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Student Preparation and Success Council – Meeting Minutes
March 4, 2013
9B-Student Services Center- Ragan Room

Members

- | | | | | |
|-----------------------------------|---------------------------|---------------------|--------------------|-------------------|
| ▫ Audrey Yamagata-Noji (Co-Chair) | ▫ Daniel Smith (Co-Chair) | ▫ Eric Kaljumagi | ▫ Kristina Allende | ▫ Tom Mauch |
| ▫ George Bradshaw | ▫ Jim Ocampo | ▫ Micol Christopher | ▫ Glenda Bro | ▫ Alina Hernandez |
| ▫ Linda Diaz | | | | |

Absent: Matt Judd, Jessica Zhang, Susan Wright, Karina Maureira, Dennis Lee, LeAnn Garrett

Guests: Barbara McNeice-Stallard, REI, Dr. Annel Medina, REI, Dr. Maria Tsai, REI, & Juan Carlos Astorga, Student Equity Co-chair

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Recommendations</u>
1.0	Review Agenda & Minutes from Dec 3 rd Meeting	The following are corrections: <ul style="list-style-type: none"> • Add Silver Calzada as a guest. • 3b. spell out P.C. President's Cabinet.... • 3c. change project to proposal & LCOMM change to LCOM 	Minutes approved with corrections
2.0	Information Sharing: Audrey: Daniel:	Daniel shared that he attended the Accreditation Conference and Barbara Beno from ACCJC was there for Q&A.	Informational
3.0	Graduate Survey Report: Classes 2008-2012 – Barbara McNeice-Stallard, Maria Tsai, and Annel Medina	The Mt. San Antonio College Graduate Survey Report – 2008 – 2012 prepared by research and Institutional Effectiveness. Annel Medina presented the following highlights of the survey results with the Council: <ul style="list-style-type: none"> • Demographic Characteristics of Survey 	Alina and Audrey will review the graduate survey; They will provide the Council recommended revisions to the graduate



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		<p>Respondents</p> <ul style="list-style-type: none"> • Survey Respondents' Experience at Mt. San Antonio College • Survey Respondents' Perception of Mt. San Antonio College • Survey Respondents' Open-Ended Responses and Recommendations. <p>This survey was conducted to collect opinions from graduating students on their experiences at Mt. San Antonio College. Annel reported that, "The total number of survey questionnaires collected for all classes (combined years) was 3,627.</p> <p>The following interesting facts were shared:</p> <ul style="list-style-type: none"> • The main age of respondents was between 21-25 • The largest ethnic groups are Hispanic/Latino, Asian Pacific Islander/Filipino, and White • The top five challenges/obstacles named by respondents were work schedule, financial burden, enrolling in required classes, setting education goal, and work load. • The typical prospective graduate who took the survey was: female, Hispanic, 25 or younger, 	<p>survey at a future meeting.</p>



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		<p>receiving an Associate of Arts degree, working after graduation, planning to transfer to four-year university, happy with their overall experience, and satisfied with the student services that were provided.</p> <p>On page 18 – Figure 19 – Student Rating of Overall Experience with Mt. SAC Student Services, Barbara McNeice-Stallard mentioned that REI needs to recalculate satisfied and not satisfied by double checking the accuracy of the calculations.</p> <p>In the comment sections, the report focused at 2011-12-concerns. The following were concerns expressed: parking, high demand for courses, more information about FA process, workshops re: transfer, tutoring for science classes, food campus options, campus lighting, and library.</p> <p>The Council requested that the departments listed in the comments section receive a copy of the comments made about them.</p> <p>It was suggested to change the ranking and include comments for the next survey.</p>	



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		<p>The following questions were asked:</p> <ul style="list-style-type: none"> • Is this survey similar to CCSSE? • What are similarities and differences between these reports pertaining to the student services areas. • What questions need to be changed or added? <p>Future concerns about this survey is when students are automatically awarded a degree</p> <p>The Council also discussed the Alumni Survey. It was reported that the structure of the survey is to be done 6 months to 1 year after graduation. This survey focuses on employment more than the likes and dislikes about Mt. SAC.</p>	
4.0	Ongoing Issues:		
a.	AP 5055 – Enrollment Priorities – Audrey/Dan	<p>The Council received the following information that the workgroup reviewed and worked on during the winter intercession:</p> <ul style="list-style-type: none"> • The workgroup’s AP 5055 Discussion summary notes from meeting on 1/25/2013 • Audrey’s summary of Title 5 58108 – Enrollment Priorities • Scenarios of student of a 100 units or more 	<p>Audrey recommended that the following reports be reviewed by the Council at the next meeting:</p> <ul style="list-style-type: none"> • High School Outreach Outcomes Fall 2012 • Fall 2012 Registration Counts by Category



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		<ul style="list-style-type: none"> • Title 5 and Education Code on Priority Enrollment <p>The Council discussed the following from the summary notes:</p> <ul style="list-style-type: none"> • High School Matriculants (Connect 4) - Eric asked: What good does it serve for high school matriculants to get priority registration? Is there any success? <p>Audrey mentioned that there is success and they just currently received data/research report from REI on Connect that have been shared with our feeder school's superintendents. There was discussion on why students that go through Connect 4 should continue to be given priority registration before a second year student.</p> <ul style="list-style-type: none"> • Clarification regarding the definition of the Non-Credit student population and whether this population should be considered for enrollment priority. Susan Wright was tasked to provide criteria to define the Continuing Education/Non Credit students who should be eligible for specialized enrollment priority for credit classes. • Veterans/Military Service- Clarified the veteran's to receive priority registration. 	<p>Susan Wright will provide criteria to define the Continuing Education/Non Credit students who should be eligible for specialized enrollment priority for credit classes.</p>



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b.	AP 4290 – Academic Honesty – Dan	<p>Dan reported the following:</p> <ul style="list-style-type: none"> • Eric, Dan, Carolyn, and Matt Judd met to discuss the revision of the existing 4290. • The blue text is revisions from the 1st draft. • The last page includes the proposed catalog change. The Senate accepted the recommendations from the task force however do not approve the catalog language. <p>The Council discussed the following:</p> <ul style="list-style-type: none"> • Alina asked for clarification on: “Collaborative learning, unless specifically allowed by the professor.” The Council discussed that using “collaborative learning” as a form of cheating is unclear in the sentence. Jim suggested that the language be changed to “Submitting collectively developed work as your own, unless specifically allowed by the professor” 	<p>The Council agreed to the following:</p> <ul style="list-style-type: none"> • Approved the recommended changes and forward to the Academic Senate Executive Board. • Submit the recommended catalog language. • Ask that Academic Senate recommend ways to notify faculty of the catalog changes.
5.0	<u>New Issues:</u>		
a.	Mt. SAC Student Success Plan and Student Success Conference II	<p>The following was reported:</p> <ul style="list-style-type: none"> • Student Success Conference II is scheduled to take place on Friday, May 10, 2013 in Founders Hall. There will be more details shared at a future meeting. • Department/Areas identified in the Mt. SAC Student 	<p>A template will be created and forward to the chairperson, co-chairperson, or department chair on a committee,</p>



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		Success Plan are to report back to the Council by April 8, 2013 on their progress.	group/and or departments that are listed under “governance” in the Mt. SAC Student Success Plan.
b.	AP 5010 – Admissions – George		Tabled
c.	BP 5010 – Admissions – George		Tabled
d.	AP 5011 – Admission and Concurrent Enrollment of High School and Other Young Students –George		Tabled
e.	CCSSE: Engagement Analysis – Audrey	Discussed in Section 3.0	
f.	2011 Freshman Survey - Audrey	Discussed in Section 3.0	
6.0	<u>Reports from Committees</u>		
a.	Assessment & Matriculation – Jim Ocampo		Tabled
b.	Basic Skills – Glenda Bro		Tabled
c.	Student Equity – Juan Carlos Astorga/Phil Maynard		Tabled
7.0	<i>Set Agenda for next meeting: March 18, 2013</i>		