



## PIE COMMITTEE

May 1, 2023 minutes  
11:00 – 12:30 PM  
Via Zoom Meeting

**Members**

- ✓ Jennifer Hinostrroza, *Faculty Natural Sciences, Co-Chair*
- ✓ Patty Quinones, *Director, Research and Institutional Effectiveness, Co-Chair*
- Meghan Chen, *Associate Vice President, Instruction*
- Fawaz Al-Malood, *Associate Dean, Business, Instruction*
- Clarence Banks, *Director, Student Services*
- ✓ Pedro Suarez, *Assistant Director Academic Technology, IT Services*
- ✓ Christopher Jackson, *Faculty Outcomes Coordinator*
- ✓ Krupa Patel, *Instruction Business Analyst*
- ✓ Annel Medina Tagarao, *Educational Research Assessment Analyst*
- Roger Willis, *Academic Senate President*
- ✓ Lance Heard, *Associate Dean, Humanities and Social Sciences, Instruction*
- ✓ Sarah Plesetz, *Associate Dean, Technology & Health, Instruction*
- ✓ John Vitullo, *Associate Dean of Natural Science, Instruction*
- Bruce Nixon, *Technology and Health Faculty*

- Vacant, *Natural Sciences, Faculty*
- ✓ Pauline Swartz, *Library/Learning, Faculty*
- ✓ Landry Chaplot, *School of Continuing Ed, Faculty*
- Bernard Somers, *Student Services, Faculty*
- Vacant, *Student Representative*
- Alexis Carter, *Human Resources*
- Caitlin Rodriguez, *Facilities Plan and Management, CSEA 262*
- Vacant, *CSEA 651*
- ✓ Rosa Royce, *Budget Committee Liaison*
- Gary Nellesen, *Executive Director, Facilities Plan and Management*
- ✓ Brandon Yee

**Guests**

- ✓ Lianne Greenlee

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
<b>I. Welcome &amp; Introductions</b>		Welcome committee members <ul style="list-style-type: none"> <li>• Jimmy Tamayo has stepped down from membership.</li> </ul>
<b>II. Approval of Minutes: April 17, 2023</b>		April 17, 2023 minutes were approved after minor adjustments: <ul style="list-style-type: none"> <li>○ Add to meeting minutes Nuventive Demonstration discussion.</li> </ul>
<b>III. Review unit PIES?</b>	IB.9	Committee members were asked if they would be interested in discussing the completed PIE process, additional training, or review the unit PIE's?  Before Unit PIE discussion, L. Greenlee stated the Institutional Self Evaluation Report (ISER) team found inconsistencies with the following PIE process across campus: <ul style="list-style-type: none"> <li>• Internal and external factors lack impacting workflow.</li> <li>• Low connection with SLO outcome data.</li> <li>• Some Unit goals are focused on resources rather than increasing budget.</li> </ul>

		<p>The committee agreed it would be helpful to review the Purpose and Function statement, come up with Unit PIE examples, and come up with template changes.</p> <p>Patty and Jennifer will work together on providing Unit PIE examples at the next meeting.</p>
<b>IV. Review of templates: Where we are now &amp; Where we are going</b>	IB.9	<p>It was said two breakout rooms should be assigned to committee members to review the templates: "Where we are now" and "Where we are going"</p> <p>L. Greenlee stated there should be some understanding about the accreditation requirements along with a report before assigning breakout rooms.</p> <p>Breakout rooms will be assigned, and report information will be provided to committee members at the next meeting held May 15<sup>th</sup>, 2023.</p>
<b>V. Other – Nuventive Platform Upgrade</b>		<p>Committee members discussed upgrading the Nuventive platform after the Manager's PIE completion in July 2023. System upgrade will take approximately four weeks to complete.</p> <p>L. Greenlee stated there should be no problem with upgrading, all accreditation evidence was located from the current system and no other information is needed at this time.</p> <p>C. Jackson said he will get feedback from Outcomes department on the new platform update.</p> <p>K. Patel - Information Technology (IT) representative shared the following Nuventive demo link with committee members in the zoom chat.  <a href="https://vimeo.com/762649451/82dfed35c0">https://vimeo.com/762649451/82dfed35c0</a></p> <p>After viewing the demo, the committee suggested to have a Nuventive representative attend the next PIE meeting held on May 15, 2023 to discuss the upgrade in greater detail.</p> <p>Vice President, Kelly Fowler intends to review templates and will present the information to Cabinet to get feedback from other Vice Presidents.</p>

2022-23 Meetings 11:00-12:30PM 1st & 3rd Mondays  
**Fall 2022** September 19, October 3 & 17, November 7 & 21  
**Spring 2023** March 6 & 20, April 3 & 17, May 1 & 15