PIE COMMITTEE

Members

✓ Jennifer Hinostroza, *Faculty Natural Sciences*, **Co-Chair**
✓ Patty Quinones, *Director, Research and Institutional Effectiveness*, **Co-Chair**
✓ Meghan Chen, *Associate Vice President, Instruction*
✓ Fawaz Al-Malood*, Associate Dean, Business, Instruction*
✓ Thomas Mauch, *Associate VP, Student Services*
✓ Pedro Suarez, *Assistant Director Academic Technology*, *IT Services*
✓ Christopher Jackson*, Faculty Outcomes Coordinator*
✓ Krupa Patel, *Instruction Business Analyst*
✓ Annel Medina Tagarao, *Educational Research Assessment Analyst*
Roger Willis, *Academic Senate President*
✓ Lance Heard, *Associate Dean, Humanities and Social Sciences, Instruction*
✓ Sarah Plesetz, *Associate Dean, Technology & Health, Instruction*
✓ John Vitullo*, Associate Dean of Natural Science, Instruction*
✓ Bruce Nixon, *Technology and Health Faculty*

Jimmy Tamayo, *Natural Sciences, Faculty*
✓ Pauline Swartz, *Library/Learning*, *Faculty*
✓ Landry Chaplot, *School of Continuing Ed, Faculty*
Bernard Somers, *Student Services*, *Faculty*
Vacant, *Student Representative*
Alexis Carter, *Human Resources*
Vacant, *Facilities Plan and Management, CSEA 262*
Vacant*, CSEA 651*
✓ Rosa Royce*, Budget Committee Liaison*
Gary Nellesen, *Executive Director, Facilities Plan and Management*

Guests
✓ D. Miller - Fiscal Services
✓ L. Greenlee - Accreditation

	Meeting Agenda	ACCJC Standard	Outcomes
I.	**Welcome & Introductions**		• P. Quinones, and J. Hinostroza welcomed all committee members
II.	**Approval of Minutes: November 21, 2022**		• November 21, 2022 minutes were approved, as written.
III.	**Budget Committee request for list of requests not funded.**	IB.9	P Quinones was invited to attend the Budget Committee meeting. Committee members are requesting a full report of resource requests filed in Nuventive. Her question was whether Nuventive could provide a complete report on resource requests. If so, how do we proceed with presenting this report to the Budget Committee? D. Miller said she is a member of the Budget committee, the reason for the full report is that there is no clear process indicating whether resource requests have been approved or not and how frequently is this occurring at the manager, vice president, or unit level. It was stated, there is a report that can be generated by specific categories. The committee brainstormed and shared their thoughts and comments. What is the next focus for the committee? • Best way to improve the resource request PIE process • Possibly contact Nuventive for updates • There are issues with closing the loop • Add an extra field or drop down on those resource request that do not get funded. • Possibly notify departments why they did not receive funding • Revise AP 6610 to relate to the accreditation process

			• The existing PIE does allow space on how we are doing with our goals, exception of program review, certificates, and degree programs • How do we show accreditation how are we improving for students? • Division deans/managers should check in with units on priorities • Bring back annual PIE workshop and work together on what's really impactful, prove why you need these materials, and what happens if you do not have those resources
IV.	How to encourage use of data in Unit PIE	IB.5	It was explained accreditation has program review challenges. Program review measure student's achievements and PIE is used for resource allocation request function and does not align with the program objectives. There is a challenge of what is the intent of program review, how it's being used, and how is the PIE process relates those pieces together. The accreditation process should be able to: • disaggregate the data • analyze the program effectiveness • review written and recorded information • and find where there are gaps
V.	Future planning for PIEC	IB.9	No discussion due to limited time. Table to the next meeting
VI.	Update on additional PIE training	IB.7	There is a need of specific training on what does a good "Closing the loop look like." There were five committee members who have started the first training process. The first closing the loop training has been completed. The next training will be held in April 2023. They are also working on another training, references goals and resource requests. It is encouraged for managers and deans outside of the PIE committee who have already completed the training to help with examples on how to write a good goal and provide less information on resource requests. Manager, Dean feedback is helpful before the next meeting. Feedback from members: "Help get Great Closing the Loop Reports" was shared in the chat. https://app.smartsheet.com/b/form/400fbf1415ec494ebedd06340aabd6ef The website of Planning of Institutional Effectiveness (PIE) was shared on how to view manager's PIE information from previous years.
VII.	Other		No other information to discuss