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Student Preparation and Success Council Meeting Notes- March 19, 2012

Attendance:

▣ Audrey Yamagata-Noji, ▣ Richard McGowan, ▣ Eric Kaljumagi, ▣ Kristina Allende, ▣ Susan Wright, ▣ George Bradshaw, ▣ Tom Mauch, ▣ Jim Ocampo, ▣ Alina Hernandez, ▣ Micol Christopher, ▣ Matt Judd, ▣ LeAnn Garrett, ▣ Glenda Bro, ▣ Edgar Soto

Absent: Linda Diaz, Alex Mendoza, David Castanenda

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Recommendations</u>
1.0	Review Agenda & Minutes from March 5, 2012 Meeting		Approved with changes
2.0	Information Sharing: Audrey: Richard		No reports
3.0	<u>Ongoing Issues:</u>		
a.	AP 4225 Course Repetition and Withdrawals -Richard	This was reviewed by the Executive Board and will go forward to the full Senate for discussion.	Richard reported that the AP is pending review and approval by the full Academic Senate.
b.	Student Success Act 2012/SB 1456	The Council reviewed SB 1456. There are 3 main aspects: Fees/BOG Fee Waivers; Matriculation; Reporting/Accountability. George explained the application of Degree Works as a tool to enable our compliance with requiring students to have education plans and to monitor students' progress toward goal completion. A lot of what is in this bill is aligned with how we are currently implementing Matriculation. Council members discussed enrollment priorities – which is in another work group – first time students versus continuing students in good standing. Several suggestions were presented, including providing students who pass basic skills classes to have priority to enroll in the next, sequenced basic skills level.	Audrey will share the update from the statewide Enrollment Priorities Work Group at a future meeting.



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		Eric said that a Senate Resolution is being developed to allow priority into particular courses leading into declared programs.	
c.	AP & BPs on Captioning- Grace Hanson	<p>At the prior meeting, the Council requested the strike-out/modification copy to AP 5140. Because strike-outs/modifications to BP 5140 were not sent to the Council meeting, Eric reviewed them minor changes. Suggestion to strike the word "Typically" – fourth line from the bottom on the first page. On page 2, #4, after "every enrolled term" – should be a comma not a semi-colon.</p> <p>The following was discussed:</p> <ul style="list-style-type: none"> • Micol questioned AP 3450 –Access to captioned material in the classroom – it first says faculty members "will" include ... and in another paragraph it says "If a professor "chooses not to" include..." • LeAnn mentioned an incongruence in language – between AP 3450 and AP 5140 regarding "Verification" -- "Professors are not permitted to offer accommodations without authorization from DSPS or the ADA 504 Compliance Officer" with turning captions on for entire class. If an accommodation is given improperly, this could leave the faculty member exposed legally. So, how can we allow in one AP the ability for "Student desiring/requiring captioning or subtitles, may ask the professor in advance to turn on the captioning" (AP 3450) and in another (AP 5140) states that "professors are not permitted to offer accommodations without authorization..." • Eric said that the College was asked for a legal opinion, but it was declined in favor of seeking compromise language. 	<p>The Council approved, by consensus, to amend the following AP's :</p> <p>AP 3450: to replace will with should and move "Access to Captioned Materials in the Classroom" from AP 3450 to AP 5142.</p> <p>The following AP will be modified and brought back for further discussion at the next meeting:</p> <ul style="list-style-type: none"> • New AP 5142 – Students with Disabilities - Accessibility of Audiovisual Instructional Material: Captioning <p>The Council approved, by consensus, to approve the following AP's and BP, and then forward to the Academic Senate Executive Board:</p> <ul style="list-style-type: none"> • New AP 3450- Accessibility of Audiovisual Media - Captioning • AP 5140 – Students with Disabilities – General Academic Adjustments • New AP 5141 – Students with Disabilities - Accessibility of Instructional Print Media <p>The Council approved the following BP and will be forwarded to the President Cabinet and Academic Senate.</p>



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		<ul style="list-style-type: none"> Question: Do you have to provide accommodations to someone who has not requested them? 	<ul style="list-style-type: none"> New BP 3440 – Individuals with Disabilities BP 5140 - Students with Disabilities
4.0	New Issues		
a.	AP 5075- Course Adds and Drops – Audrey	<p>President Scroggins asked the Council to review and to clarify that students are to be added in priority order from the wait list.</p> <p>Additionally, there are concerns about students being physically present to claim their spot on the wait list and that after the first class meeting, or after the start of the class.</p> <p>Alina raised concerns about Drops: “An instructor may drop a student who has not arrived within the first thirty minutes of the first class meeting.” Richard suggested, “An instructor may drop a student who has arrived after the first 30 minutes.” Intent: can not do anything after the first 30 minutes of the class. Decision: leave the language as is.</p>	<p>The Council approved the following recommendations</p> <ul style="list-style-type: none"> Renumber and make the following a new #5: “Students on wait lists will be added in the order in which they appear on the wait list, during the first class meeting only, before walk-in students.” Send a reminder to department chairs and reiteration in the faculty portal to faculty about AP 5075 – Course Adds and Drops.
b.	Honors Program Proposal - Richard	<p>Kristina explained that we are trying to align with other colleges, the number of units that students must complete in Honors to be eligible for particular transfer agreements. The recommendation is to change from 6 honors classes to 15 units of honors classes. This assists students who are transferring, especially to U.C.'s, as an honors transfer student.</p>	<p>The Council approved, by consensus, the Honors Program Proposal, and will be forward to the Academic Senate Executive Board.</p>
c.	State wide Academic Senate Adopted Resolution: - Richard/Eric 13.05 F11 Support for Student Success Courses Craig Rutan, Santiago Canyon College, Curriculum Committee	<p>The Statewide Academic Senate is recommending colleges encourage students to enroll in student success courses during their first terms in college and collaborate with the administration to ensure additional resources are allocated to provide student success courses.</p>	<p>Deferred to the next meeting on April 2, 2012</p>



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d.	State wide Academic Senate Adopted Resolution: - Richard/Eric 13.14 F11 Earned-Unit Limitations for Registration Priority Concerns Wheeler North, San Diego Miramar College, Area D	The Statewide Academic Senate is concerned with proposed changes related to enrollment priorities and urges colleges and policy-makers to ensure that students who are legitimately engaged in programs or coursework appropriate to the CCC mission are able to maintain registration priority "without undue burden."	Deferred to the next meeting on April 2, 2012
e.	CCSSE: Longitudinal Benchmark Analysis - Audrey		Tabled
5.0	Reports from Committees <input type="checkbox"/> Assessment & Matriculation – Jim Ocampo -Common Assessment, prep for placement testing, and multiple measures <input type="checkbox"/> Student Equity – Juan Carlos Astorga/Phil Maynard <input type="checkbox"/> Basic Skills – Glenda Bro		Tabled
6.0	Set Agenda for next meeting: April 16, 2012		