

Classified Professional Development Committee

Wednesday, February 15, 2023 (via Zoom)

11:00 a.m. – 12:30 p.m.

Meeting Agenda

Attendance: Meeting called to order, 11:08 a.m.

<input type="checkbox"/> Rosa Asencio (Co-Chair: CSEA 262 President/Designee)	<input type="checkbox"/> Diana Dzib (Classified Senate Rep)	<input type="checkbox"/> George Gutierrez (CSEA 651 President/ Designee)	<input checked="" type="checkbox"/> Lizette Henderson (Special Project Manager) / <input type="checkbox"/> Lisa Rodriguez (Acting Director, POD)	<input type="checkbox"/> Vanessa Ortiz (Confidential Rep)
<input checked="" type="checkbox"/> John Lewallen (Co-Chair: Classified Senate President/Designee)	<input checked="" type="checkbox"/> Cynthia Orr (CSEA 262 FT Rep)	<input type="checkbox"/> Vacant (CSEA 262 PT Rep)	<input checked="" type="checkbox"/> Juan "Johnny" Jauregui (Co-Chair, CSEA 651 Rep)	<input checked="" type="checkbox"/> Marlene Espina (Coordinator, POD)

Guest: CPD Day Taskforce members

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> • Review Agenda (RA/JL) • Review and approve minutes (RA/JL) <ul style="list-style-type: none"> ○ 01.10.23 ○ 01.24.23 – No quorum available ○ 02.15.23 – No quorum after Keynote discussion 	<p>Agenda Review: Tabled</p> <p>Minutes Review: Tabled</p>
Old Business	<p>Updates/Follow-up:</p> <ul style="list-style-type: none"> • Action item updates – 01.10.23 (All) • PD Plan (RA) • POD Update(s) (LH/LR) • PDC Update(s) (RA/JL) • Budget <ul style="list-style-type: none"> • Review CareerWise proposal & options • CPD Day <p>CPD Day</p> <ul style="list-style-type: none"> - Keynote Speaker Update (RA/JL/JJ) 	<p>Action Items – PD Plan Approval - LR sent request for final approval so it can be moved forward to PDC. (RA) ME provided an update on behalf of RA.</p> <p>PD Plan – CSEA 262 approval</p> <p>POD Update(s) – No update.</p> <p>PDC Update(s) – No update. Will resume meetings in March</p> <p>Budget – Part of CPD Day discussion below.</p> <p>CPD Day - Justin Jones-Fosu (JJF)meeting debrief – JL provided info about the audience and keynote address and one breakout session to JJF. Fees were not discussed during the exploration meeting. JL indicated that LH will be following up with negotiation of the fees. JJF fee begins at \$10,000. Need to know what is</p>

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	<ul style="list-style-type: none"> - Taskforce Meeting (RA/JL/JJ) - Workshop Planning (RA/JL/JJ) 	<p>needed, options, expectation for the day—conduct one or two workshops; LH asked for a hard number to negotiate with; the theme was shared with JJF and need to select from JJF topics for the breakouts; JL indicated that he would do a workshop or two, need to make sure there is a positive message and tips.</p> <p>JL indicated the original discussion was for \$8,000 and knew that that the fees would fall this range; JL proposes \$8, - 10,000 and indicated that JJF is open to working with MSAC’s budgeted amount. If JJF is not affordable, the choice will have to be determined about not having a keynote and pivot to other options; currently have a backup speaker who focuses on faculty topics.</p> <p>JJ indicated that it is owed to classified and it’s important to bring on a dynamic speaker, it’s important to have a good speaker; all costs have gone up and the budget can’t sell the constituents short; work with JJF to keep costs down; work on budget for the future to have quality speakers. Classified deserves having somebody to kickoff the event. JL indicated that JJF has a book and he can sell his book while he is here to supplement earnings.</p> <p>Motion by: CO to budget \$10,000 for the keynote speaker, 2nd by JL; discussion – approved by acclamation.</p> <p>Session(s) – JJ – suggested JFF provide 2 sessions, JL agreed to with JJ’s suggestion.</p> <p>LH confirmed - Theme is not changing and will have 2 breakout sessions.</p>
<p>New Business</p>	<p>Classified Emailer (RA) PD planning for 2022-23</p> <ul style="list-style-type: none"> - CSEA 651 (JJ) - Confidential (VM) 	<p>Classified Emailer – (RA) - Tabled PD Planning for 2022-23 – Discussion - Tabled</p> <ul style="list-style-type: none"> - CSEA 651 - Confidential

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PARKING LOT:		
Meeting Adjournment	12:34 p.m.	

Next CPDC Meeting: Zoom dates have been scheduled for the remainder of the 2022-23 academic year. Meeting dates are on the 2nd & 4th Tuesday, September 2022 through June 2023, 11:00 a.m. – 12:30 p.m. July and August meeting dates are used for the CPD Day Taskforce.

Action Items: Items needing additional follow-up and person designated as the lead for presenting an update at the next scheduled meeting.

1. LH & ME to follow up with JJF and negotiate presentation fee.

New agenda items for next regularly scheduled meeting