



Student Preparation and Success Council Meeting Notes-May 2, 2011

Attendance:

▣ Audrey Yamagata-Noji, ▣ Liesel Reinhart, ▣ Eric Kaljumagi, ▣ George Bradshaw, ▣ Tom Mauch, ▣ Carolyn Keys, ▣ Jim Ocampo, ▣ Silver Calzada, ▣ Elisa Marin, ▣ Gustavo Sanchez,

Guest: Juan Carlos Astorga, Student Equity, Co-Chair,

Absent: Matt Judd, Susan Wright, Doug Hughey, Stephanie Sitacarini, Kristina Allende

Item	Agenda Topic	Discussion	Outcome
1.0	Minutes of April 4, 2011		Approved with changes
2.0	Sharing of Information Audrey Liesel	Liesel reported that the following will be reviewed at the next Academic Senate meeting: -BP Student Success -Textbook Task Force Recommendations -Student Success Plan: There is consideration to doing a workshop at flex day on the Student Success Plan - AP 3720 – Use of Technology and Information Resources	Informational
3.0	Ongoing Issues		
a.	Clarification of Applicability for general Education Credit-Audrey/Tom	The Council discussed and reviewed a document compiled together by Audrey, Tom, and George. This document clarified several Administrative Procedures that were modified, created, or revised. Also, recommended catalog language was reviewed.	The Council approved the recommended catalog language and recommended the following: -Tom will share and provide an inservice to the Counseling Department. -George will forward Terri Long the new catalog language.
b.	Variance form/New AP	The Council reviewed and recommended modifications to the draft of the new AP and revised form. A section and language title: Acceptance of Coursework from non-United States Accredited College and Universities will be added to the AP. There was concern that not all division deans have access to view transcripts.	The Council agreed with the recommendations. The following will be done and an update will be provided at the next meeting. -Liesel will revise the form. -George will work on the language for international students. -George will work with the division offices to make sure all Deans have access to view transcripts on Banner.
c.	Repeat Policy Discussion	Audrey distributed the following documents to the Council. Title 5 Regulations, Guidelines related to Course Repetition and Withdrawals as of 2/9/2010, and Board of Governors of the California Community College Revisions to the Title 5 Regulations: Policies for Prerequisites,	Informational



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		Corequisites and Advisories.	
4.0	Updates/Discussion		
a.	Textbook Task Force Recommendations – Liesel		Liesel made the update in Item 1.0
5.0	Reports from Committees Matriculation – Jim Ocampo Student Equity –	<p>The Council reviewed and approved the minutes from April 13, 2011.</p> <p>Juan Carlos reported that the diversity summit will be done through Professional and Organizational Development as a workshop on May 27th from 8:00 am – 2:30 pm. The purpose is for faculty and staff to discuss innovative ways and to have a dialogue about issues of equity, diversity and inclusion on campus.</p>	<p>The Council recommended discussing the issue of allowing enrollment in course below placement level at the next meeting on May 18th.</p> <p>A report summary of the workshop will be provided to the Council on June 6th.</p>
8.0	Next meeting : Next meeting on May 16, 2011		