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**Student Preparation and Success Council – Meeting Minutes**  
**March 18, 2013**  
**9B-Student Services Center- Ragan Room**

**Members**

- |                           |                  |                    |             |                   |              |
|---------------------------|------------------|--------------------|-------------|-------------------|--------------|
| ▫ Daniel Smith (Co-Chair) | ▫ Eric Kaljumagi | ▫ Kristina Allende | ▫ Tom Mauch | ▫ George Bradshaw | ▫ Jim Ocampo |
| ▫ Glenda Bro              | ▫ Linda Diaz     | ▫ Dennis Lee       | ▫ Matt Judd |                   |              |

**Absent:** Audrey Yamagata-Noji, Micol Christopher, Alina Hernandez, Susan Wright, Jessica Zhang, Susan Wright, Karina Maureira, LeAnn Garrett, and Juan Carlos Astorga, Student Equity Co-chair

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Recommendations</u>
1.0	Review Agenda & Minutes from March 4th Meeting		Minutes approved with corrections
2.0	Information Sharing:  Daniel:		None
3.0	<b><u>Ongoing Issues:</u></b>		
a.	AP 5055 – Enrollment Priorities – Audrey/Dan	The Council discussed the proposed Categories in the AP: Category 1 – no change Category 2 – no change Category 3 – no consensus, still needs further discussion Category 4 – no consensus, still needs further discussion Category 5 & 6 – combine: The justification to combine both categories was because the members had concerns that continuing and returning student not in good academic standing received priority registration before	The Council recommended the following: To have a special meeting on March 25 <sup>th</sup> <ul style="list-style-type: none"> <li>• To discuss Category 3 &amp; 4</li> <li>• Review a draft appeal process that Tom agreed to work on with Angel Lujan</li> </ul>



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		<p>continuing and returning student with 100 or more units complete at Mt. SAC.            Category 7 – no change            Category 8 – no change</p> <p>The Council continued to discuss High School Matriculants (Connect 4) as to why they should continue to be given priority registration before a second year student.</p> <p>The following reports were distributed to the Council:            High School Outreach Report            Fall 2012 Registration Counts</p>	<ul style="list-style-type: none"> <li>Discuss setting a limit to the amount of units a student can initially register for</li> </ul>
b.	AP 5075- & AP 4225 – Dan/Eric	<p>It was reported that on March 7<sup>th</sup> the Academic Senate voted to not recommend the AP because the significantly reduced “drop without W” window was deemed harmful to students. On March 11<sup>th</sup>, AMAC referred the AP back to SP&amp;S to discuss aligning it with AP 4225 – Course Repetition and Withdrawal. Note: Academic Senate did pass AP 4225.</p> <p>The following documents were distributed to the Council:            -Response to Academic Senate regarding AP 4225            -Changes to the Drop Without a “W” policy and history of AP 4225 and AP 5075.</p>	Dan will consult with Audrey to write a justification to the Academic Senate on behalf the Student Preparation and Success Council to approve the AP.



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		The Council discussed the concern and suggested that a written justification be submitted to the Academic Senate as to why this AP should be passed and to support the 20% withdrawal deadline.	
5.0	<b><u>New Issues:</u></b>		
a.	Mt. SAC Student Success Plan	The Council received a draft of a template regarding Mt. SAC Student Success Plan – Progress Report. This draft template could be forward to the chairperson, co-chairperson, or department chair on a committee, group/and or departments that are listed under “governance” in the Mt. SAC Student Success Plan. The Council did not approve the template.	Dan will send a reminder to those that attended the overview session in November 2012 to submit their progress if any action was taken or is planned to be taken.
b.	AP 5010 – Admissions – George	George explained that the text in red is to be removed from the AP and the green text is to be inserted into the AP. There was a discussion to make changes in paragraph “Authority to Admit”.	The Council agreed to continue discussion at the next meeting.
c.	BP 5010 – Admissions – George	The Council reviewed the BP and agreed with the approved changes.	The Council agreed that once AP 5010 is approved to forward BP 5010 and AP 5010 together to the Academic Senate.
d.	AP 5011 – Admission and Concurrent Enrollment of High School and Other Young Students –George	AP 5011 was distributed to the Council for their review and discussion.	The Council agreed to review before the next meeting and be prepared to discuss at the next meeting.



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e.	Report Assessment Data – Jim	The Council received various charts and data from 2007 – 2012 on the following: <ul style="list-style-type: none"> <li>• Mt. SAC Math Placement Test</li> <li>• Assessment of Written English</li> <li>• Assessment of Written English, Math and Reading (High Schools)</li> </ul>	The Council is to review the charts and prepare for further discussion at a future meeting.
6.0	<b><u>Reports from Committees</u></b>		
a.	Assessment & Matriculation – Jim Ocampo		No reports
b.	Basic Skills – Glenda Bro		No reports
c.	Student Equity – Juan Carlos Astorga/Phil Maynard		No reports
7.0	<b><i>Set Agenda for next meeting: March 25, 2013</i></b>		