

Meeting Date: Wednesday, October 27, 2010 **Location:** Founders Hall

Future Board Meetings: November 17, December 15, Jan. 26, 2011

CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 262 and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

ACTIONS OF THE BOARD

CONSENT CALENDAR

Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.

- Approved personnel transactions dated October 27.
- Approved the Jazz Ensemble's participation in the Reno Jazz Festival April 8-10, 2011.
- Approved a contract for the Child Development Infant/Toddler Resource grant.
- Approved a contract amendment for the Eligible Public Training Provider List.
- Approved activities for the Hispanic-Serving Institutions Education Grant – Mt. SAC Agriculture Pathways Program grant.
- Approved activities and a contract for the Family and Consumer Sciences Discipline/Industry Collaborative grant.
- Approved activities for the Health Care Sector and Other High Growth and Emerging Industries – Building Automation grant.
- Approved activities for the Scholarships in Science, Technology, Engineering, and Mathematics grant.
- Approved acceptance of funds for the Child Development Training Consortium grant.
- Approved acceptance of funds and approve activities and contracts for the Title V – Developing Hispanic-Serving Institutions grant.
- Approved acceptance of funds and activities for the Talent Expansion in Science and Technology – An Urban Partnership grant.
- Approved acceptance of funds and activities for the Career Advancement Academy grant.
- Approved an amended agreement with Dolinka Group, LLC for Redevelopment Assistance – Phase III.
- Approved Resolution No. 10-03 – Additional Interest and Penalties on Delinquent Property Tax Revenues.
- Approved an amendment to Resolution No. 05-13 – Adoption of Edwards Systems Technology Addressable Fire Alarm System as the Standard for Use in Public Works Improvements.
- Approved an agreement with Mobile Mini LLC to lease containers (including containers already on campus) for construction projects, through June 30, 2013.
- Approved a renewal agreement with The Liquidation Company for the period November 4, 2010, through November 3, 2013.
- Approved a contract with PeopleAdmin, Inc. for online employment application and tracking software upgrade.
- Approved a contract with Professional Account Management to provide the College with Registered Owner and Vehicle Information through the Department of Motor Vehicles and for the mailing of citation notices and collection of out-of-state fees.
- Approved an agreement to provide Professional Design and Consulting Services with Marlene Imirzian & Associates Architects for the Continuing Education project.

ACTION

- Approved the presidential search brochure for distribution.
- Approved awarding Bid No. 2881 – Purchase of Media Equipment and Control Systems
- Approved acceptance of funds and activities for the Pilot Program for Course Material Rental grant. *(Pulled from Consent)*
- Approved, as amended, a contract for Forensic Accounting and Financial Investigation Services with VLS Fraud Solutions, a division of Vicenti, Lloyd & Stutzman, LLP. *(Pulled from Consent)*
- Approved a Sole-Source Agreement with Aircuity OptiNet System as the standard system for Indoor Air Quality Management. *(Pulled from Consent)*
- Approved the initial capital expenditure for the implementation and ongoing maintenance of the Aircuity OptiNet System in the Science Laboratory and Agricultural Sciences Complex. *(Pulled from Consent)*

- Approved Agricultural Science Complex Change Orders (*Pulled from Consent*)

DISCUSSION

- The Board received for first reading and discussion proposed revisions to Board Policy 2720 – Communications among Board members.

INFORMATIONAL REPORTS

- **Anabel Perez**, Learning Communities Counselor/Coordinator, **Maria Tsai**, Research Analyst, and **Barbara McNiece-Stallard**, Director of Research & Institutional Effectiveness, told the Board about plans to examine student success by tracking a cohort of Summer Bridge students for the next two years. Data will be collected on the 349 students including retention rates, persistence rates, transfer rates and degree attainment. The cohort will be compared against two groups: those who were not accepted into the Summer Bridge program and a random sample of students who have similar characteristics to the Bridge cohort. The team expects to provide updates to the Board a couple times a year.
- **David Charbonneau**, Director, Writing & Reading Assistance Center, gave an update on the Writing Center. The college has provided lab-based instruction supporting English and AmLa classes for nearly 15 years. Since tutoring began in 2007, the Writing Center's tutoring has grown by 1,000 percent. On average, the center tutors more than 1,800 students each term for more than 5,000 contact hours. The center has also seen its workshop program grow since spring 2008: from 39 workshops with 226 attendees to 71 workshops with more than 1,000 students. The center's computer lab continues to be one of the most used computer labs on campus with 4,100 students logging nearly 29,000 hours in the spring semester.

INTRODUCTIONS

Newly Hired Staff

Classified

- **Kim Garcia**, Secretary, Humanities & Social Sciences Division
- **Serina Gutierrez**, Financial Aid Specialist, Financial Aid
- **Jenny Hua**, Admissions & Records Clerk I, Admissions & Records
- **Tamieka Hunter**, Project/Program Coordinator, Counseling
- **Irene Inouye**, Assistant Curriculum Specialist, Instructional Services
- **Charlie Lee**, Admissions & Records Systems Analyst, Admissions & Records
- **Leticia Lopez de Garcia**, Receptionist/Clerical Assistant, Humanities & Social Sciences Division
- **Nicholas Smith**, Senior Toolkeeper, Air Conditioning & Refrigeration
- **Joshua Tercero**, Laboratory Technician, Theater, Arts

Management

- **Terri Long**, Dean, Instructional Services
- **Paulo Madrigal**, Director, Community & Career Education, Continuing Education

Introductions/Recognitions

- President Nixon introduced **Dr. Brian King**, president of Cabrillo College and chair of the accreditation visiting team as well as team members **Ben Duran** and **Cheryl Stewart**.
- Presentation of Awards Related to the Two-Year Community College Blood Drive and the Cal Poly/Mt. SAC "Out for Blood" Competition
- The Board recognized **Linda Group**, Benefits Specialist, retiring after 28½ years of service.

For the complete agenda and minutes for this Board of Trustees meeting, please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, *Esq.*
 Patrick J. Martinez, *Student Trustee*
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