

**Mt. San Antonio College**  
**Assessment and Matriculation Committee Minutes**

October 13, 2021  
 2:30-4:15 pm  
 Online via Zoom

**Committee Members:**

x	George Bradshaw (Co-chair) (Assessment)		Dianne Rowley (LERN)		Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math) (Recorder)		Ned Weidner (English)	x	Liza Becker (Associate Dean, Continuing Ed.)
x	Francisco Dorame (Dean, Counseling)	x	Jesse Lopez (Counseling)	x	Sarah Plesetz (Associate Dean, Tech & Health / Instruction Office)
x	Elizabeth Casian (AmLa)	x	Naomi Avila (Counselor, Continuing Ed.)		

**Guests:** Nico Martinez (Assessment Center), Dana Johnson (ACCESS), Angel Lujan (Counseling)

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of Minutes from September 22, 2021		Minutes were approved.
2. Updates	<ol style="list-style-type: none"> <li>1. Recommendation 56: Moved to production October 12, 2021.</li> <li>2. AMLA 1A updates were moved to production October 12, 2021. Yay!</li> <li>3. Fall 2021 AQ Survey was released this week.</li> <li>4. SPEAC: Joint Subcommittee Meeting will be held November 1, 2021, 2pm-4pm. Topic will be AB 705 Implementation.</li> <li>5. SPEAC accepted the minor simplification/clarification of the AMLA branching questions along with our September 8 minutes. David will ask Chuong to implement the changes in the AQ.</li> <li>6. Chancellor's Office has not yet sent AB 705 Implementation memo.</li> </ol>	
3. Purpose & Function Statement and Committee Goals (George, David) <ol style="list-style-type: none"> <li>a. Due November 5, but need to go through</li> </ol>	Sarah noted that one of the functions on the Committee website is different compared with the latest Purpose & Function Statement. The website needs to be updated.	David will update the Committee website with the correction Sarah noted.

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<p>SPEAC, so need to approve this meeting.</p>	<p>The membership list on the Purpose &amp; Function Statement was reviewed. Terms were updated. Research position description was updated for clarity. Position descriptions for Continuing Education and Instruction representatives were updated due to new organizational structures.</p> <p>After discussion, the committee decided to submit the following goals:</p> <ul style="list-style-type: none"> <li>• GOAL #2: Review College practices to ensure that state policies and guidelines regarding assessment and matriculation are being followed.</li> <li>• GOAL #3: Recommend refinements to the assessment and placement processes, including special populations, such as special admit students, English Language Learners, students with disabilities, and students with high school equivalencies.</li> <li>• GOAL #4: Review internal and external research related to assessment and matriculation.</li> <li>• GOAL #5: Submit research requests related to assessment and matriculation, with a focus on equity.</li> <li>• GOAL #6: Review updates regarding orientation, educational planning, counseling, and follow-up.</li> <li>• GOAL #7: Review and provide input on Chancellor’s Office forms and reports regarding assessment and matriculation.</li> <li>• GOAL #8: Review and provide feedback about College’s Student Equity Plan and other initiatives as they relate to assessment and matriculation.</li> </ul> <p>Francisco proposed the idea that the Committee should do a yearly review of the student orientations for both credit and noncredit students.</p>	<p>David will reach out to the Student Equity Committee about reviewing the Student Equity Plan.</p> <p>George will request a student rep from Associated Students.</p> <p>The Committee’s 2021-22 Purpose and Function Statement was approved unanimously.</p> <p>The Committee’s 2021-22 goals were approved unanimously.</p>
<p>4. AQ2 Reports (David)</p>	<p>David shared two reports from Maria about the AQ2:</p> <ol style="list-style-type: none"> <li>1. Placement distributions of the AQ2 from July 2020 to June 2021. <ol style="list-style-type: none"> <li>a. A question was raised about why the “See AMLA” placements for English were low.</li> </ol> </li> <li>2. Fall 2019, Fall 2020, and Fall 2021 rates of AQ2 completion for students enrolled in credit courses.</li> </ol>	<p>David will ask Maria about the low “See AMLA” placements for English.</p>

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	<ul style="list-style-type: none"> <li>a. The report showed more and more students taking credit courses have taken the AQ2.</li> <li>b. It was noted that some students do not gain eligibility for classes via the AQ2. For example, students with AP scores, bachelor's degrees, or other community college coursework. Also, students who are only getting a certificate might not need to take any math or English courses.</li> </ul>	
5. RIE Update (Maria)	Tabled.	
6. Counseling Update (Jesse, Francisco)	Tabled.	
7. READ Update (Dianne)	Tabled.	
8. AMLA Update (Elizabeth)	Tabled.	
9. English Update (Ned)	Tabled.	
10. Math Update (David)	Tabled.	
11. School of Continuing Education Update (Liza, Naomi)	Tabled.	

Next Meeting: October 27, 2021 from 2:30-4:15pm online via Zoom.