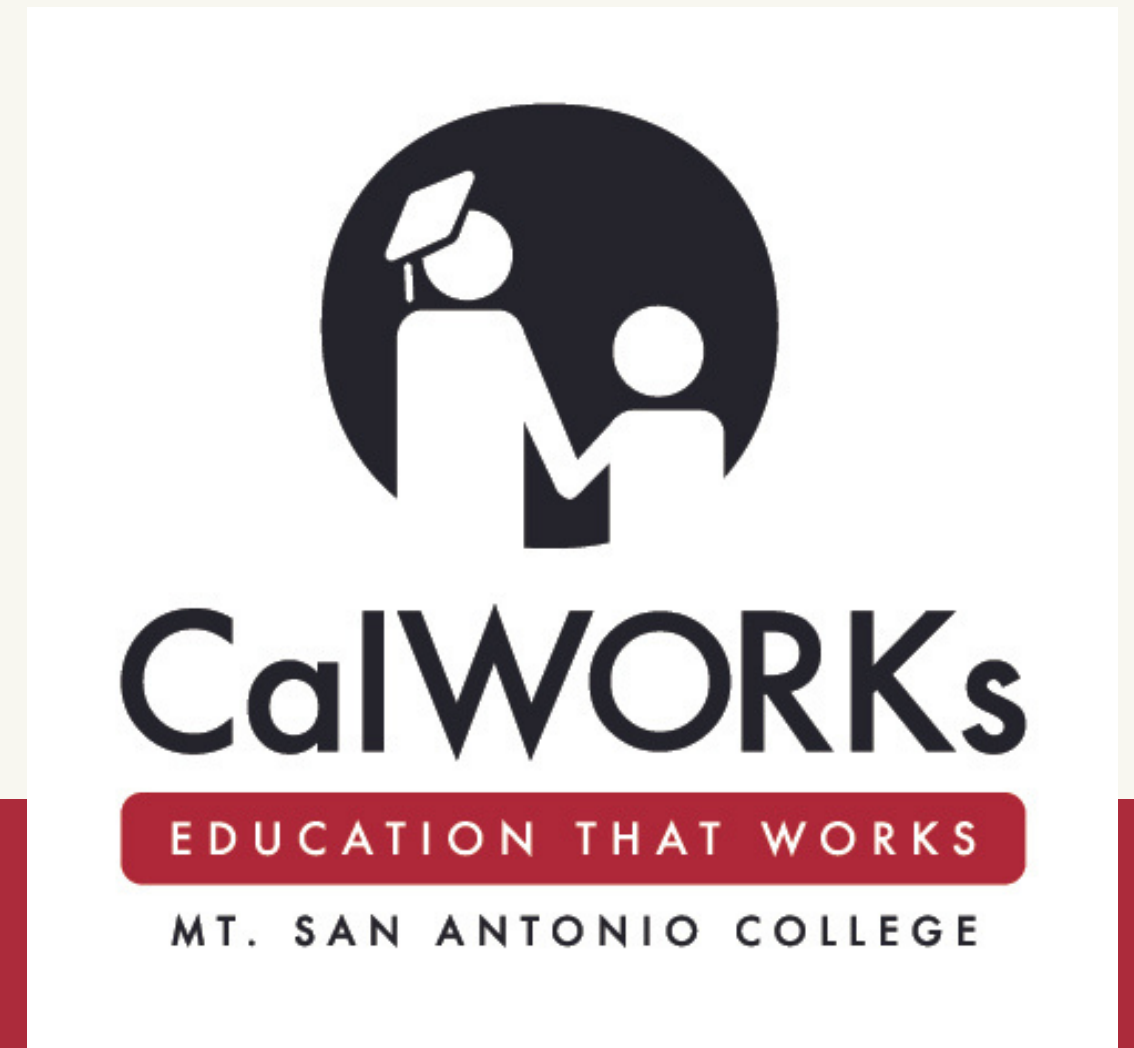




CaIWORKS Program Overview



CalWORKs Team



DR. LATESHA HAGLER

CalWORKs Director



ANA SILVIA TURCIOS

Counselor



LORENA VILLARREAL

Counselor



DANETTE PERKINS

Program Specialist



YESENIA REYES

Program Specialist



ANISA ALONSO

Program Specialist



SHALINI CHATARPAUL

Administrative Specialist



HUU BUI

Tutoring Specialist



PROGRAM SPECIALISTS

Specialized Case Management Services Including:

Advocacy

Ancillary

Resources

County Documents

Work Study

COUNSELORS

Specialized Counseling Services Including:

Student Educational Plan

Academic, Career and Personal Counseling

Progress Reports



**Proof of Aid
Submitted two times
during the Academic
Year**

**ACCEPTED THE FIRST DAY OF
SPRING REGISTRATION**

- Eligible for Spring semesters
- Eligible for Summer intercessions

**ACCEPTED THE FIRST DAY OF
FALL REGISTRATION**

- Eligible for Fall semesters
- Eligible for Winter intercessions

PROOF OF AID BY COUNTY



LOS ANGELES
VERIFICATION OF BENEFITS

Find it in the YBN Portal or call
your Cash Aid Worker

SAN BERNARDINO &
RIVERSIDE
PASSPORT TO SERVICES

Contact your Cash Aid Worker or
C4Yourself Portal

ORANGE
TANF FORM

Get form from your
Program Specialist and
ask your Cash Aid Worker
to complete the form

CONTACT YOUR PROGRAM SPECIALIST IF YOU HAVE ISSUES OBTAINING YOUR PROOF OF AID

WTW Hourly Requirement

20

CHILD UNDER 6

30

CHILD OVER 6

35

TWO PARENT HOUSEHOLD

NUMBER OF REQUIRED HOURS ARE BASED ON THE AGE OF YOUR CHILD AND FAMILY STATUS

ALLOWED STUDY TIME

**3 hours for each hour of
instruction**

Example: PSYC 1A is 2h 50m per week
Total study time for this class is 8h 30m
Total time for this class is 11h 20m

Ancillary

Based on the number of units enrolled

Enrollment Status	Units Enrolled/ Instructional Hours for Non-Credit courses	School Academic Calendar	
		Semester	Quarter
Full-Time	<ul style="list-style-type: none">• 12 or more credited academic units, or• 12 hours or more instructional hours per week for non-credited courses	\$500	\$350
Part-Time	<ul style="list-style-type: none">• Less than 12 credited academic units, or• Less than 12 instructional hours per week for non-credited courses	\$250	\$175

Standard Payment is for books and supplies

If books and/or supplies are over the amount the difference may be requested by making an appointment for an ancillary request

Services



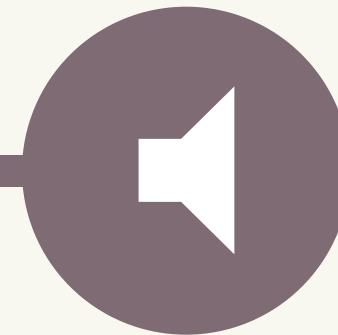
CHILDCARE

Access to childcare payment for classes



PRIORITY REGISTRATION

CalWORKs students register the first day of registration. Priority registration could be affected if you are on probation or over 100 units



ADVOCACY

Ensure that student parents have needed resources and services



CalWORKs Tutoring

OFFERED DURING SEMESTERS AND INTERSESSIONS

- In Person and Online
- Free
- Math/English and other subjects

Our program provides **FREE IN-PERSON** and **ONLINE TUTORING** to all current EOPS/CARE & CalWORKs Students.

Types of Tutoring Services

- One-On-One Appointment Tutoring
- Drop-in Tutoring
- Group Appointment Tutoring
- Writing Assignment Submission

Subjects Offered

- MATH: Up to Math 181
- ENGL: Up to English 1C
- READ: 80, 90, 100
- LERN: 48, 49, 81
- SPCH: 1A
- PHYS: 2AG, 2BG, 4A
- CHEM: 10, 40, 50

To sign up: Stop by our office located in building 6 Room 108

OFFICE LOCATION
Bld. 6 Rm 108 (South Entrance)

CONTACT US
(909) 274 - 4690

FALL OFFICE HOURS
Monday - Friday 9am - 5pm

ATTENDANCE FORM

DUE MONTHLY AND SUBMITTED AT THE END OF THE MONTH

LA COUNTY

Total class time recorded for each day of the week
Submitted to Program Specialist

SAN BERNARDINO COUNTY

Classes listed separately
Hours are entered for each class on days attended
Submitted to Program Specialist

ORANGE COUNTY

Requires appointment with Counselor

RIVERSIDE COUNTY

Class Schedule submitted to Program Specialist

Completed form can be emailed to Program Specialist


Progress Report

CalWORKs students are required to submit a progress report AND meet with a CalWORKs Counselor at least once a semester

COMPLETED FORM MUST BE SUBMITTED TO THE CALWORKS OFFICE

FALL: OCT 22

SPRING: APRIL 15



Academic Student Progress Report

Student Name: _____ Student ID #: _____ Phone#: _____
 Email: _____ PA/Advisor/Counselor Name: _____ Date: _____

To the Student: Take a moment and reflect on your progress so far this semester. What grade do you believe to be earning at this point of the semester? How many absences do you think you have in all of your classes? Fill in the columns for all of your classes. **Must be filled in prior to giving to your professors.**

To the Instructor: The student named above has requested that his/her progress in class be made available. Please complete the information below indicated "Instructor" and return this form to the student. A counselor from the student support program(s) they are participating in will be following up with them to discuss their current grades.

Course	(STUDENT) Grade I think I am earning	(STUDENT) Number of absences I think I have	Student grade to date (INSTRUCTOR)	Number of Absences (INSTRUCTOR)	Comments/Recommendations	Instructor Signature	Date
					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Other: _____		
					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Other: _____		
					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Other: _____		
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					<input type="checkbox"/> Keep up good work <input type="checkbox"/> Turn-in Homework <input type="checkbox"/> Tutoring <input type="checkbox"/> Drop Class <input type="checkbox"/> Other: _____		

CalWORKs students are required to submit a progress report AND meet with a CalWORKs Counselor at least once a semester (Fall: Oct 1 and Spring: April 1). Please submit this completed form electronically to the following email address: calworks@mtsac.edu no later than Oct 1, 2021 (Fall 2021) and April 1, 2022 (Spring 2022) and ensure your counseling appointment is also scheduled by the specified deadlines.

Work Study

BENEFITS OF WORK STUDY

- On Campus employment
- Builds resume
- Hours Count towards required WTW weekly hours
- Income is exempt

MAKE SURE TO

Complete your FAFSA on October 1
Answer "YES" to Federal Work Study
Be enrolled in 6 or More Units



Next Steps

OVERVIEW

Introduction to the CalWORKs Program and services

INITIAL ED PLAN

Appointment with Counselor to Complete Educational plan

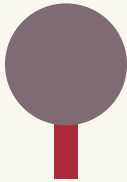
ANCILLARY

Appointment for book and supply funds

ONGOING SERVICES

- Academic Counseling
- Case Management

Expectations



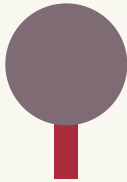
ATTEND SCHEDULED APPOINTMENTS

Be on time. Appointments will be rescheduled after 5 minutes



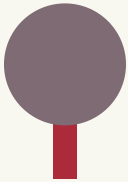
MISSED APPOINTMENTS

3 or more missed appointments will require an meeting with the CalWORKs Director, Dr. Hagler before any future appointments can be scheduled



CORRESPONDENCE

Check your Mt. SAC email frequently. Respond to any requests from your Program Specialist or Counselor



VIRTUAL APPOINTMENTS

Be available to answer your phone or be on zoom at the scheduled appointment time. Try to have minimal background noise so we can best assist you.

Vaccine and Testing

TO KEEP OUR COMMUNITY SAFER AS WE EXPAND CLASSES AND SERVICES ON CAMPUS, THE COLLEGE WILL REQUIRE THAT ALL STUDENTS ON CAMPUS AND OR TAKING IN PERSON CLASSES BE FULLY VACCINATED OR BE TESTED WEEKLY FOR COVID-19 EACH WEEK

USE CLEARED4 APP TO UPLOAD RECORDS

Fully Vaccinated Students are to submit proof to CLEARED4. Check emails sent to your Mt. SAC email. You must claim your CLEARED4 account from your student Mt. SAC email.

COVID-19 TEST DUE EACH WEEK

All students who are taking on campus classes and do not submit proof of being fully vaccinated are required to take COVID-19 tests every week

FACE COVERINGS REQUIREMENT

The college will continue to require masking indoors. This requirement applies to all indoor spaces with limited exceptions.

Contact Us

DR. LATESHA HAGLER (909) 274-5391 **LHAGLER1@MTSAC.EDU**

DANETTE PERKINS (909) 276-5314 **DPERKINS8@MTSAC.EDU**

YESENIA REYES (909) 274-5374 **YREYES17@MTSAC.EDU**

ANISA ALONSO (909) 274-9529 **ANISA.ALONSO@MTSAC.EDU**

ANA SILVIA TURCIOS (909) 274-5210 **ASTURCIOS@MTSAC.EDU**

LORENA VILLARREAL (909) 274-5370 **LVILLARREAL11@MTSAC.EDU**



(909) 274 - 4755



calworks@mtsac.edu



www.mtsac.edu/calworks