



Student Preparation, Equity and Achievement Council
 Online via Zoom
September 21, 2020 – Minutes

Members [15]

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|--------------------------------------------------------------------|-----------------------------------------------------------|-------------------------------------------------|--------------------------|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Lance Heard, Co-Chair | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Madelyn Arballo | <input checked="" type="checkbox"/> Francisco Dorame | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> David Beydler | <input checked="" type="checkbox"/> Joumana Mc Gowan | <input checked="" type="checkbox"/> Donna Necke | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> George Bradshaw | <input checked="" type="checkbox"/> Sara Mestas | <input checked="" type="checkbox"/> Bruce Nixon | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Guadalupe De La Cruz | <input checked="" type="checkbox"/> Matt Munro | <input checked="" type="checkbox"/> Chisa Uyeki | <input type="checkbox"/> |
| Student Representatives: | <input checked="" type="checkbox"/> Hugo Fulcheri | <input checked="" type="checkbox"/> Andy Shin | <input type="checkbox"/> |

Guests: Eric Lara, Lisa DiDonato, Andi Sims

Item No.		Agenda Item	Discussion	Outcome
1.0	2:00pm-2:10pm	Review Today's Agenda and Minutes: June 1, 2020	New Council members – Joumana McGowan, Hugo Fulcheri, Andy Shin Audrey provided the new members an overview of last year's changes to the Council's name and membership. Chisa shared that Academic Senate is working on 2 additional faculty to fill vacancies in the Council membership	June 1, 2020 minutes moved, seconded, passed unanimously. Accreditation Standard IV.A.7
a.	2:10pm-2:15pm	Review last year's accomplishments	The Council reviewed the accomplishments that were submitted to the President's office in June 2020.	Accreditation Standard IV.A.2
b.	2:15pm-2:25pm	Planning Council Goals for 2020-21	The planning memo, of which the College's committees and councils lists its goals and accomplishments for the academic year, has not been sent (to date). Council members discussed possible goals and had the following recommendations: <ul style="list-style-type: none"> • Ensuring that each committee and council focuses on our progress on equity (Chisa) • Suggests that anything related to outcomes can be more strongly stated on the use of data/research (Madelyn) • Suggest that we start looking at the unsuccessful students under the AB 705 implementation. Analyze further in that population and look into means to address that gap (Francisco). Improving our knowledge and the impact on 	This agenda item will be carried over to the next meeting. Accreditation Standard IV.A.2



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			<p>those students. Based on that knowledge, what we are going to do. Chisa shared that there will be a Retention and Success committee. They will be addressing this.</p> <ul style="list-style-type: none"> • Looking at the students we lost, who did not reenroll for summer or fall. Did not turn in a degree or transfer. Important to review this here. • Looking at the effects of AB 705 and the effect of COVID-19. Who was successful in the Spring? What led them to this success (tutoring, corequisites, etc.)? (Chisa) • Whether or not there will be an annual process of rollover funds (Chisa) • Has been much of focus on English/Math, but it is important to consider some of other groups (both credit and noncredit). (Madelyn) • Research to look at: who was disproportionately impacted, as a result of the COVID-19 pandemic? (Bruce) • Progress report on equity mindedness in the classrooms (Francisco) <p>Audrey shared that these concerns will likely come up at the summit on October 30th that the Council will be invited to. Goals will be discussed further during the next Council meeting, as many of these topics will be addressed during the Fall summit</p>	
2.0		Committee Meeting Minutes for Review and Approval		
a.	2:25pm-2:35pm	Student Equity – May 11 and June 8 minutes for acceptance		<p>May 11 and June 8 minutes accepted by the Council</p> <p>Accreditation Standard IV.A.7</p>
b.	2:35pm-2:40pm	Review last year's accomplishments for Student Equity Committee	<p>Eric shared that Student Equity Committee's goals for 2020-21 will be brought to the next meeting.</p> <p>Bruce shared that the purpose of function will be reviewed by the committee and forwarded to the Council by the next meeting.</p>	<p>Accomplishments accepted by the Council and will be forwarded to Academic Senate as an informational item.</p>



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			<p>Bruce and Eric reviewed Student Equity Committee's accomplishments for 2019-20 with the Council.</p> <p>Goal #3 – ongoing; additional field added on program planning in portion of PIE that will look at equity data.</p> <p>Goal #4 – wanted to see how equity funded programs related to other outside committees. With assistance from research team, looked at students served compared to the data being pulled from Guided Pathways. What is the overlap within these projects and how can we collaborate across the different programs around the campus.</p> <p>Wanted to show that all moving in the same direction</p> <p>Goal #5 – Looking at promoting the culture of equity mindedness. The Student Equity Committee previously had a discussion about holding an Equity summit. The COVID-19 pandemic derailed plans of this expansion. The committee is looking to expand more on this in the upcoming year. Their new purpose and function statement addresses this. The committee is looking at other committees at Mt. SAC, as well as other campuses, on how they are able to collaborate.</p> <p>Goal #6 – goal met</p>	<p>Accreditation Standard IV.A.2</p>
c.	2:40pm-2:50pm	<p>Assessment and Matriculation – May 27, June 10 and August 26 for acceptance</p>	<p>Chisa would like to see the final research agenda and would like to make sure the data and analysis is distributed, so that all can benefit.</p> <p>David says that there is a prioritized list, but could be more specific. The "Research Action Plan" is currently in draft.</p> <p>Have previously used the last Inclusion Summit to share the data. Wondering if there is something faster that can share all of the data.</p>	<p>May 27, June 10 and August 26 minutes accepted by the Council</p> <p>Accreditation Standard IV.A.7</p>
d.	2:50pm-2:55pm	<p>Review last year's accomplishments for Assessment & Matriculation Committee</p>	<p>In Fall 2019, the Assessment and Matriculation committee worked with Audrey, RIE, and the Assessment Center to put together an AQ survey (larger version of the placement satisfaction survey), which was distributed to English, math, LERN, READ, and AMLA</p>	<p>Accomplishments accepted by the Council and will be forwarded to Academic Senate as an informational item.</p>



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		<p>students and faculty. Over 2000 student surveys were completed, and almost 100 faculty surveys.</p> <p>The committee approved the Duolingo English test for international student admissibility to Mt. SAC.</p> <p>Here are some other highlights of A&M Committee accomplishments:</p> <ul style="list-style-type: none"> • Simplified the AQ process for students with some college coursework. • Going to implement recording GED math scores for placement, and giving students support recommendations based on their scores (yet to be implemented; priority given to AMLA placement updates. • Following the campus closure, students were not able to take the AWE. The alternative and a big accomplishment (that took most of Spring 2020 to develop) are the “Can-Do” statements. “Can-Do” statements were developed and implemented, as well as updates to the AQ and AQ administrative form. • The committee also wrote and distributed guidelines for AMLA faculty and counselors. • Spent time documenting how the AQ works (especially in regards to English and Reading. • Reviewed a variety of research reports such as AMLA’s Spring/Summer 2019 guided self-placement pilot (originally meant to replace the AWE). Found that the pilot was underplacing student, so the process was discontinued. • The committee reviewed 2018-19 success data, and Fall 2019 success data. Research has been shared out at the Inclusion Summit, President’s Cabinet, SPEAC, and various department meetings. • Prioritized draft of the Research Action Plan related to AB 705. 	<p style="text-align: center;">Accreditation Standard IV.A.2</p>
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<p>3.0</p>	<p>2:55pm-3:10pm</p>	<p>Assessment and Matriculation Committee Recommendation 54 (David Beydler)</p>	<p>Result of regulations on Credit ESL. Main quote in “Rationale/background” column: “Students who have acquired a United States high school diploma or the equivalent shall be placed according to section 55522. Mt. SAC’s current placement system does not give all students who fall under Section 55522 eligibility for ENGL 1A. Therefore, the AQ needs to be revised for students with a US high school diploma or equivalent to have eligibility for ENGL 1A.”</p> <p>The committee recommends defining US high school graduates as students who attended a US high school AND (1) Entered a US HS graduation year < current year, OR (2) Entered an anticipated US HS graduation year = current year or current year + 1.</p> <p>David presented a table, jointly worked on by the AMLA, Reading, and English departments, showing placement recommendations for US HS graduates.</p> <p>If recommendation is ENGL 1A, READ recommendation would be READ 90/100. David noted that the bottom of document has sample AQ English and Reading placement messages (draft).</p> <p>Does the data matter if the law requires us to place students into transfer-level courses? If we’re going to use data, we need to make sure what we are going to do exactly with the data (success rates for Mt. SAC coursework taken). Fear that we are doing a lot of work, but it’s not doing anything. George stated that the state directive is to place students in 1A. We are complying with the state standards. If the system is not working, we would have to make the case to the state that AB 705 is not working for our students (if this were the case).</p>	<p>Motion, seconded, approved. Recommendation 54 will be forwarded to Academic Senate</p> <p>Accreditation Standard II.C.5 Accreditation Standard II.C.7 Accreditation Standard IV.A.5</p>
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			<p>This whole recommendation is based on US HS graduates only. The table presented only represents if a student answers “Yes” to “Attended US HS” in the AQ.</p> <p>Why should we collect data? Based on collected data from the state, students placed in Engl 1A will have higher throughput rates. Do we know the exact measure of success? At what point is passing Engl 1A and it doesn’t count? Full year.</p> <p>Recommendation 54 – approval to make AQ changes to comply. We will also need to give eligibility to all the US HS graduates that were not previously placed into ENGL 1A. Elizabeth Casian is working on message to these students. Impact – how do we explain to these students the process? Working on how to communicate to these students the changes.</p> <p>Currently two videos embedded in AQ. Audrey recommended that this could be an effective approach.</p>	
4.0	3:10pm-3:20pm	Research on students we have lost to remote instruction (Lisa DiDonato)		Held over to next meeting
5.0	3:20pm-3:30pm	SEAP follow-up (Madelyn Arballo to give statewide update)		Held over to next meeting
6.0	3:30pm-3:40pm	Mt. SAC SEAP Budget review (Audrey & Madelyn)		Held over to next meeting
7.0	3:40pm-3:45pm	CARES Act update (Audrey)		Held over to next meeting
8.0	3:45pm-3:55pm	Laptop Distribution report (Eric Lara & Andi Sims)	<p>Eric and Andi shared a report on the laptop loan distributions. Currently 3811 laptops on loan; numbers not stopping. Request for technology link is still open and requests are still coming in. Will still move forward with one-on-one appointments. Smartsheet will remain open, to ensure that student needs will be met.</p> <p>Will pick back up in December for Winter.</p> <p>Andi shared that inventory is still a good quantity. About 70 hotspots and a shipment of laptops that have recently arrived.</p>	<p>Informational item</p> <p>Accreditation Standard I.B.6</p>



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			<p>“Most Current GPA” – represents GPA from most recent term. Chisa says that those who do not have a higher GPA are not utilizing the resources the same way. Recommend possibly reaching out to students on academic probation. Eric says that many students are just not aware. The students served are both credit and noncredit. Noncredit is doing a separate distribution</p>	
9.0	3:55pm-4:00pm	<p>Review of agenda items for the year</p> <ul style="list-style-type: none"> • APs and BPs – academic renewal and increasing transfer rates 		Held over to next meeting
		Update on AP/BPs from 2019-20		
10.0		Future Presentations/discussions		
		Retention and Persistence Committee forming for the Fall		
		<i>ESS 20-300-001 Credit for Prior Learning</i>		
		<i>Update on new Title IX changes (Sokha/Ryan)</i>		
		<i>Student Services report on Completion</i>		
		<p>Next meeting dates: October 5, October 19, November 2, November 16, December 7, March 1, March 15, April 5, April 19, May 3, May 17, June 7</p>		