



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, May 26, 2010

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

*From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.*

**CALL TO ORDER** (6:00 p.m.)

## PUBLIC COMMUNICATION

**At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.**

## CLOSED SESSION

- **Public Employee Performance Evaluation**  
President/CEO
- **Employment/Appointment of College President**

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*The Board reserves the right to modify the order of business in the manner it deems appropriate.*

*Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.*

## **CLOSED SESSION** (continued)

- **Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6**  
CSEA Chapters 262 and 651

## **PUBLIC SESSION** (6:30 p.m. Flag Salute)

### **MOMENT OF SILENCE**

Observe a moment of silence in memory of Monica Anderson. Monica joined the Mt. SAC family as Director of Grants in 1990. She officially retired in 2003, although she continued to work in that position until 2005. Monica passed away on April 27, after battling breast cancer for 14 years.

### **INTRODUCTIONS AND RECOGNITION**

- **Introduction of the following newly appointed staff:**

#### Classified

Erika Baldwin, Tutorial Services Assistant II, Tutorial Services/Learning Assistance Ctr.  
Naaman Struck, Public Safety Officer, Public Safety

- **Recognition**

- Xavier Padilla for his year of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.
- Carmina Del Mundo and Isaac Powell for being selected to receive Jack Kent Cooke Foundation Undergraduate Transfer Scholarships.
- Awarding of Certificates of Service to the following retiring faculty, staff, and managers:

Linda Allen-Kodama, Professor, Fine Arts – 18 years of service

Deborah Blackmore, Dean, Physical Education – 35 years of service

Beverly Crespo, Professor, Office Technology – 29 years of service

Patrick D'Incognito, Professor, Aircraft Maintenance & Manufacturing Technology –  
20 years of service

Melanie Diederichs, Professor, Child Development – 19 years of service

Dorothy Dyer, Professor, Nursing – 25 years of service

John Heneise, Dean, Business – 25 years of service

Julie Hughes-Lederer, Professor, Nursing – 30 years of service

Gary Long, Professor, Mathematics, Computer Sciences – 32 years of service

David Schmidt, Professor, Electronics & Computer Technology – 17½ years of service

Sherrie J. Steele, Library II Technician – 35 years of service

Rick Stepp-Bolling, Professor, Learning Assistance – 33 years of service

Tom Vela, Professor, Architecture & Engineering Design Technology – 19 years of service

Bruce Williams, Professor, English – 22 years of service

## **APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of April 21, 2010. (See backup packet pages 1 through 12.)

## **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

### **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

### **REPORTS**

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
  - Mt. SAC Relays Update – Doug Todd
  - Budget Update – Mike Gregoryk
5. Informational Report – Building Automation Program to Launch Air Conditioning's New "Green" Program, prepared by Darrow Soares, Acting Associate Dean, Career & Technical Services (See backup packet page 13.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

### PRESIDENT'S OFFICE

1. Consideration of approval of the 2010-11 meeting calendar for the Mt. San Antonio College Board of Trustees. (See backup packet page 14.)

### HUMAN RESOURCES

2. Consideration of approval of Personnel Transactions, dated May 26, 2010. (See backup packet pages 15 through 29.)

### INSTRUCTION and STUDENT SERVICES

3. Consideration of approval of the academic calendar for 2011-12. (See backup packet pages 30 and 31.)
4. Consideration of approval to ratify costs associated with the Annual Honors Program Recognition Dinner held on May 21, 2010. (See backup packet page 32.)
5. Consideration of approval for students to participate in the Skills USA National Leadership and Skills Conference in Kansas City, MO, June 20–26, 2010. (See backup packet page 33.)
6. Consideration of approval of a contract amendment for the Workforce Investment Act Eligible Public Training Provider directory. (See backup packet page 34.)
7. Consideration of approval of a contract for the Scholarships in Science, Technology, Engineering, and Mathematics grant. (See backup packet page 35.)
8. Consideration of approval of a contract for the Health Care Sector and Other High Growth and Emerging Industries – Building Automation grant. (See backup packet page 36.)
9. Consideration of approval of an activity for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 37.)
10. Consideration of approval of activities and acceptance of funds for the Health Careers Training Program – Health Professions Conference grant. (See backup packet page 38.)

11. Consideration of approval of an addendum to the affiliation agreement with Children's Hospital of Orange County. (See backup packet page 39.)
12. Consideration of approval of Community Services Programs/Courses for summer 2010. (See backup packet pages 40 through 43.)
13. Consideration of approval of additions and changes to the Continuing Education program. (See backup packet pages 44 and 45.)
14. Consideration of approval of Student Services Expenditure Funding 2010-11. (See backup packet page 46.)

## **ADMINISTRATIVE SERVICES**

15. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 47 through 65.)
16. Consideration of approval of the Quarterly Financial Status Report for the period ending March 31, 2010. (See backup packet pages 66 through 68.)
17. Consideration of approval of the Quarterly Investment Report for the period ending March 31, 2010. (See backup packet page 69.)
18. Consideration of approval of the purchase of Veterinary Surgical and Emergency Medical Equipment from Equipment Outreach, Inc. (See backup packet page 70.)
19. Consideration of approval to renew the Agreement with The Vinewood Company to provide continuing construction inspection services on an hourly fee basis commencing July 1, 2010, through June 20, 2012. (See backup packet page 71.)
20. Consideration of approval of the following Change Orders:
  - Bid No. 2808 Athletic Storage Building – General Consolidated Constructors, Inc. (General Contractor) – Change Order No. 3. (See backup packet pages 72 and 73.)
  - Bid No. 2825 Art Center Landscape Project – Green Giant Landscape (Landscape Contractor) – Change Order No. 1. (See backup packet page 74.)
  - Bid No. 2840 Humanities North Building Exterior Improvement Bridge Project – Y & M Construction (General Contractor) – Change Order No. 3. (See backup packet page 75.)
  - ER No. 09-06 Design Technology Center – Janus Corporation (Hazardous Materials Abatement Contractor) – Change Order No. 4. (See backup packet page 76.)
  - Bid No. 2844 Design Technology Center – Evans Brothers, Inc. (Site Prep and

Site Utility Relocation Contractor) – Change Order No. 1. (See backup packet pages 76 and 77.)

21. Consideration of approval of the following Completion Notice:

- ER No. 09-06 Design Technology Center – Janus Corporation (Hazardous Materials Abatement Contractor)
- Bid No. 2839 Administration Building Remodel Temporary Space (Modular Building Improvements, Trailers 21A, B, and C) – K.A.R. Construction, Inc. (Contractor)

22. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Mt. SAC Foundation – Art Collection, valued by donor at \$24,750.00, to be used by the Arts Division.
- Mt. SAC Foundation – Medical Supplies and Equipment, valued by donor at \$33,168.00, to be used by the Health Careers Resource Center of the Technology and Health Division.
- City of La Verne – 1987 Emergency One Fire Engine, valued by donor at \$8,000.00, to be used by the Fire Technology Department of the Technology and Health Division.
- Daryl Coressel – Sporty’s Air Facts Video Series (26 videos), valued by donor at \$225.00, to be used by the Aeronautics Department of the Technology and Health Division.
- Donald R. Diamond – Harding Automatic Chucker (Lathe) LO-1436 with Track CN2 Offline Programming System, valued by donor at \$7,500.00, to be used by the Air Conditioning and Welding Department of the Technology and Health Division.
- Donald R. Diamond – Yeon Chin Milling Machine (CNC), Model No. YCM-40, 1987 Machine Specification 40# 49 “Supermax,” valued by donor at \$5,000.00, to be used by the Air Conditioning and Welding Department of the Technology and Health Division.
- Robert Second – Sixty Hard-Bound Books (Aviation History, Biographics, and Piloting), thirteen Videos on Piloting, and one DVD on Aviation Safety, valued by donor at \$300.00, to be used by the Aeronautics Department of the Technology and Health Division.
- Matthew Judd – Antique Chippendale Sofa, valued by donor at \$1,000.00, to be used by the Natural Sciences Division.
- Chipotle Mexican Grill – Fifty Burritos and thirty servings of Chips and Guacamole, valued by donor at \$327.20, to be used by the Battle of the Bands Event, sponsored by the Associated Students.

## **ACTION ITEMS**

**All items listed under "Action" will be discussed and acted on separately by the Board of Trustees.**

1. Consideration of approval to extend the College President's contract through June 30, 2011.
2. Consideration of approval of an agreement with the law firm of Liebert Cassidy Whitmore to provide legal and consulting services to the College in regard to employment relations and education law, including representation in labor negotiations and in administrative and court proceedings, as requested by the College. Term of agreement is from June 1, 2010 through May 31, 2011. (See backup packet pages 78 through 83.)
3. Consideration of approval of the AB1417/Accountability Reporting for the Community Colleges report. (See backup packet page 84.)
4. Consideration of approval of proposed revisions to Board Policy 2015 – Student Member. (See backup packet pages 85 and 86.)
5. Consideration of approval of proposed revisions to Board Policy 5030 – Fees. (See backup packet pages 87 through 91.)
6. Consideration of approval of the following Bid Placeholders:
  - Bid No. 2874 Modifications to Upper Practice Field at the P. E. Center Field House. (See backup packet page 92.)
  - Bid No. 2875 Parking Lot S Landscape & Irrigation. (See backup packet page 93.)

## **BOARD COMMUNICATION**

**At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.**

## **CLOSED SESSION**

- **Title 5, California Code of Regulations, Section 59338: Appeal from Administrative Determination of Discrimination Complaint – one case**

## REPORTING OF ACTION TAKEN IN CLOSED SESSION

### ADJOURNMENT

Future Board Meetings: June 16, 2010  
July 27, 2010  
August 25, 2010

#### Upcoming Events:

May 27, 2010 **Classified Staff Conference – “Strategies for Challenging Times”** – 8:30 a.m.-1:30 p.m., Student Life Center

May 28, 29 and 30, 2010 **Spring Student Dance Concert** – Friday and Saturday, 8:00 p.m.; Sunday, 3:00 p.m., Clarke Theater

May 30, 2010 **Spring Chamber Winds Concert** – 4:00 p.m., Feddersen Recital Hall

May 31, 2010 **Memorial Day** (campus closed)

June 3, 4, 5, and 6, 2010 **Anatomy of Gray** (Theater Production) – Thursday through Saturday, 8:00 p.m.; Sunday, 2:00 p.m.

June 4, 2010 **23<sup>rd</sup> Annual Mt. SAC Foundation Golf Tournament** – All Day, Pacific Palms

June 4, 2010 **Student Leadership & Advisor Awards Ceremony** – 6:00-9:30 p.m., Royal Vista Country Club

June 5, 2010 **Faculty Association Student Scholarship Ceremony** – 2:00 p.m., Founders Hall

June 5, 2010 **Spring Vocal Jazz Concert** – 8:00 p.m., Clarke Theater

June 7, 2010 **Foundation Board Meeting** – 4:00 p.m., Founders Hall

June 9, 2010 **Faculty/Manager Recognition Ceremony** – 3:00-4:30 p.m., Clarke Theater

June 11, 2010 **64<sup>th</sup> Annual Commencement Ceremony** – 6:30 p.m., Hilmer Lodge Stadium

June 13, 2010 **2010 Spring Semester Ends**

June 16, 2010 **Child Development Center Groundbreaking Ceremony** – 4:30 p.m.

June 17, 2010 **GED-Adult High School Graduation Ceremony** – 6:00 p.m., Clarke Theater



June 17, 2010                    **Astronomy Scholarship Fundraising Dinner** – 6:00-9:00 p.m.,  
Founders Hall

June 28, 2010                    **2010 Summer Intersession Begins**

July 5, 2010                      **Independence Day Holiday** (campus closed)

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.