



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, January 27, 2010

MINUTES

CALL TO ORDER

The study session of the Board of Trustees of Mt. San Antonio College was called to order at 4:00 p.m. on Wednesday, January 27, 2010. Trustees Bader, Chen Haggerty, Chyr, and Hall were present. Trustee Baca arrived at 4:38 p.m. Student Trustee Padilla was unable to attend the study session due to a scheduled class.

STAFF PRESENT

John S. Nixon, President/CEO

1. PUBLIC COMMUNICATION

None.

2. STUDY SESSION

Dr. Byron McClenney, co-director of the California Leadership Alliance for Student Success (CLASS) Initiative, met with the Board to have a discussion on the CLASS Initiative, which was established to bring together a select group of chancellors/presidents and trustees to focus on leadership strategies and policies for student success. The Initiative is supported by the William and Flora Hewlett Foundation and the James Irvine Foundation, and led by the Community College Leadership Program at The University of Texas at Austin.

The CLASS Initiative focuses attention on leadership strategies and policies that must be central in California's effort to increase successful outcomes for community college students.

Dr. McClenney advised the Board that it is critical that California's community colleges work to produce higher levels of student success; and that, in the process of producing high levels of student success, colleges work to close intolerable gaps that currently separate students of different backgrounds. He noted the importance of leadership of Board members, administration, and faculty members in these efforts.

Dr. McClenney reported that the first of a series of four Institutes where people from across the State participated was held August 9-11, 2009. He thanked Judy Chen

Haggerty, Trustee; Dr. John Nixon, President/CEO; and Michelle Grimes-Hillman, Academic Senate President, for participating in the first Institute. Dr. McClenney presented an overview of CLASS and the focus of what needs to happen in the community colleges in order to support better outcomes for students.

Dr. McClenney stated that the project for each participating community college is to track a cohort of students through three years of their experiences at the college so that an understanding can be built about what is really happening with students – who are they, where are they succeeding, where are they falling out, and which groups of students are the colleges losing in disproportionately high numbers.

Dr. McClenney engaged the Trustees in discussion of the data presented.

The Study Session recessed at 5:20 p.m.

3. CLOSED SESSION

The Board convened Closed Session at 6:00 p.m.

Staff Present: John S. Nixon, President/CEO; Virginia Burley, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Jack Miyamoto, Interim Vice President, Human Resources

The Board discussed the following items:

- Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6
CSEA Chapters 262 and 651
- Conference with Labor Negotiator Virginia Burley, Vice President, Instruction, per California Government Code Section 54957.6
Faculty Association

4. PUBLIC SESSION

The public meeting reconvened at 6:35 p.m.

5. MOMENT OF SILENCE

The Board observed a moment of silence in memory of Roy Test, a member of the College's Citizens Oversight Committee from January 2002 through December 2005. Mr. Test passed away at the age of 88 on December 20, 2009, after complications from a fall.

6. INTRODUCTIONS/RECOGNITION

- **Recognition**

- The Board awarded Certificates of Service to the following retiring staff members:
 Vanessa Gaddis, Financial Aid Specialist, 19 years of service
 Wendy Rey, College Chef, 20 years of service
- Trustee Hall thanked the outgoing members of the Citizens Oversight Committee for their service on the Committee and for their excellent work of informing the public about the College's progress related to bond projects. Outgoing members include Jim Grivich, Sylvia Ann Mendoza, Drexel Smith (all with four years of service), and Yesenia Leon (two years of service). None were present to receive their plaques. The plaques will be mailed with the Board's thanks.

7. APPROVAL OF MINUTES

It was moved by Trustee Chyr, seconded by Trustee Bader, to approve the minutes of the regular meeting of December 16, 2009. Motion unanimously carried. Student Trustee concurred.

8. ACTION TAKEN IN CLOSED SESSION

None.

9. PUBLIC COMMUNICATION

None.

10. REPORTS

A. Rene Kouassi, Associated Students President, reported the following:

- President Kouassi thanked the Board and College administration for addressing students' concerns about the student activities fee. It appears the issue has been resolved.
- Mr. Kouassi said that he and others from Student Services attended Elizabeth Mutindi Mbithi's funeral. Elizabeth was a Mt. SAC student with a Fashion Design major. She passed away suddenly on January 6.

B. Michelle Grimes-Hillman, Academic Senate President, reported the following:

- The Academic Senate, department chairs, and Faculty Association leadership were invited to participate in the Educational Master Planning Summit on January 22, 2010. President Grimes-Hillman congratulated Vice President Burley on a well-organized opportunity to engage in short- and long-term planning for instructional programs.
- This year, Flex Day will be held on Friday, February 19, from 7:45 a.m. to 3:00 p.m. The theme is: "The College Hour – Interdisciplinary Collaboration." The spring opening meeting will begin at 8:30 a.m., followed by a series of professional development workshops which include: Teaching in Honors, Reading in Your Classroom, Sharing Best Practices from a Developmental Education Perspective, Mt. SAC's Early College High School, ASPIRE, Increasing Passing Rates, SLOs, Helping Professors Across the Curriculum

Respond to Student Writing, Tutoring, Learning Communities, and the Curriculum Process.

- President Grimes-Hillman said that the Academic Senate is pleased to nominate Communication Professor Phillip Maynard for the Academic Senate for California Community Colleges' Stanback-Stroud Diversity Award.

C. Liz Callahan, Classified Senate President, reported the following:

- Senators are busy with the Senate's "Valentine's Day" raffle – a chance to win two tickets to Mountie Carlo Night. The winning ticket will be drawn on February 11. Senators are also working hard to collect gift baskets from the campus community to be auctioned at the March 26 Mountie Carlo Night fund-raiser. A \$500 scholarship will be awarded to the individual or department submitting the basket that receives the highest ticket count during the auction.
- Senators Claudia Coronado and Marchelle Nairne-Proulx attended the OmniUpdate Basic Training session offered by Professional and Organizational Development. Both are enthusiastic about this project, which will enable the Senate to update and maintain its page on the Mt. SAC's website.
- A campus-wide announcement and application packet were sent electronically last week regarding the Board of Governors' Classified Employees of the Year Award. Applications will be reviewed by a Senate sub-committee, following the set guidelines and criteria. The Senate will forward a nominee to Dr. Nixon for Board endorsement prior to the February Board of Trustees meeting.

D. Jennifer Galbraith, Faculty Association President, reported the following:

- Due to the current budget situation, the District bargaining team has agreed with the Faculty Association not to reopen negotiations for the 2010-11 academic year. The current Faculty Agreement will remain in place for its third year without any changes. In a survey of Faculty Association members, there was an overwhelming desire not to reopen negotiations. On behalf of the Faculty Association, President Galbraith thanked Vice President Burley for working with the Association on this agreement.
- The Faculty Association will once again host a Flex Day BBQ for all attendees on February 19. There will be great food and also goodie bags for all attendees, courtesy of the Faculty Association. Board members were invited to attend.
- Tickets are now available for the Faculty Association's 12th annual "Puttin' on the Hits" student scholarship fund-raiser. The show is Friday, March 12, at 7:30 p.m., and Saturday, March 13, at 3:00 and 7:30 p.m. The Saturday matinee has discounted tickets for students and seniors available at \$15 per ticket. All other show tickets are \$20.

E. Bill Rawlings, President, CSEA Chapter 262, reported the following:

- Mark Fernandez is CSEA Chapter 262's new Job Steward. Since last month's Board meeting, he has dealt with 13 different issues.

- Negotiations for the 2008-11 successor agreement continue to progress. A number of tentative agreements have been reached. He hopes negotiations will wrap up by the end of February or March.
- CSEA Area G's Installation Banquet is scheduled for this Saturday in Granada Hills. President Rawlings said that Trustees Baca and Hall are planning to attend.
- KSAK, the College radio station, recently won two Golden Mikes for best traffic report and best individual writing.

F. President Nixon's report included the following:

- Vice President Gregoryk presented highlights of the Governor's 2010-11 budget proposal. While 2010-11 continues to be a difficult budget year, Vice President Gregoryk said the governor has taken significant steps to protect community college access at a very difficult fiscal time for California. Major points of the proposed community college budget include:
 - Provides \$126 million to fund enrollment growth of 2.21 percent (about 26,000 new full-time students). Mr. Gregoryk said the College will not be including this in the budget because he believes it won't be included in the final State budget.
 - Reduces funding for apportionments and select categorical programs by \$22.9 million to account for a negative cost-of-living adjustment (COLA), computed at -0.38% due to reductions in the statutory inflationary index. Mr. Gregoryk said the decision to propose a negative cost-of-living adjustment is disappointing, as State-mandated increases in pension benefits for non-academic employees appear to not be fully considered and districts are seeing continued double-digit health insurance increases.
 - Maintains all categorical cuts and flexibility allowances approved in 2009-10 and does not backfill the \$35 million in federal funds provided this year to ease the cuts.
 - Proposes student fees be maintained at \$26/unit, although Mr. Gregoryk believes student fees will increase.
 - Makes technical changes to accommodate and backfill reduced property taxes and other budget year revenue shortfalls and acknowledges, but does not backfill, student fee revenue shortfall of \$10 million in the current year.
 - Proposes the suspension of the competitive Cal Grant program, with no new awards provided beginning in fall 2010. According to Mr. Gregoryk, this would hurt the neediest community college students at a time when California's citizens are deeply concerned with college affordability. This program provides 44,000 community college students grants of \$1,551 for textbooks, transportation, and supplies.

While no further categorical program cuts are proposed, devastating program cuts will have to be implemented as districts across California used one-time budget reserve funds to protect student access to the most vital programs.

Dr. Nixon said he attended the Community College League of California's Legislative Conference earlier this week. While this provided an opportunity to meet with State legislators, no one had anything good to say. Dr. Nixon said the

proposal offered by the Governor is basically as good as it's going to get for community colleges.

11. INFORMATIONAL REPORT

Board members were provided with a written briefing on College Grants, prepared by Adrienne Price, Director of Grants. Ms. Price also provided Board members with copies of the Grants Office Annual Report for 2008-09.

During 2008-09, the Grants office monitored 40 active grant projects, for a total funding level of \$15.33 million. Of these active projects, ten were federally funded, 17 were state funded, and 13 were from private or other sources of funding. The Grants Office also coordinated the submission of 15 new applications/proposals/contracts and three letters of intent. Of these new applications, 14 were funded, for a total funding level of \$2,247,888. Mt. SAC collaborated with a variety of partners on these grants, including 13 school districts, 22 community colleges/districts, 8 universities, 13 businesses, and 4 community/ professional organizations.

During the fall 2009 semester, the majority of Chancellor's Office (CCCCO) grants received significant budget reductions. Moreover, many other grant programs have been eliminated and will not have future competitions. Mt. SAC has been incredibly successful in receiving CCCCCO grants (100% success rate since 2005), so these reductions and eliminations create challenges for innovative program development and expansion. The Grants Office will continue to apply for available CCCCCO grants and is currently working on a couple of CCCCCO grant proposals.

At the federal level, most grant programs for which Mt. SAC typically applies have remained stable. The American Recovery and Reinvestment Act and the American Graduation Initiative have already generated, and will continue to create, new grant opportunities. Mt. SAC has both partnered with other colleges and organizations and taken the lead on a number of these grant applications and will continue to explore new opportunities from federal agencies.

The Grants Office's primary functions are: (1) to assist faculty, staff, and administrators in the development of grant applications; (2) to assist project directors in grant start-up, management, and close-out; and (3) to monitor grant projects to ensure compliance with funding agency guidelines and regulations. Since 2005, the number of active grant projects monitored by the Grants Office has increased by 67%. And the total funding level for grants has increased by 244%.

Trustee Hall congratulated Ms. Price on the Grants Office's success ratio.

12. CONSENT AGENDA

It was moved by Trustee Bader, seconded by Trustee Chen Haggerty, to approve or ratify the following items:

HUMAN RESOURCES

1. Approval of Personnel Transactions, dated January 27, 2010.

INSTRUCTION and STUDENT SERVICES

2. Approval for Chamber Singers students to perform at the American Choral Directors Western Division Conference in Tucson, March 3-7, 2010.
3. Approval for Wind Ensemble students to perform at Sonoma State University and CSU Stanislaus and to attend a special performance by the San Francisco Symphony, May 19-21, 2010.
4. Approval for forensics students to participate in the Long Island Forensics Tournament in Garden City, New York, February 26-March 1, 2010.
5. Approval of an affiliation agreement with Source Refrigeration for Air Conditioning and Refrigeration Program students.
6. Approval of activities and acceptance of funds for the Pomona Valley Hospital Medical Center Nursing grant.
7. Approval of a contract and activities for the Family and Consumer Sciences Discipline/Industry Collaborative grant.
8. Approval to accept funds for the Faculty Inquiry Network grant.
9. Approval to accept funds for the Talent Expansion in Science and Technology – An Urban Partnership grant.
10. Approval of a contract and acceptance of funds for the Child Development Center.
11. Approval of a revision to the agreement with Vangent, Inc. for conducting an employee survey.
12. Approval of staff training through Professional and Organizational Development.
13. Approval of additions and changes for the Continuing Education program.

ADMINISTRATIVE SERVICES

14. Approval of the Appropriation Transfers and Budget Revisions Summary.
15. Approval of 2010-11 Nonresident Tuition Fees.
16. Approval to amend the contract with Strata Information Group to extend the expiration date to January 31, 2011.
17. Approval to renew the Agreement with Thacker Berry Farms for the period February 1, 2010, through June 30, 2010, with the option to extend for two additional months.
18. Approval to purchase Hewlett Packard Network Equipment using the current competitively bid or government contract which results in the lowest price for the College, through December 31, 2011.

19. Approval to deny the claim by Sheldon I. Lodmer, Attorney at Law, representing Shareen Beaman-Jacobs, mother of Kaitlyn M. McCanne, and instructed Administrative Services to notify the claimant and her attorney of the denial according to Government Code Sections 910 through 915.4.
20. Approval of an agreement to provide Professional Design and Consulting Services with MHP Structural Engineers for the Chino Hills Earthquake Repairs project; and with P2S Engineering for the Facilities Management Building Electrical Upgrade project.
21. Approval of the following Change Orders:
 - Bid No. 2670 Classroom Remodel – Sage Electric (Electrical Contractor) – Change Order No. 9.
 - Bid No. 2777 Agricultural Sciences Complex – Main Building – Continental Plumbing, Inc. (Plumbing Contractor) – Change Order No. 7.
 - Bid No. 2778 Agricultural Sciences Complex – Main Building – Los Angeles Air Conditioning, Inc. (Mechanical/HVAC Contractor) – Change Order No. 2.
 - Bid No. 2782 Agricultural Sciences Complex – Construction and Site Work of Equine Tack and Raptor Building, plus Site Work for Animal Care and Greenhouse – Harik Construction, Inc. (Contractor) – Change Order No. 6.
 - Bid No. 2783 Agricultural Sciences Complex – Construction of Greenhouse Building – Nu Age Development, Inc. (General Contractor) – Change Order No. 2.
 - Bid No. 2808 Athletic Storage Building – General Consolidated Constructors, Inc. (General Contractor) – Change Order No. 1.
 - Bid No. 2840 Re-Bid Humanities Building Exterior Improvements – Bridge/Walkway at North Parking Lot – Y&M Construction (General Contractor) – Change Order No. 1.
 - ER 09-06 Design Technology Center – Janus Corporation (Hazardous Materials Abatement Contractor) – Change Order No. 2.
22. Approval of the following Contract Amendments:
 - Contract Fuel System Improvements – Travis Companies (Professional Design and Consulting Services Consultant) – Amendment No. 1.

- Contract Athletics Storage Building – Marlene Imirzian & Associates (Professional Design and Consulting Services Consultant) – Amendment No. 3.
- Contract Administration Building Remodel – Marlene Imirzian & Associates (Professional Design and Consulting Services Consultant) – Amendment No. 5.

23. Approval of the following Completion Notices:

- Bid No. 2666 Classroom Remodel – Empire Floor Covering, Inc. (Floor Coverings Contractor)
- Bid No. 2838 Warehouse Ventilation - Nu Age Development, Inc. (Contractor)
- Bid No. 2842 Demolition of Former Information Technology Building (Buildings 5 and 5A) – American Wrecking, Inc. (Contractor)
- Contract Animal Care Facility - Artsway Scientific, Inc. (Contractor)

24. Approval of the following Proposed Gifts and Donations to the College:

- Bentley Prince Street Rugs – Epson Model 7800 Printer, valued by donor at \$1,000, to be used by the Information Technology Department of the Administrative Services Division.

13. 2010 CCCT BOARD OF DIRECTORS

Trustee Bader said that serving on the CCCT Board has been very worthwhile and important for Mt. SAC. However, she said she has chosen not to run for re-election because it is also very time-consuming. Trustee Bader pointed out that, with Dr. Baca serving on the Board of Governors, the College has a good voice at the State level. The Board determined that it will not submit a nominee for the 2010 CCCT Board of Directors.

14. PROPOSED REVISIONS TO BOARD POLICY 6150 – DESIGNATION OF AUTHORIZED SIGNATURES

The Board received for first reading and discussion proposed revisions to Board Policy 6150 – Designation of Authorized Signatures. With no further recommended revisions, this item will be brought back to the Board for action in February.

15. BOARD COMMUNICATION

- All Board members shared the following comments:
 - All trustees said they hoped everyone had a good holiday season.
 - Retiring staff were thanked for their service and wished the best in retirement.

- Outgoing Citizens Oversight Committee members were thanked for their service to the College.
- Student Trustee Padilla said he attended College Preparation Day at Walnut High School where Associate Dean Dyrrell Foster served on a panel and spoke to students about the benefits of attending a community college. He said it was an excellent event.
- Trustee Chen Haggerty said that she hosted several international students for Christmas and that she enjoyed seeing them experience a traditional holiday dinner. Trustee Chen Haggerty commented on the Board's meeting with Dr. Byron McClenney earlier in the evening. While it is difficult to implement programs during these lean fiscal years, she said it's important that the College keep student success in mind. Trustee Chen Haggerty wished everyone a Happy Chinese New Year, which happens to fall on Valentine's Day.
- Trustee Bader said that, at last month's Board meeting, she commented that she serves on the CCCT (California Community College Trustees) Student Success Task Force. Following that meeting, she met with Academic Senate President Grimes-Hillman and gained insight into what the College is already doing for student success and developmental education. She thanked President Grimes-Hillman for meeting with her.

Trustee Bader said it was a pleasure to host students Patrick Martinez and Guatavo Sanchez at a recent Rotary Club meeting. These two students are planning to start a Rotaract Club on campus.

Trustee Bader gave a report on her April CCCT meeting where items discussed included: Course identification numbering system, State budget issues, proposed legislation, and Accreditation.

Trustee Bader commented that her mother passed away on December 23, and she thanked everyone for their kind thoughts over the holidays.

- Trustee Baca thanked Trustee Bader for her service on the CCCT Board and the regular updates she provided to the Board.

Trustee Baca said community colleges can't be too disappointed in the Governor's proposed budget because it is pretty favorable to community colleges when looked at contextually. Dr. Baca said he is concerned about EOPS funding and the fact that, in some cases, categorical programs are being reduced without any policy discussion.

Trustee Baca commented on the passing of Roy Test with sadness. Mr. Test was very active in the community, specifically the Baldwin Park community. He was very conscientious and looked up to by many for his service to the country.

- Trustee Hall also commented on the meeting earlier in the evening with Dr. McClenney, saying that it behooves the College to be even more focused on student success even with the challenges we currently face.

Trustee Hall said he has been encouraging our local State Senator to author a bill that would stipulate that, should the legislature raise student fees, those additional fees would stay at the local level and local districts could spend as needed.

Trustee Hall announced that Vice President Burley will be speaking to the Industry Manufacturers Council Human Resources Committee on February 9 on the current

challenges facing community colleges. He said it is important to get the message out to the community about what the College is doing with less and less money.

Dr. Hall thanked Trustee Bader for representing the College on the CCCT Board.

16. ADJOURNMENT

The meeting adjourned at 7:49 p.m.

JSN:dc