



Student Preparation and Success Council – Meeting Minutes
April 20, 2015
9B-Student Services Center- Ragan Room

Members

<input checked="" type="checkbox"/> Audrey Yamagata-Noji (Co-Chair)	<input checked="" type="checkbox"/> Jeff Archibald (Co-Chair)	<input checked="" type="checkbox"/> Dan Smith	<input checked="" type="checkbox"/> Tom Mauch	<input checked="" type="checkbox"/> George Bradshaw
<input checked="" type="checkbox"/> Matt Judd	<input checked="" type="checkbox"/> Jim Ocampo	<input checked="" type="checkbox"/> LeAnn Garrett	<input checked="" type="checkbox"/> Glenda Bro	<input checked="" type="checkbox"/> Barbara Gonzales
<input checked="" type="checkbox"/> Linda Diaz	<input type="checkbox"/> Luisa Howell	<input checked="" type="checkbox"/> Bruce Nixon	<input checked="" type="checkbox"/> Randy Wilson	
<input checked="" type="checkbox"/> Christopher Nguyen, Student Rep	<input checked="" type="checkbox"/> Karla Sanchez, Student Rep (2:52pm)			

Guest: Carolyn Keys and Toni Rivas, Co – Chairs, Student Equity Committee; Edwin Romero, Interim Director, Student Life

<u>Item</u>	<u>Agenda Topic</u>	<u>Discussion</u>	<u>Recommendations</u>
1.0	Review Agenda & Minutes from March 2nd, meeting	March 16 th No quorum to have meeting. April 6 th Council agreed to only have a working meeting.	Action: To approve the minutes from March 2 nd with no changes Motioned moved by: Barbara Gonzales Motion Seconded by: Glenda Bro Approved: Unanimously
2.0	<u>Reports from Committees</u>		
a.	Student Equity - Carolyn Keys & Tony Rivas	Carolyn reported on her experience as a reader for Student Equity plans. She also shared that the Chancellor’s Office intends to change the Plan and that the updated plan will be due December, 2015. Tony reported on their Committee meeting with research staff to better track Student Equity goals/activities and progress. They also reflected on their desire to have a presentation during faculty flex	Information Only. No minutes to approve.



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		<p>day. Clarification about how to improve our access for disabled students was requested of research as well as information about African American females' certificate completion rate.</p>	
b.	SSSP Advisory Committee (SSSPAC)	<p>Minutes from March 11 were reviewed. Changes recommended: 8.1 should read "SP&S has approved the reinstating of the Orientation hold. 9.3 should also read "The Senate resolution for reinstating the assessment and orientations holds ..."</p> <p>Discussion about the use of Multiple Measures and the AWE. 26 questions, 6 based on Hope Theory. Of the remaining 20 questions, some pertain to math, some to AWE. The Multiple Measures Survey is used when a student's score/placement recommendation is close to advancing to another level. There is a point system established for each question. Initially, a student needed 3 points based on their responses to the multiple measures survey to be placed at the next higher level. This year, a student only needed 2 points to change English placement into English 1A or English 68; 3 points are still needed for English 67 per a vote by the English department. Assessment is attempting to get all students to take the survey to better allow all students to take advantage of multiple</p>	<p>Minutes approved with corrections as noted.</p> <p>Jim requested to return with copies of the Multiple Measures Survey, the scoring rubric, and demographics of students whose placement is impacted based on this use of the survey.</p>



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		<p>measures.</p> <p>Discussion centered on having the Multiple Measures Survey results have equal value in the placement recommendation.</p> <p>The Long Beach City College Promise model was reviewed as something we might want to study more.</p> <p>Jim explained that our level 1 math test was rejected by the Chancellor’s Office due to lack of specifications related to content validity. Jim recently re-submitted our application for approval.</p>	
c.	Basic Skills Coordinating Committee	<p>Glenda reviewed the minutes from March 12 and 26 which reviewed the midterm reports.</p> <p>The tutoring midterm report included initial data showing that students who are repeating a course they didn’t previously pass and spent at least 90 minutes in tutoring have improved pass rates on the second attempt.</p> <p>2015-16 proposals are being reviewed and will be voted on at the May 4 SP&S meeting. Glenda explained that project managers were told that if they</p>	Minutes approved for March 12 and 26.



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		<p>were funded one-time for 2014-15 out of Student Equity that they may reapply back through BSI for 2015-16.</p>	
3.0	<p><u>Council 2014-15 Goals</u></p>	<p>Purpose and function statement: Glenda reviewed her appointment with regard to representing Basic Skills – however she is unsure that this role is to represent BSCC.</p> <p>The Council’s goals for 2014-15 were reviewed.</p> <ol style="list-style-type: none"> 1. The website update goal was assigned to every committee. Remove college goal 11 and 15; add 8 and 16 2. BSCC: link to college goals—remove 10, add 5 and 14 3. SSSP: “draft and review implementation of the SSSP Plan” – add 3, 8,13 and 14; take out 2 4. Student Equity: “ review and provide input”; add 5, 6, 8 5. Board Policies and Administrative Procedures related to student preparation and success— no change – add college goal 1 <p>Purpose and Function Statement: recommend only cosmetic changes—put in the new name for the SSSPAC and Jim’s title.</p>	<p><u>Approved our 2014-15 Goals</u> with the following changes:</p> <ol style="list-style-type: none"> 3. Draft and review implementation of the new SSSP Plan by the established deadline. 4. Review and provide input to the draft and implementation of the new Student Equity Plan by the established deadline. <p><u>New goal #6:</u> 6..Review, research and make recommendations for student success. (College goals, 1, 2, 3, 4, 5, 6, 9, 12, 14)</p> <p><u>Approved Purpose and Function</u> with minor changes</p>



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4.0	<u>Updates</u>		
a.	BP 5050 – Matriculation/SSSP – Jeff/Dan	SP&S changes – language will be reinstated to allow the President to consult with the VPSS regarding SSSP implementation. Will go to Academic Senate this week for a vote and to PAC in June.	
b.	AP 5050 – Matriculation/SSSP – Jeff/Dan	Passed Academic Senate.	
c.	Early Alert Task Force Recommendations- Jeff	<p>Jeff shared recommendations from the Task Force. AMAC accepted these recommendations. 4 recommendations were made:</p> <ol style="list-style-type: none"> 1. Modify the current tutoring/counseling referrals to provide for positive reinforcement. Create a Mountie Early Alert channel on the portal making it easier for faculty to access. 2. Pilot a campuswide Early Alert Program 3. Campus-wide awareness 4. Faculty survey/FIG <p>Task Force would like to continue to work on this. They will be asked to make a presentation at the May meeting. Further clarification as to how this information is being used and how counselors are receiving referrals needs to be reviewed.</p>	The Task Force will be approached to present at an upcoming meeting.
5.0	<u>New Agenda Items</u>		
a.	AP 5520 – Student Discipline – Jeff [and Carolyn]	Carolyn incorporated LeAnn’s grammatical changes.	



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		<p>“Prior Expulsion Assessment Hearing” – strike “per AP 5010” – text -- add “per AP 5010” after “community college district.”</p> <p>Carolyn explained that the Student Conduct Administrator can be either the Director of Student Life, the Dean of Student Services, or the Vice President, Student Services. Additionally, the attorney has suggested adding an appeals process. After the recommendation from the hearing panel, if the Dean, Student Services makes a recommendation greater than the hearing panel’s recommendation, the student can appeal the decision. Additionally, the student can appeal the Dean’s decision to impose a long-term suspension</p> <p>Jurisdiction: off-campus conduct and off-campus activities. Look at adding field trips, college activities and competitions to Study Abroad language.</p> <p>Clean up “immediate suspension” that it is immediate exclusion/removal.</p> <p>Glenda will provide grammar or stylistic changes to Carolyn.</p>	



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		Jeff suggested that the Associated Students receive a copy of the recommended version of the AP. Karla expressed the desire of the students to fully participate in the discussion, to be knowledgeable, and to be able to contribute. Jeff asked the students for input to this draft.	
b.	AP 5010 – Admissions - George		
c.	SSSP Plan Update – Jim and Lucy		
d.	Student Equity Plan Update – [Carolyn]		
e.	Sexual Harassment/Violence Issues and Responsibilities – [Carolyn]		
6.0	Next meeting 5/4/2015 agenda items: Possible Action Items: <ul style="list-style-type: none"> • AP 5010- Admissions <u>Presentation</u> <ul style="list-style-type: none"> • 2014 CIRP Survey by RIE 	Mary Hoff introduced herself as a new member of SP&S.	