



MAPPING & CATALOG COMMITTEE

May 24, 2022 Minutes
9:00 – 10:30 AM

Voting Members

- Shiloh Blacksher, *GPS Instruction Coordinator*
- Jody Fernando, *Noncredit Manager*
- Jamaika Fowler, *Articulation Officer*
- Alana Bachor, *Credit Mapping Coordinator*
- Sara Mestas, *GPS Counseling Coordinator, Co-Chair*
- Michael Ngo, *School of Continuing Education Mapping Coordinator Co-Chair*
- Michelle Sampat, *Associate Dean of Arts, Co-Chair*
- Dejah Swingle, *Director, Career Education*
- Becky Wang, *Evaluator, Admission & Records*
- Sylvia Ruano, *Dean, Instruction Co-Chair*

- Marcell Gilmore, *Research & Institutional Effectiveness*
- Joshua Christ, *Arts Faculty*
- Vacant, *Business Faculty*
- Vacant, *Humanities & Social Sciences Faculty*
- Robert Purcell, *Kinesiology, Athletics, & Dance Faculty*
- Cristina Springfield, *Library & Learning Resources Faculty*
- Eugene Mahmoud, *Natural Sciences Faculty*
- Lorena Velasquez, *School of Continuing Ed Faculty*
- Vacant, *Technology & Health Faculty*

Emily Rivera, *Student Representative*

Non-Voting Members

- Matt Bidart, *Information Technology Rep*
- Lesley Cheng, *Noncredit Curriculum Specialist*
- John Lewallen, *Marketing Designee*

Guests

- Pedro Suarez, *Instruction Business Analyst*
- Eric Turner, *Assistant Director, Web and Portal Services*
- Monica Cantu-Chan, *Director, IT Project Imp/Fiscal Int*
- Lisa Jackson - *Recorder*

<u>Meeting Agenda</u>	<u>Outcomes</u>
I. Welcome and Land Acknowledgement	At this time, we would like to take a moment to honor, acknowledge, reflect, express our sincere gratitude for, and appreciation of, the people, ancestors, and sacred land that we gather upon today. We want to honor the ancestral homelands and traditional territories of Indigenous peoples who have been here since time immemorial; and to recognize that we must build solidarity, and kinship, with Native Indigenous communities. As all our liberations are tied together, we also recognize a duty to give honor through our work and continue to stand up for racial and social justice every day.
II. Agenda Review	
III. Approve Minutes a. April 26, 2022	Minutes approved as submitted
IV. Announcements a. AACC Pathways Final Interview 5/16/22	<ul style="list-style-type: none"> • S. Mestas shared some background on Guided Pathways and the AACC and how Mt. SAC became involved. • S. Mestas provided an overview of GPS and how the money has been spent so far. • S. Mestas shared that this is the last meeting for her, S. Blacksher, and M. Sampat. They will all be moving on to serve the students in other ways. • The grant is coming to an end; however, the Chancellor’s Office has decided to renew the grant. <ul style="list-style-type: none"> ○ Mt. SAC to receive approximately \$300k per year over the next four years. ○ AACC asked to interview Mt. SAC to provide feedback as one of the original three colleges that piloted Guided Pathways. ○ We will eventually receive and respond to a written report that will be published through the AACC.

	<ul style="list-style-type: none"> • Next part of the grant will focus more on Diversity, Equity, Inclusion, Social Justice and Anti-Racism (DEISA) and inequitable outcomes. <ul style="list-style-type: none"> ○ Expectations of the Chancellor’s Office is that we attack inequitable outcomes for students. • This committee was designed so that we hold true to mapping, keep the power of mapping going, spread the message of mapping and articulate it in the right way. <ul style="list-style-type: none"> ○ We have not institutionalized mapping as a college; however, it’s problem that’s being addressed. ○ Please make sure that we keep our eyes on maps and ensure that our students know how to use them.
<p>V. Marketing Update – Sylvia Ruano</p> <p>a. Banner update</p>	<ul style="list-style-type: none"> • S. Ruano reported that because of the amount of money required by this project, it had to be tabled. There wasn’t enough money available to move forward with this project. <ul style="list-style-type: none"> ○ Upon researching this project, it was determined that Marketing was given the money, as well as the opportunity to spend the money. Marketing didn’t receive nor spend the money and it was re-allocated. ○ Although funds were allocated, it would not have covered the full extent of the project. ○ Other funding resources may be looked at down the line. ○ 2 Banners were ordered through grant and will be posted for the Transfer Celebration
<p>VI. Mapping Coordinator Update– Alana Bachor</p> <p>a. EAB Update</p> <p>b. Mapping Update</p>	<ul style="list-style-type: none"> • EAB leadership team is moving forward with piloting the EAB app and will present to EOPS, Promise+, MMI, Summer Step & Bridge for utilization starting summer ’22. <ul style="list-style-type: none"> ○ Instructional video shown on how to download the app. • The pilot groups already have access to the app. They will be surveyed and asked for feedback later. • From the planning side – EAB doesn’t talk to Banner. Everything in EAB is input manually. • We have to figure out program-wise how to get EAB to talk to Banner. • All of the ADTs have been updated. A. Bachor is stepping down as the GPS Mapping Coordinator post spring ’22. The position will need to be filled again. <ul style="list-style-type: none"> ○ 2022-23 catalog updates - A. Bachor will try to input main templates into DegreeWorks, but is hesitant because the new GPS Mapping Coordinator may want to do this. ○ A. Bachor is continuing to review and update errors in DegreeWorks and EAB templates.

	<ul style="list-style-type: none"> ○ Templates are now being used in the map workshops. Students are being guided to the online catalog. ○ In-person workshops have been conducted over the past few weekends. These workshops provide students with insight and what to expect during their first semester. ○ Programs are still needed for the Podcasts. Open to any program at this point. ● S. Mestas stated that a new mapping coordinator will be appointed and will be supported by the counseling department and college.
<p>VII. Transfer Center Update – Alana Bachor</p> <p>a. Transfer Achievement Celebration (TAC) Idea</p>	<ul style="list-style-type: none"> ● We do have a transfer achievement celebration for those who may be unaware. It’s a milestone for students on the path to their bachelor’s degree. ● This achievement should be institutionalized and promoted like commencement is. ● Last year 900 students participated in the drive-thru version of the transfer celebration. This year, we have 329 signed up.
<p>VIII. Noncredit Update – Michael Ngo</p>	<ul style="list-style-type: none"> ● M. Ngo shared the noncredit webpage and his duties/role as the SCE Mapper. ● Vocational Study created specifically for noncredit. Thanks to Matt and IT for their assistance in creating this link and for providing information on active programs. ● M. Bidart was able to create a Smartsheet which auto updates programs to the website.
<p>IX. Future meetings</p> <p>a. Goal Setting and Objectives</p>	
<p>X. Parking Lot</p> <ul style="list-style-type: none"> ● Vacancies (term limits and past approaches for recruitment) ● Purpose, Function & Membership ● Smartsheet Update – Pedro ● C&I Communication 	
<p>2021-22 Meetings 9:00-10:30AM 2nd & 4th Tuesdays</p>	<p>Spring 2022 5/24 – Last meeting for Spring</p>