



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

October 13, 2021

Location: 4-2440		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Kristina Allende	<input checked="" type="checkbox"/> Tamra Horton	<input checked="" type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Kelly Rivera	<input checked="" type="checkbox"/> Robert Stubbe	<input checked="" type="checkbox"/> Valerie Menna
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Lance Heard	<input type="checkbox"/> Johnny Arnedaris	
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input checked="" type="checkbox"/> John Lewallen	
<input checked="" type="checkbox"/> Jean Metter	<input checked="" type="checkbox"/> Emily Woolery	<input type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)

Guests: Tania Anders, Eera Baktiwale, Gary Nellesen, Anthony Moore, and Student Rebecca Contreras.

1. Review of September 22, 2021 Meeting Notes

Approved, with a correction to add under “Review of Annual Planning Memo” that “Final decision by Dr. Scroggins to provide approval of the Annual Planning Memo and Strategic Goals occurred after the close of the meeting”.

2. Climate Committee and Environmental Justice Committee (CCEJC) Update

Tania Anders and Eera Baktiwale reported that this committee has met since their last update:

- Climate Action Plan is about implementation at this point.
- We have started formulating focus groups to get a better perspective to further the strategies.
- Greenhouse Gas Inventory has decreased our carbon footprints due to Covid-19.
- We are evaluating our waste recycling, as well as food waste. Sodexo will assist with this.
- Composting is a possibility with a proper controlled facility.

(see BoardDocs attachment for further details.)

3. Facilities Advisor Committee (FAC) Update

Gary Nellesen reported that this committee has met since their last update:

- The Board Study Session this Saturday will focus on major capital projects.
- New contract service agreements are being reviewed.
- We are looking at universal signage for the campus (three-digit numbering system for buildings).
- We are seeking state funding for the new library.

- Overall campus lighting will be updated to LED.
- Public restrooms will be updated.
- We are looking at an architectural program for the School of Continuing Education. This will be presented at the next CMPCT meeting.

4. Information Technology Advisory Committee (ITAC) Update

Anthony Moore reported that this committee has met since their last update:

- Two new committee members are Angelic Davis and John Uy, student member.
- The Purpose and Function Statement and Committee Goals were discussed and reviewed.
- A group representing a broad range of users will be created to review an upcoming change in the management process; revisit all IT changes, updates, and patches before they are implemented.
- The laptop loaner program was a great success.
- Collaboration with Tech. Services continues with work on the High-Flex Tech. System

5. Overall Campus Equity

The following will be postponed to the next meeting.

6. BP/AP 3410 - Prohibition of Discrimination

As a negotiable HR matter, this was not eligible to be pulled by Academic Senate. It will remain active as Faculty Association reviews it.

7. Purpose and Function Statements and Committee Goals

The following will be postponed to the next meeting.

- President's Advisory Council (PAC) - Purpose and Function Statement
- President's Advisory Council (PAC) – Committee Goals and Progress Report

8. Campus Smoking Policy

The following will be postponed to the next meeting.

- Letter from Music Department

9. Log Review (Scroggins)

The following will be postponed to the next meeting.

PAC Queue (3)

- BP 2431 – CEO Selection
- AP 2712 – Conflict of Interest

- AP 3900 – Freedom of Expression (5.12.21 Workgroup [Rivera, Woolery, Stubbe, Uesugi] to review AS recommendations) (9.22.21 student representation will be added)

AS Queue (2)

- BP 4100 - Graduation Requirement for Degrees and Certificates (active)
- AP 4285 - Credit for Extra-Institutional Learning (active)

HR Queue (6)

- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)
- BP/AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)
- AP 7122 – Recruitment and Hiring – Management Employees

10.Other

FUTURE MEETINGS:

October 27, 2021

November 10, 2021

November 24, 2021