

Class Size

Proposed/Amended Course:

All applicants should fill out Section I and attach a representative course syllabus. In addition, if you are proposing a new course that has a class size which is consistent with existing class size limits in your department, fill out Section II. If the class size is not consistent with existing class size limits, fill out Section III.

Section I.

Units:	
Hours per week class meets:	
Lecture:	
Lab:	

Section II New Course Proposal (Class size consistent with existing class size limits)

Proposed class size limit (maximum):

Class size limits for 2-3 similar courses in the department:

Class:		Class size limit:	
Class:		Class size limit:	
Class:		Class size limit:	

Section III Class Size Proposal (Class size not consistent with existing class size limits)

Provide class size limit for same or comparable class in all benchmark colleges:

Note: If comparable course is not offered, enter "ncc" (no comparable course) in appropriate box.
Source of information, i.e., Department Chair, colleague, web page (include contact information)

	Course ID:	Max Class Size:	Source of Information:
Santa Monica:			
Santa Rosa:			
Pasadena:			
El Camino:			
Cerritos:			
Other			

***Include an alternative choice of another college or another course from our campus that best matches the proposed class, identifying clearly the benchmark you are using. "Other" may also include similar classes at Mt. SAC (identify by course number when using a Mt. SAC class).**

Other College:

Course ID:

Max Class Size:

Source of Information:

A. In-Class" Time Distribution

Give typical percentage of time spent in working with students in a typical week using the following teaching approaches:

Coaching:		Online interaction with students:	
Lab:		Performance:	
Lecture:		Small group monitoring:	
One-on-one instruction:		Special projects:	
Other:			

B. Out-of-Class" Time:

Time spent evaluating student work/assignments:

Teaching approaches you believe will help justify the class size limit you are proposing:

How is technology/seat capacity connected to educational outcomes?

Safety issues and legal mandates regulating class size:

Enrollment trend for the last two semesters (for amended class size requests only):

	Semester 1	Semester 2
Beginning enrollment		
Ending enrollment		

Grade distribution %

	Semester 1	Semester 2
A		
B		
C		
D		
F		
W		
I		

Other special considerations: