



Student Preparation and Success Council – Meeting Minutes
November 16, 2015
9B-Student Services Center- Ragan Room

Members

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|---|---|---|--|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji (Co-Chair) | <input checked="" type="checkbox"/> Jeff Archibald (Co-Chair) | <input checked="" type="checkbox"/> Dan Smith | <input checked="" type="checkbox"/> Tom Mauch | <input checked="" type="checkbox"/> George Bradshaw |
| <input checked="" type="checkbox"/> Matt Judd | <input checked="" type="checkbox"/> Jim Ocampo | <input checked="" type="checkbox"/> LeAnn Garrett | <input checked="" type="checkbox"/> Barbara Gonzales | <input checked="" type="checkbox"/> Irma Marin, Recorder |
| <input checked="" type="checkbox"/> Linda Diaz | <input checked="" type="checkbox"/> Luisa Howell | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Randy Wilson | |
| <input checked="" type="checkbox"/> Corey Case, Student Rep | <input type="checkbox"/> Vacant, Student Rep | <input type="checkbox"/> Vacant, Student Rep | | |

Guest: Barbara McNeice-Stallard, Director, Research & Institutional Effectiveness, Carolyn Keys, Co-Chair, Student Equity, Marty Whitford, Director, Student Health Services, Dave Wilson, Chief of Police, Public Safety, Andi Sims, Director, Student Life, James Czaja, VP, Human Resources

<u>Item</u>	<u>Agenda Topic</u>	<u>Status</u>	<u>Meeting Outcome</u>
1.0	Review Agenda & Minutes from Nov 2nd meeting.		Minutes approved unanimously
2.0	CCSSE Survey presentation- Barbara McNeice-Stallard	<p>Director of Research and Institutional Effectiveness, Barbara McNeice-Stallard reviewed the CCSSE (Community College Survey of Student Engagement).</p> <p><u>Presentation points:</u></p> <ul style="list-style-type: none"> The 18 additional, institutional survey items. Jemma Blake-Judd and Jeanne- Marie Valikovic have been appointed from Instruction to work on this. Barbara 	<ul style="list-style-type: none"> Appointed SP&S Council members Bruce, Corey, and Linda to work with Jemma and Jeanne-Marie on revising the CCSSE questions. The Council agreed to allow these members to act on the revisions as the due date is in



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		<p>Gonzales suggested questions related to student wellness.</p> <ul style="list-style-type: none"> Barbara McNeice-Stallard suggested that the Council also begin to review the CIRP survey questions which will need to be in place by May of 2016. 	December and we may not have time to review prior to the due date.
3.0	Sexual Harassment/Violence Issues and Responsibilities- Carolyn Keys, Marti Whitford, Dave Wilson, Andi Sims, James Czaja	The following individuals made a formal presentation to the Council: James Czaja (Vice President, Human Resources); Carolyn Keys (Dean, Student Services), Andi Sims (Director, Student Life), Marti Whitford (Director, Health Services), Dave Wilson (Director, Public Safety) on Title IX, VAWA, Clery Act, and topics/laws related to sexual harassment and sexual violence issues.	
4.0	<u>Reports from Committees</u>		
a.	Student Equity - Minutes: 10/26/15	Review & Accept	Consensus to accept
b.	SSSP Advisory - Minutes: 10/14/15	<p>Review & Accept</p> <p>Question related to Multiple Measures and additional research requirement.</p> <p>Question related to multiple measures and Common Assessment – Jim responded that there will be statewide multiple measures tied to Common Assessment; but we might be able to also use our own multiple measures.</p>	<p>Council members asked for continued discussions related to multiple measures.</p> <p>Jim will review with Michelle Sampat what we want her to present at an upcoming council meeting.</p> <p>Consensus to accept minutes</p>



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		Jeff reported Senate approval of change in purpose and function for SSSPAC to add Lucy's position as a committee member.	
c.	Basic Skills - Minutes: 10/22/15	Review & Accept	Consensus to accept minutes Invite Michelle Dougherty to an upcoming meeting to review progress of the BSCC
5.0	<u>Updates</u>		
a.	Student Equity 2015-16 Plan– Audrey/Carolyn	<ul style="list-style-type: none"> Audrey provided an update on the development of the plan. Review/recommendation for approval 	
6.0	<u>New Items</u>		
a.	BP 5010: Admissions	<p>George Bradshaw presented AP5010 to the committee.</p> <p><u>Discussion points:</u></p> <ul style="list-style-type: none"> AP 5010 was previously passed by the council but had not been forwarded to Academic Senate because we were waiting for the BP for 5010. The change was being recommended based on passage of new legislation that provides for students who had been expelled/committed egregious offenses at another college to be reviewed for admission. SB 186 (Jackson) was recently passed that will also affect our AP on student discipline. 	<ul style="list-style-type: none"> Motion, seconded, and carried to move AP 5010 and BP 5010 forward with changes made today to one bullet in BP 5010. Additional changes to AP 5010 and AP 5011 will be brought to a future meeting.



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		<ul style="list-style-type: none"> • The major addition to BP 5010: “The District may deny or place conditions on a student’s enrollment upon finding that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.” • Discussion on whether to hold off on forwarding this to the Senate because it has been delayed. Concern is about pending amendments regarding implementation of AB 288—Dual/Concurrent Enrollment and further changes to AP 5010/BP 5010. • Additional recommendation to amend “Highly-gifted persons whose age or class level is equal to grades K-12, but who wish to attend advanced scholastic or vocational courses on a part-time basis.” • An additional paragraph that describes “Special Admission of Highly Gifted Students” is not comprehensive per recent changes in AB 288 and can therefore remain as is. 	



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b.	AP 5040: Student Records, Directory, and Privacy Information	1 st review	
c.	AP 5071: Student Leave of Absence	1 st review	
d.	AP 5075: Course Adds and Drops	1 st review	
7.0	Next meeting: 12/7/2015 Future Agenda Items:	November 23 – 3:00 pm Student Equity Committee Meeting – review draft of the Student Equity Plan November 30 – 1:30 pm SPECIAL MEETING December 7 Agenda:	