



## Student Preparation and Success Council Meeting Notes-March 7, 2011

**Attendance:**

\_Audrey Yamagata-Noji, Liesel Reinhart, \_Eric Kaljumagi, \_Tom Mauch, \_Jim Ocampo, \_ George Bradshaw, \_Matt Judd, \_Susan Wright, \_ Carolyn Keys

**Guest:** Juan Carlos Astorga, Student Equity, Co-Chair, Phil Maynard, Student Equity, Co-Chair

**Absent:** Kristina Allende, Jary Tsuei, Marvin Thompson, Silver Calzada, Doug Hughey, Jaejin Eum

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Outcome</u>
1.0	Minutes of December 6, 2010		Approved
2.0	Sharing of Information Liesel	<ul style="list-style-type: none"> <li>• New BP- Student Success – forwarded to Academic Senate for approval</li> <li>• Multiple Measures Survey-Reviewed and approved by AMAC.</li> </ul>	Informational
3.0	<b><u>New Issues</u></b>		
a.	BP 4270-Use of General Education Courses Completed at Other Accredited Institutions – Liesel/Eric	The BP was reviewed at AMAC to align BP with newly approved AP4270-Use of General Education Courses Completed at Other Accredited Institutions. The Council discussed how staff will apply these procedures and if the Title V, ROP, and Adult Education reference sections is correct.	The Council recommended Liesel to confirm Title V, ROP, and Adult Education reference sections before forwarding to the Academic Senate Executive Board. Also, Audrey, Tom and George will develop an advisory grid to guide the implementation of the revised BP 4270 and AP 4270 and bring to a future meeting for review.
4.0	<b><u>Ongoing Issues</u></b>		
a.	Mt. SAC Student Success Conference – Audrey/Liesel	The Council received a draft summary report that highlighted the outcomes and recommendations of the Conference.	The Council agreed to review the summary report and provide any input at the next meeting on March 21 <sup>st</sup> . The summary report will be forwarded to the Basic Skills committee for their input.
b.	Textbook Task Force-Tom	The Council received the task force’s draft of recommended Mt. SAC Textbook Adoption guidelines, “Recommendations to Reduce Textbook Costs to Promote Student Access and Success” from the Chancellors Office, and an article titled: “UTA: What’s It All About?”	The Council recommended tabling this issue to the next meeting and inviting Dyrell Foster to provide an update.
5.0	<b><u>Presentations</u></b>		
a.	CIRP Report 2009 and 20 Supplemental Questions – Maria/Nancy	<p>Maria Tsai and Nancy Aguirre presented the results and recommendations of the report. The following was reported:</p> <ul style="list-style-type: none"> <li>-In 2009, the survey was done online in collaboration with the Assessment Center.</li> <li>-One of the limitations of the survey are that the findings are based on only those being surveyed and not campus wide.</li> <li>-The survey will be conducted in the Fall 2011</li> </ul>	The Council recommended that the findings be forwarded to the workgroups formed from the Student Success Conference. Eric and Liesel will review the questions and provide recommendations at a future meeting for the Council to review and approve.



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		The Council reviewed the 20 supplemental questions and agreed that the questions should be reviewed for any recommended changes.	
6.0	<b>Updates/Discussion</b>		
a.	2010-2011 – Goals-Audrey/Liesel	The Council discussed and approved the goals for the year: 1) Receive and review the Counseling Intervention Plan for students who repeat courses(s) in which unsatisfactory grades or withdrawals were previously recorded. 2) Receive and review Textbook Adoption Guidelines from the Textbook Task Force and forward them to the Academic Senate. 3) Receive recommendations from the Academic Integrity Task Force related students' academic integrity. 4) Approve the Multiple Measures Survey for the following departments: English, AmLa, LERN, Chemistry, and Reading. 5) Review and make recommendations regarding campus student success efforts, including persistence.	The Council approved to forward the 2010-11 goals to the Academic Senate Executive Board for review. An update will be provided at the next meeting.
b.	CCSSE: Engagement Analysis	The Council received the CCSSE: Student Services Expansion report by Daniel Lamoree to review. This report serves as a detailed expansion to the student services section within the document, "Student Engagement: Longitudinal Analysis."	The Council recommended that that a working group be formed to review the data and submit input/recommendations at a future meeting. The group consists of Audrey, Liesel, George, and Eric.
c.	Addition of Basic Skills Committee		To be discussed at the next meeting.
d.	AB 1440 Transfer Degrees – Liesel		To be discussed at the next meeting.
6.0	<b>Reports from Committees</b> Matriculation – Jim Ocampo  Student Equity –	No meeting was held.  No meeting was held.	A report will be given at the next meeting on March 21 <sup>st</sup> .  The Council recommended that an update be provided regarding the Diversity Summit at the next meeting on March 21 <sup>st</sup> .
7.0	<b>Next meeting :</b> <b>Next meeting on March 21, 2011</b>		