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Student Preparation and Success Council – Meeting Minutes
October 7, 2013
9B-Student Services Center- Ragan Room

Members

<u>X</u> Audrey Yamagata-Noji (Co-Chair)	<u>X</u> Daniel Smith (Co-Chair)	<u>X</u> Eric Kaljumagi	<u>X</u> Kristina Allende	<u>X</u> George Bradshaw
<u>X</u> Jim Ocampo	<u>X</u> LeAnn Garrett	<u>X</u> Micol Christopher	<u>X</u> Glenda Bro	<u>X</u> Alina Hernandez
<u>X</u> Linda Diaz	<u>X</u> Barbara Gonzalez	<u>X</u> May Ochoa	<u>X</u> Elisabeth King	<u>X</u> Kelsey Breland

Absent: Juan Carlos Astorga, Tom Mauch, and Matt Judd

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Recommendations</u>
1.0	Review Agenda & Minutes from September 16th Meeting	Reviewed and suggested changes	Action: To approve the minutes with suggested revisions Motion Moved by: Kristina Motion Seconded by: Eric Approved: Unanimously
2.0	Information Sharing: Audrey: <ul style="list-style-type: none"> Report: High Schools Fail to Teach What Graduates Need to Succeed in Community Colleges 	Audrey shared the report on high schools and community college preparation.	Informational
3.0	<u>Continuing Agenda Items</u>		
a.	AP 5010 – Admissions – Dan/George	Dan and George met to review these two APs. They sorted out the versions, aligned with the CCLC version, Mt. SAC's APs and practices. The changes are based on what is presently on the	The Council recommended the following: <ul style="list-style-type: none"> Dan and George revise the AP



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		<p>College’s APs for 5010 and 5011. Their goal was to follow the language Title V by adding in the definition of international students. The following issues and changes were discussed:</p> <ul style="list-style-type: none"> • Council suggested removing some items from 5010 to 5011. • LeAnn asked about residency for military spouses – George will check and determine where this information should be shown. • “All students must submit a Mt. SAC Application for Admissions” – move this to under the heading of “Admission Residency Status.” • Do we need a “Non-Resident” Status in the AP? Amend “Regularly Admitted California Residents and Non-Residents.” Eric clarified that colleges MAY admit CA non-residents. • Amend International Student Admissions ... “The following items are required from international students <i>in addition to the Mt. SAC Application for Admissions.</i>” • Heading “Admissions Requirements” with under that: Regularly Admitted Residents and Non-Residents, Provisionally Admitted, Admission to Specialized Programs, Special Admissions, International Students • Special Admissions: “the requirements and guidelines for these students are <i>referenced in AP 5011...</i>” 	<p>with the Council’s recommended edits</p> <ul style="list-style-type: none"> • Review the AP at the next meeting prior to final approval. • Re-look at AP 5012 (International Students) and reference it in AP 5010. • Review AP 5015 (Residency)



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b.	AP 5011 – Admissions and Concurrent Enrollment of High School and Other Young Students - George	<p>Differentiating special admit for full time and part time was taken out because – there are no F/T special admit students. The following was discussed:</p> <ul style="list-style-type: none"> • Academic Eligibility: 1c “If the College denies a request for Special Admit by a pupil....” • GPA consideration shows intent to only admit high school students. • “<i>The Authority to restrict the enrollment remains the prerogative ...</i>” Eric recommended: “<i>Special Admit students shall be restricted from enrolling in any class deemed educationally inappropriate for under age (minor) children. A list of courses so restricted shall be approved by each department.</i>” These courses are coded to not allow enrollment of Special Admit students. • f. “will be assigned as referenced in AP5055.....” • g. as referenced in BP 5030 	Action: The Council voted and the AP was approved by acclamation 12-0.
c.	PowerPoint Presentation: Implementation of the Student Success Act - Audrey	Tabled	Present at the next meeting with MIS Data Element Hand-out
d.	Student Success Score Card - Audrey	Audrey reviewed the Score Card data that is available on the Chancellor’s Office website.	Informational
e.	Mt. SAC Student Success Plan – Audrey & Dan	In late November, there will be a joint meeting to link the Ed Master Plan with the Student Success Plan.	Informational
f.	CIRP Survey	The questions were distributed and reviewed by the Council. The members were encouraged to review the existing questions	The members will be queried electronically for suggestions.



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		and to look at possible other questions for inclusion.	
4.0	<u>Reports from Committees</u>		
a.	Assessment & Matriculation – Jim Ocampo	No time for report.	The Council is requesting written minutes.
b.	Basic Skills – Glenda Bro Minutes: 6/6/13, 9/12/13	No time for report.	Written minutes presented; not reviewed
c.	Student Equity – Juan Carlos Astorga/Phil Maynard	No time for report.	The Council is requesting written minutes.
5.0	<u>Future Agenda Items:</u>		
a.	Mt. SAC Student Success Plan & Educational Master Plan		
b.	Student Surveys: CCSSE & Graduate		
c.	Reading Requirements for Graduation		
d.	Catalog Rights for Degrees		
6.0	<i>Set Agenda for next meeting: Oct 21, 2013</i>	Begin by reviewing minutes Bring back AP 5010 Review Student Success Act Review Student Success Plan Presentation of CIRP – Maria Tsai, Research & Institutional Effectiveness	