



Student Preparation and Success Council
Student Services Center, 9B – Ragan Room

October 3, 2016 – Minutes

Members

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Audrey Yamagata-Noji (Co-Chair) | <input checked="" type="checkbox"/> Martin Ramey (Co-Chair) | <input type="checkbox"/> Tom Mauch | <input checked="" type="checkbox"/> Sandra Padilla |
| <input type="checkbox"/> Jeff Archibald | <input checked="" type="checkbox"/> LeAnn Garrett | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Ana Silvia Turcios |
| <input checked="" type="checkbox"/> George Bradshaw | <input type="checkbox"/> Luisa Howell | <input type="checkbox"/> Jim Ocampo | |
| <input checked="" type="checkbox"/> Sun Ezzell | <input checked="" type="checkbox"/> Matt Judd | | |
| Student Representatives: | <input checked="" type="checkbox"/> Corey Case | <input type="checkbox"/> Maia Lopez | |

Item	Agenda Topic	Discussion	Recommendations
1.0	Review Agenda & Minutes from September 19, 2016	The Council reviewed September 19, 2016 minutes	Action to approve as presented. Unanimously approved
2.0	Committee Reports		
a.	Student Equity (5/9/16)	Minutes reviewed	Council accepted and unanimously approved minutes
b.	SSSPAC Advisory	No minutes provided to Council	Table to next meeting
c.	Basic Skills (9/8/16)	Minutes reviewed	Council accepted and unanimously approved minutes
3.0	Review and accept Purpose and Function Statement from Basic Skills Committee	Purpose and Function Statement was provided without identifying edits. Council was unable to review what changed.	Council requested the document with edits to review at the next meeting. Tabled until October 17, 2016.
4.0	New issues		
	APs and BPs in the Student Services (5000 Series handout) – Academic Senate requested review.	A handout with a listing of the APs and BPs in the 5000 series was shared. Council members noticed August 17, 2016 as the ‘Reviewed date’ printed on most of the APs and BPs. Council members questioned the same review date on the APs and BPs. LeAnn asked what is the difference	Council suggested looking at past SP&S meeting minutes to determine what APs and BPs had gone through SP&S.



Student Preparation and Success Council
 Student Services Center, 9B – Ragan Room

October 3, 2016 – Minutes

Item	Agenda Topic	Discussion	Recommendations
		<p>between the 'Review' and 'Revised' dates. Which date would Academic Senate like the Council to look at?</p> <p>Matt asked if there was a process that Academic Senate would like the Council to follow and what prompted the review. Martin said the review of APs and BPs may have been prompted by the upcoming accreditation visit. It could also be that the APs and BPs required updating when there are statutory references from State or Senate bills.</p>	<p>Martin will review these and check to make sure that these have been updated in OnBase.</p> <p>Council also agreed that the use of the term "reviewed" to denote the status of a particular BP/AP is ambiguous and needs to be consistent across campus, reflecting the accurate status of BPs/APs as they undergo the revision and approval process.</p> <p>Martin will discuss these with leadership of the Senate to consider possible options. Meanwhile, we will need to verify that statutory references are up-to-date on the existing BPs/APs consistent with current law/regulations and CCLC references.</p> <p>Martin will begin this process using a student worker.</p>
5.0	Updates		
a.	Multiple Measures (Jim Ocampo)	Jim was not present	Tabled for next meeting, October 17, 2016
b.	SSSP/Common Assessment Initiative (Tom Mauch)	Tom attended the Chancellor's Office All Directors Training for SSSP on September 28 th . and 29 th and reported the following.	Informational



Student Preparation and Success Council
 Student Services Center, 9B – Ragan Room

October 3, 2016 – Minutes

Item	Agenda Topic	Discussion	Recommendations
		<p>Most important information shared at the training was the roll-over of funding for 2016-17 and the integrated planning of Basic Skills, SSSP and Student Equity.</p> <p>There was nothing new with the MIS data elements. What Mt. SAC has is the same/similar to what other colleges are using.</p> <p>In regards to Best Practices, Mt. SAC is ahead of other colleges.</p>	
7.0	Agenda items for 2016-17	<ul style="list-style-type: none"> • AP 3540 Sexual Assaults on Campus: check on status of the faculty committee; Jeff will meet with Andi Sims to review next steps based on changes from PC/PAC • Multiple Measures: continued review of the use of multiple measures for placement • Establish goals and report on outcomes for 2016-17 • Basic Skills Progression Research study • Academic Senate recommendation to review the APs and BPs in the 5000 series – to make sure that all versions are accurately posted on the website • Children on Campus—need to follow up with “unattended children” 	