

Mt. San Antonio College	Institutional Effectiveness Committee Minutes	April 12, 2023 1:30 p.m.- 3:00 p.m. Zoom
--------------------------------	--	--

Vice President, Instruction (Co-Chair)	Kelly Fowler		Faculty Credit (appointed by the AS) (Co-Chair)	Tiffany Kuo	X
Associate Vice President, Instruction	Meghan Chen	X	Faculty Noncredit (appointed by AS)	Landry Chaplot	X
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	X	Faculty – Student Services (appointed by AS)	Vacant	
Faculty Outcomes Coordinator	Kelly Coreas	X	Classified (appointed by CSEA 262)	Vacant	
Academic Senate President or Designee	Roger Willis		Classified (appointed by CSEA 651)	Vacant	
Faculty Accreditation Coordinator	Barbara Mezaki	X	Student (appointed by the Associated Students)	Vacant	
Faculty	Vacant		Budget Committee Liaison	Rosa Royce	X
Director of Human Resources or Designee	Ryan Wilson		PIE	Krupa Patel	X
Student Services (appointed by VPSS)	Malia Flood	X			
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano		Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee	X
Information Technology (appointed by the VP Admin Services)	Kate Morales	X	Recorder	Wendi Alcazar	X

AGENDA			
	Topic	Time	Discussion/Outcome
1.	Welcome	1:30	
2.	Review of the Agenda	1:35	Reviewed.
3.	Approval of the March 22nd Minutes	1:40	Minutes approved.
4.	Review Final Integrated Planning Model <ul style="list-style-type: none"> • Next Steps – PIE 4/17, ASC 4/7, and PAC 4/26 	1:45	<ul style="list-style-type: none"> • Review of new Integrated Planning Model with suggested changes. • If PAC suggests changes, it will return to IEC for approval. • New IPM is unanimously approved. • The IPM with the budget calendar will go to PAC together.
5.	Review IEPI PRT Feedback <ul style="list-style-type: none"> • Area D 	2:00	<ul style="list-style-type: none"> • What is our role moving forward? • D. Leverage outcome data to help inform the college’s PIE process. • The IEPI PRT team summarized what they heard when they visited. • PIE reports to IEC. It’s good for this committee to know what was discussed and reported in this area. • At a later date, we will have additional information from IEPI PRT team’s return visit. • Perhaps late spring is a good time to connect with other committees. • Find actionable steps

			<ul style="list-style-type: none"> • There is a lot that we need to unpack and possibly update. • We can review the report and decide who or which other committees will need to review the findings and possibly implement updates.
6.	EPAC Preparations – May 24th <ul style="list-style-type: none"> • Implementation of Strategic Plan 	2:20	<ul style="list-style-type: none"> • This is also our last IEC meeting • Start building a timeline with EPAC of the various activities. • Identify what we are already working on and what do we still need to work on? • We want it interactive with the big Post-it pages and then have everyone get up and put notes of who completed the task. • We'll also prioritize the items that are still pending so that we know what needs to be worked on first. • We need to ensure everyone knows the areas they are responsible for. • We also need to provide the space for anyone who wants to change it.
7.	Budget Committee Update (Rosa)	2:40	<ul style="list-style-type: none"> • IEC rep is Patty, provided info about items included in PIE that didn't get prioritized. • If we are going to compile a list we need to know what purpose the list will serve. • The integrated budget calendar has been updated, which will affect other documents needing updating. • 2022-2023 update to the student-centered revenue. We are in emergency conditions. • Morris gave a presentation about the apportionment. • There were questions about step increases and how they are budgeted for. • For every position we have a number, all of which are controlled and have a budget. • Reclassifications have to be approved by the president's cabinet.
8.	PIE Update (Krupa)	2:50	<ul style="list-style-type: none"> • Training is increasing, and users are getting more active. • We have two training scheduled for next week.
Spring 2023 Meetings: April 26, May 10, May 24.			