p><u>Strategic Objectives:</u> 1) Use data reports from CLASS project to make specific recommendations regarding improved persistence. 2) Student preparation and Success Council will research and evaluate current campus efforts to address persistence. 3) Student Preparation and Success Council will develop a strategic plan to connect students with campus resources and support services.</p>	The Council approved the strategic objectives and they will be forwarded to Barbara McNiece-Stallard in Research & Institutional Effectiveness.



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d.	Grade Grievance Process (communication and dissemination) per Academic Senate recommendations.	Michelle reported that this issue is still in a discussion and review process.	Michelle will update the Council at a future meeting.
e.	Discuss recommendations to increase the number of counselors and librarians (student support issues) per Academic Senate recommendation.	Michelle reported that this issue is still being discussed.	Michelle will update the Council at a future meeting.
f.	Discuss the value and recommendations of +/- grading per Academic Senate recommendation		Tabled
5.0	<u>New Issues</u>		
a.	Grade Point Average Calculation Resolution		Tabled
b.	New AP on AP		Tabled
6.0	<u>Reports from Committees</u> Matriculation – Jim Ocampo Student Equity –		No reports
7.0	<u>Next meeting :</u> Next meeting on March 1, 2010		