



# VOICES

Valuing Opinions/Opportunities & Identifying and Communicating Employee Successes

## Agenda/Group Memory for December 12, 2012

1:00 to 2:00 a.m., Founders Hall Dining Room

ATTENDANCE					
X	Maria Cetina – Human Resources	X	Naomi Abesamis – Bridge Program	X	Rondell Schroeder – IT Department
	Jill Dolan – Marketing & Public Affairs		Darma Paden – Career Placement	X	Guest – Bill Lambert – Foundation
X	Jeanne Marie Velickovic – Humanities Division		Ralph Jagodka – Business		
X	Lance Heard – Public Services	X	Carol Webster – Learning Tech		CSEA 651 (vacant)
				X	Melissa Berkley - Broadcasting - CSEA 262

ITEM	DISCUSSION	OUTCOME
Review of Minutes	The wrong minutes were sent in error.	<i>Rondell later e-mailed the correct minutes. Will ask for corrections at next meeting.</i>
New Members	New members were introduced and welcomed - Jeanne Marie Velickovic, Humanities Associate Dean & Carol Webster, Learning Technology Specialist.	
Fundraising with Foundation	The group gave a brief history and shared VOICES's propose with Bill Lambert. The main idea of the discussion was finding our target audience and how much funds VOICES will need to raise. It was suggested we reach out to retiree's, staff, faculty and our trustee's.	<i>Bill will help us find our audience and include us in an upcoming donation campaign. Rondell volunteered Jill to work with Bill.</i>
Brandy Loe, Appreciation Events	The employee discount day was a success. Brandy had about 105 discounts sold. It was suggested to have more time to look at the catalog before the next event.	<i>We will continue to have event.</i>
Video	The committee reviewed the names of people to be interviewed and the questions prior to our meeting. We briefly discuss the time line and how to proceed.	<i>It was decided Rondell will e-mail the committee with a list of names for each committee member to call and the information to use while asking the highlighted colleague to participate in the video.</i>
Old business	Campus Awards Listing will be added to our website soon. It was brought to the committees attention that Kudos Corner had some inappropriate commends that need to be removed.	<i>Waiting for paperwork to be processed from Omni training to add information to our website. Carol added that she has access to make changes on the web and volunteered to help monitor Kudos</i>

ITEM	DISCUSSION	OUTCOME
		<i>Corner. Rondell will ask Mark Fernandez about adding Carol to the account for DisQus.</i>
Other Info.	There was a question about the December Atta Bear. The recipient would be on vacation for most of December and would not be available to take a picture. Frames – Tabled for next time College Champ Award - Tabled for next time	<i>The committee decided to postpone the December Atta Bear picture until after the holiday break with no pause in the circulating bear trail.</i>
Next Meeting	January 9 @ 1-2pm – Founders Hall	

<b>ISSUE BIN (For further discussion at a later time)</b>	
	"What's What & Who's Who at Mt. SAC" publication recommendations (Rondell Schroeder)
	What do you value the most? Survey
	Creating a time capsule