



# MT. SAN ANTONIO COLLEGE

## PRESIDENT'S ADVISORY COUNCIL

### MINUTES

January 25, 2017

#### Attendance:

<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Carol Nelson (Notes)	<input type="checkbox"/> Ruben Flores	<input type="checkbox"/> Marchelle Nairne-Proulx
<input checked="" type="checkbox"/> Ron Bean	<input checked="" type="checkbox"/> Eric Kaljumagi	<input type="checkbox"/> Jemma Blake-Judd	<input checked="" type="checkbox"/> Joan Sholars
<input type="checkbox"/> Aneca Nuyda	<input checked="" type="checkbox"/> Jean Garrett	<input checked="" type="checkbox"/> Bill Rawlings	
<input type="checkbox"/> Betty Santos	<input checked="" type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Michelle Sampat	
<input checked="" type="checkbox"/> Dan Smith	<input type="checkbox"/> Jeff Archibald	<input type="checkbox"/> Vacant (Ac. Senate)	

Guest: Abe Ali

The meeting was called to order at 3:05 p.m.

#### 1. **Review of January 11, 2017, Meeting Notes**

Approved, as written.

#### 2. **Anti-Bullying Task Force Update**

Abe Ali reported that this group has been regularly meeting. There has been a shift in direction, and they are discussing the process for dealing with bullying issues. Right now, there is no place for an employee to say they are feeling bullied, and there are no procedures for how to deal with this. They've identified that it's an issue dealing with ethical standards that may be resolved by meeting with the parties.

The Task Force has refocused its work on the Code of Ethics Policy. In it, there are lots of responsibilities between students and the Board Members, and some reference to employees. It doesn't have references that the Task Force is looking for to establish standards for all employees. They are also considering proposing a new Administrative Procedure addressing a dispute resolution process. Abe commented that there is a lot of positive direction. The recommendations to the BP and AP will be brought back to this committee when complete.

They are also looking at the whistleblower policy because some issues may involve fraud, waste, and abuse. Abe is familiar with an interactive software, Ethics Point, that colleges across the nation are using, which is a reporting mechanism for fraud, waste, and abuse. It allows for the redirecting of reported issues, which helps in properly reporting concerns and issues to the appropriate areas.

They hope to have a recommendation to PAC by Spring. It was recommended to possibly add additional union representation to the Task Force.

3. **BP and AP 3730 – Text Messaging (NEW)**

This BP and AP were presented for first reading. This BP and AP has been reviewed by Cabinet. It was recommended to change “additional” to “supplemental” in both versions. Motion, seconded, and carried. This BP and AP will be brought back to the next meeting for second reading.

4. **BP/AP Log Review**

The log was reviewed.

5. **Other**

There was discussion about staff parking.

The meeting adjourned at 3:30 p.m.

**FUTURE MEETINGS: February 8, 2017  
February 22, 2017**

**Typically, meetings are held on the second and fourth Wednesdays of each month,  
3:00-4:30 p.m., in the Administration Building, Room 2440.**