



Student Preparation and Success Council – Minutes
May 16, 2016
9B-Student Services Center- Ragan Room

Members

Audrey Yamagata-Noji (Co-Chair)	<u>X</u> Jeff Archibald (Co-Chair)	<u>X</u> Dan Smith	<u>X</u> Tom Mauch	<u>x</u> George Bradshaw
Matt Judd	<u>X</u> Jim Ocampo	<u>X</u> LeAnn Garrett	<u>X</u> Barbara Gonzales	
<u>X</u> Linda Diaz	Luisa Howell	<u>X</u> Bruce Nixon	<u>X</u> Ana Silvia Turcios	
<u>X</u> Corey Case, Student Rep	Lucky Morales, Student Rep	<u>X</u> Rene Jimenez, Student Rep		

<u>Item</u>	<u>Agenda Topic</u>	<u>Status</u>	<u>Meeting Outcome</u>
1.0	Review Agenda & Minutes from May 2, 2016 meeting.		Unanimously approved
2.0	Basic Skills Plan and Budget	Michelle presented the budget and included clarifications from both the Pathways to Transfer and WIN Programs.	The budget was approved unanimously.
3.0	Reports from Committees		
a.	Student Equity	No April or May minutes presented for approval	
b.	SSSP Advisory - Review and accept minutes: March 23, 2016; April 14, 2016	March 23; April 14 minutes	Minutes approved unanimously
c.	Basic Skills	No March, April, May minutes presented for approval	
4.0	LGBT Task Force	Jeff presented 2 recommendations for SP&S: 1) include LGBT information in the New Student Orientation and 2) include preferred	Tom will work with counselors for information inclusion into new student



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		<p>names on rosters. For #1, Tom Mauch recommended meeting with the Counseling department's orientation committee, but didn't think it would be a problem to include a flyer with information for the in-person orientation and a slide in the online orientation. For #2, George indicated that we would have to find out if we collect students' preferred names at the time of application. If so, then we would have to have that information populated on rosters. If not, we have to find a way to collect the information. He recommended meeting with Bob Hughes to discuss the issue.</p>	<p>orientation.</p> <p>George will consult with IT regarding preferred names on class rosters.</p>
5.0	Common Assessment and Multiple Measures	<p>On CAI, Jim indicated the implementation team is meeting and is ahead of schedule. He also indicated that we cannot get any information from the campuses that are currently piloting the CAI. One thing Jim noted that may become a problem is that since the reading/writing test is both adaptive and has a writing sample, the test can take up to 3 hours. This could pose a problem in terms of how much time we are allotted in high schools to conduct assessments as well as test fatigue for students. On multiple measures, Jim presented his report, noting that more students are taking multiple measure, but 20% of those who asses are still not completing the inventory.</p>	
6.0	AP 5075	<p>The Senate Exec Board's concerns were discussed. George indicated that he didn't think the AP was a major shift in policy and that the 20% mark would not be the 3rd week but the Sunday night before the 3rd week, which is consistent with our current policy. He was going to research the documents that equate 20% of the class with Sunday of the 3rd week and report back to SP&S on 6/6.</p>	



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7.0	Council Purpose and Function	No changes were recommended to the P&F statement	Approved; no changes
8.0	Student Equity Committee Purpose and Function	The Council reviewed the proposal by the Student Equity Committee to restructure the committee membership, at the request of the Classified Senate. Specific, designated representatives for EOPS and DSPS will not be included, however classified representatives from those departments can be appointed.	Approved unanimously
9.0	AP 5012 – International Students	Student representative (Rene) brought forward a concern about the insurance required of international students. Specifically, his concern is that the insurance is expensive, there is only one option, and the process for contract bidding is not clear. Rene asked for revisions to AP 5012 to clarify the bidding process. The Council, however, advised that the AP should not contain the bidding process for insurance companies, as it contains only the requirements for international students to apply and register. Instead, it was recommended that he take his concerns to the International Students Advisory Committee and consult with the Vice President, Student Services, who may already be working on the issue.	