



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, March 9, 2016

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Chen Haggerty at 6:38 p.m. on Wednesday, March 9, 2016. Trustees Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos, and Student Trustee Santos were present.

STAFF PRESENT

Bill Scroggins, President/CEO; James Czaja, Vice President, Human Resources; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; and Audrey Yamagata-Noji, Vice President, Student Services were present.

1. RECEPTION FOR TENURED FACULTY

Prior to the meeting, a reception was held to celebrate the newly tenured faculty.

2. PUBLIC SESSION

Note: The entire dialogue may be heard beginning at 00:00:01 on the attached meeting audio.

The Pledge of Allegiance was led by Rene Jimenez, Associated Students President.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

3. INTRODUCTIONS AND RECOGNITION

Note: The entire dialogue may be heard beginning at 00:00:54 on the attached meeting audio.

- The following newly appointed and promoted employees were introduced:

Classified Employees (Newly Appointed)

- **Elizabeth Callahan**, Administrative Specialist IV (School of Continuing Education) (absent)
- **Mariezar Figueroa**, Admissions & Records Specialist III (Admissions & Records) (present)
- **Lizette Henderson**, Administrative Specialist III (Natural Sciences) (present)
- **Nadine Hernandez**, Student Services Program Specialist II (EOPS/CARE) (present)
- **Marlyn Lanuza**, Administrative Specialist III (Instruction) (present)
- **Venice McCurdy**, Laboratory Technician – Arts (Arts) (present)
- **Cynthia Orozco**, Student Services Outreach Specialist (High School Outreach) (present)
- **Lloyd Robinette**, Equipment Technician (Architecture, Industrial Design Engineering, and Manufacturing) (present)
- **Astrid Rodriguez**, Laboratory Technician – Theater (Theater) (present)

Classified Employee (Promoted)

- **Olga Castillo**, Public Safety Officer (Public Safety) (absent)
- The following tenured faculty were recognized:
 - **Christopher Briggs**, Biological Sciences (present)
 - **Todd Clements**, Chemistry (present)
 - **Jamaika Fowler**, Counseling/Articulation Officer (absent – Dean Tom Mauch spoke on her behalf)
 - **Jeremy Hart**, Counseling (present)
 - **Jamie Hirsch**, Fire Technology (present)
 - **Stephen James**, Industrial Design (present)
 - **Melissa Macias**, Fine Arts (absent)
 - **Clark Maloney**, Athletics (present)
 - **Jane Nazzal**, Learning Assistance (present)
 - **Serena Ott**, Foreign Languages (absent)
 - **Eloise Reyes**, Counseling, DSP&S (present)
 - **William Roche**, Computer Information Systems (absent)
 - **Dianne Rowley**, Learning Assistance (present)
 - **Cecilia Thay**, Child Development (present)

4. APPROVAL OF MINUTES

Note: The entire dialogue may be heard beginning at 00:26:39 on the attached meeting audio.

It was moved by Trustee Baca, seconded by Trustee Bader, and passed to approve the minutes of the regular meeting of February 17, 2016.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

5. PUBLIC COMMUNICATION

Note: The entire dialogue may be heard beginning at 00:27:30 on the attached meeting audio.

- Alejandro Juarez spoke in support of adding more gender and ethnic studies classes at Mt. SAC.

6. REPORTS

Note: The entire dialogue may be heard beginning at 00:31:32 on the attached meeting audio.

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Rene Jimenez**, President, Associated Students
- **Dan Smith**, President, Academic Senate
- **John Lewallen**, President, Classified Senate
- **Eric Kaljumagi**, President, Faculty Association
- **Bill Rawlings**, President, CSEA 262 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

7. BOARD COMMUNICATION

Note: The entire dialogue may be heard beginning at 01:01:20 on the attached meeting audio.

A. Trustee Chen Haggerty read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."

B. All Board members shared the following comments:

- They welcomed and congratulated newly appointed and promoted employees Elizabeth Callahan, Mariezar Figueroa, Lizette Henderson, Nadine Hernandez, Marlyn Lanuza, Venice McCurdy, Cynthia Orozco, Lloyd Robinette, Astrid Rodriguez, and Olga Castillo.
- They congratulated tenured faculty Christopher Briggs, Todd Clements, Jamaika Fowler, Jeremy Hart, Jamie Hirsch, Stephen James, Melissa Macias, Clark Maloney, Jane Nazzal, Serena Ott, Eloise Reyes, William Roche, Dianne Rowley, and Cecilia Thay.
- They are all looking forward to this Saturday's Board Study Session at the University of La Verne.

C. Trustee Baca reported the following:

- He performed in Puttin' on the hits for one night.
- He attended the Veterans' Summit at Pacific Palms, where 375 individuals attended.
- He was a judge for the final round of the Inland Spelling Bee, for Grades 3-8.
- He attended the Pomona Valley Hospital Medical Center Foundation Gala with Trustee Rosanne Bader and Mike Gregoryk, Vice President, Administrative Services.
- He reminded everyone to attend the Kepler fund-raiser on April 9.

D. Trustee Bader reported the following:

- She attended the Cash for College event and congratulated Audrey Yamagata-Noji, Vice President, Student Services, and her staff for such a successful event.
- She performed in Puttin' on the Hits and congratulated the Faculty Association for another successful event.
- She attended the Pomona Valley Hospital Medical Center Foundation Gala.
- She attended today's ribbon-cutting ceremony for the new Student Success Center.

E. Trustee Santos reported the following:

- She thanked everyone involved for the Cash for College event, even though she wasn't able to attend.
- She attended a Bassett middle school's event entitled Coffee with the Principal and a Movie Night.
- She attended grand openings and ribbon-cutting events for the Baldwin Park Business Association, Tae Kwon Do, and the Gold Line in Irwindale.
- She attended Puttin' on the Hits.
- She attended several Women's basketball games.
- She attended training put on by the Los Angeles County School Trustees Association regarding the California Voting Rights Act, Redistricting, Committee on School District Organization, etc.

F. Trustee Chen reported the following:

- He attended the Cash for College event, which is one of the largest in the state.
- He performed in Puttin' on the Hits.
- He attended the California Community Foundation's Unsung Heroes Dinner.
- He attended the ribbon-cutting event today for the new Student Success Center and is looking forward to future ribbon-cutting events, as well.
- He's looking forward to the Kepler fund-raiser event.
- He's going to attend a White House briefing on Community Colleges in Washington, DC.

G. Student Trustee Santos reported the following:

- She attended the Cash for College event and thanked Audrey Yamagata-Noji, Vice President, Student Services, and her staff for putting on the event.
- She attended the Pomona Valley Hospital Medical Center Foundation Gala.
- She attended Puttin' on the Hits.
- She attended the Inland Spelling Bee.
- She attended the Veterans' breakfast in Diamond Bar.
- She attended the Women's basketball game.
- She said that Sodexo is offering discounts to students every Monday, and she thanked Associated Students President Rene Jimenez for his participation.
- She said that ethnic studies is having a loud voice at Mt. SAC.

- She thanked the President's Office for her upcoming retreat.
- She said that she has concerns regarding the new Student Center and feels that the students can work with administration to make it happen.
- She attended today's ribbon-cutting ceremony for the new Student Success Center.

H. Trustee Hidalgo reported the following:

- He performed in Puttin' on the Hits and said that he really enjoyed it.
- He attended the Industry Manufacturers Council luncheon, where Sheriff Jim McDonald was the speaker, and human trafficking was a large part of the meeting.
- He checked out the Mountie café and said it looks like a good selection of food.
- He said that he's looking forward to attending the Kepler fund-raising event.

I. Trustee Hall reported the following:

- He performed in Puttin' on the Hits and thanked Joan Sholars, John Cordova, Scott Hillman, and Jay Truman for pulling off such a successful event.
- He attended the Cash for College event and said that Senator Ed Hernandez attended, as well.
- He attended the San Gabriel Valley Regional Chamber of Commerce Heroes Breakfast.
- He attended several Women's basketball games.
- He attended today's ribbon-cutting ceremony for the new Student Success Center.

J. Trustee Chen Haggerty reported the following:

- She attended today's ribbon-cutting ceremony for the new Student Success Center.
- She orchestrated a Cash for College event at Pathfinder Community Center in Rowland Heights, and about 60 families attended.

8. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

Note: The entire dialogue may be heard beginning at 01:36:03 on the attached meeting audio.

- He welcomed and congratulated newly appointed and promoted employees Elizabeth Callahan, Mariezar Figueroa, Lizette Henderson, Nadine Hernandez, Marlyn Lanuza, Venice McCurdy, Cynthia Orozco, Lloyd Robinette, Astrid Rodriguez, and Olga Castillo.
- He congratulated tenured faculty Christopher Briggs, Todd Clements, Jamaika Fowler, Jeremy Hart, Jamie Hirsch, Stephen James, Melissa Macias, Clark Maloney, Jane Nazzal, Serena Ott, Eloise Reyes, William Roche, Dianne Rowley, and Cecilia Thay.
- He said that he's on the CCLC Legislative Advisory Committee.
- He and Trustee Manuel Baca were invited to meet with the Secretary of Education and the Undersecretary of Education at the U.S. Department of Education in Washington, DC, on March 24, to talk about Pell Grants with 24 other community college and university representatives.
- He said that the Governor has proposed \$200M for trailer bills, and the Workforce Taskforce is trying to figure out how to spend the money; so, they'll be working with lobbyists and talking to the Department of Finance for some collaboration.

- He and Irene Malmgren, Vice President, Instruction, sit on the Los Angeles/Orange County Consortia that will be receiving \$65M, and Mt. SAC will probably receive \$4M to serve students and expand CTE.
- He presented the Board with a Summary of the AACC Pathways Project.
The Pathways Project – Case Statement summary may be found with these minutes on the College website.
- He asked Gary Nellesen, Director, Facilities Planning and Management, to present the Purpose and Causes of Contract Change Orders
Discussion: Dr. Scroggins commented on additional plans/scope of work that may contribute to change orders.
Discussion: Trustee Chen had questions, and Mr. Nellesen answered them.
Discussion: Mike Gregoryk, Vice President, Administrative Services, made comments regarding the research that happens before a change order is required.
Discussion: Trustee Hall had questions, and Mr. Nellesen answered them.
Discussion: Trustee Chen Haggerty had questions, and Mr. Nellesen answered them.
Discussion: Trustee Chen had questions, and Dr. Scroggins and Mr. Nellesen answered them.
Discussion: Trustee Santos had questions, and Mr. Nellesen answered them.
Discussion: Trustee Hidalgo had questions, and Mr. Nellesen answered them.
Discussion: Dr. Scroggins talked about splitting projects into smaller jobs, and how Mt. SAC is very careful not to do that.
Discussion: Trustee Chen had questions, and Mr. Nellesen answered them.
The presentation may be found with these minutes on the College website.

9. CONSENT CALENDAR

Note: The entire dialogue may be heard beginning at 02:29:58 on the attached meeting audio.

The following correction was made to the Consent Calendar:

- On Page 59, New and/or Revised Classified Job Classification Descriptions – under “EXAMPLES OF ESSENTIAL FUNCTIONS (Illustrative Only),” remove “**evaluates prerequisite overrides,**” from the third bullet. Therefore, that bullet should read, “**Provides unofficial evaluation of transcripts and interprets test and assessment scores.**”

It was moved by Trustee Baca, seconded by Trustee Bader, and passed to approve the following items, as corrected:

ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. This item was pulled and acted upon separately (see Paragraph No. 10).
3. Approval of the re-issuance of stale-dated warrants, as listed.

4. Approval of the Quarterly Financial Status Report ending December 31, 2015.
5. Approval of the Quarterly Investment Report ending December 31, 2015.
6. Approval of an agreement for school bus transportation services for the following Bid:
 - Bid No. 3069 Agreement for School Bus Transportation Services – Durham School Services, L.P., of Rosemead, CA
7. Approval of a contract with Hyland for consulting services and software license.
8. Approval of an agreement with Cal Poly Pomona Foundation, Inc. for the rental of the Kellogg House for Information Technology's Enterprise Application Systems annual staff retreat.
9. This item was pulled and acted upon separately (see Paragraph No. 11).
10. Approval of agreements to provide professional design and consulting services with HPI Architects for the Student Center, and Pal ID Studios for Building 40 Upgrades.
11. Approval of the following Contract Amendments:
 - Contract Physical Education Project Environmental Impact Report – Greve & Associates, LLC - Amendment No. 1.
 - Contract Physical Education Project Environmental Impact Report – Iteris - Amendment No. 1.
12. Approval of the following Change Order for the Athletics Modular Structure:
 - Contract American Modular Systems (General Contractor) – Change Order No. 2.
13. Approval of the following Change Order for the Building 23 Renovation:
 - Contract Harik Construction, Inc. (General Contractor) – Change Order No. 2.
14. Approval of the following Change Orders for the Continuing Education Building 40 Upgrades project:
 - Contract Harik Construction, Inc. (General Contractor) – Change Order No. 2.
 - Contract Golden Phoenix Construction Co., Inc. (General Contractor) – Change Order No. 1.
15. Approval of the following Change Order for the Food Services building:
 - Contract Tilden-Coil Constructors (General Contractor) – Change Order No. 2.
16. Approval of the following Change Order for the Restoration of Parking Lot A:
 - Contract Beach Paving, Inc. (Paving Contractor) – Change Order No. 1.

HUMAN RESOURCES

17. Ratification of Personnel Transactions.

18. Approval of New and/or Revised Classified Job Classification Descriptions.
19. Approval of Range Placement for CSEA, Chapter 262-Represented Employees.

INSTRUCTION

20. This item was pulled and acted upon separately (see Paragraph No. 12).
21. Approval of the Continuing Education Division additions and changes.
22. This item was pulled and acted upon separately (see Paragraph No. 13).
23. Approval of a contract with Record Timing for 2016 Mt. SAC Relays.
24. Ratification of an Agreement with Diamond Ranch High School to host the 2015 Mt. SAC Mountie Classic Men's Basketball Tournament.

PRESIDENT'S OFFICE

25. This item was pulled and acted upon separately (see Paragraph No. 14).
26. This item was pulled and acted upon separately (see Paragraph No. 15).

STUDENT SERVICES

27. Ratification to hire Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

10. CONSENT ITEM #2 – HIRE VARIOUS INDEPENDENT CONTRACTORS IN ORDER TO ACQUIRE THE EXPERTISE NEEDED TO ACCOMPLISH COLLEGE GOALS AND TO MEET DEADLINES

Note: The entire dialogue may be heard beginning at 02:32:52 on the attached meeting audio.

It was moved by Trustee Chen and seconded by Trustee Hall to approve this item.

Discussion: Trustee Chen had a question, and Dr. Scroggins answered it.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hidalgo, Hall, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

11. CONSENT ITEM #9 – CONTRACT WITH TILDEN COIL CONSTRUCTORS, INC. FOR CONSTRUCTION MANAGEMENT SERVICES – SOUTH CAMPUS SITE IMPROVEMENTS

Note: The entire dialogue may be heard beginning at 02:34:53 on the attached meeting audio.

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Discussion: Trustee Hall said his questions were already answered.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

12. CONSENT ITEM #20 – CONTINUING EDUCATION DIVISION 2016 HIGH SCHOOL SUMMER SCHOOL PROGRAM

Note: The entire dialogue may be heard beginning at 02:36:30 on the attached meeting audio.

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Discussion: Trustee Hall had a question, and Dr. Malmgren answered it.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Santos

Noes: None

Abstained: Hidalgo

Absent: None

Student Trustee concurred.

13. CONSENT ITEM #22 – ACCEPTANCE OF FUNDS FOR COURSE IDENTIFICATION (C-ID) GRAND AND APPROVAL OF PURCHASES

Note: The entire dialogue may be heard beginning at 02:39:02 on the attached meeting audio.

It was moved by Trustee Hall and seconded by Trustee Bader to approve this item.

Discussion: Trustee Hall had a question, and Dr. Malmgren answered it.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

14. CONSENT ITEM #25 – 2016-17 MEETING CALENDAR FOR THE MT. SAN ANTONIO COLLEGE BOARD OF TRUSTEES

Note: The entire dialogue may be heard beginning at 02:42:29 on the attached meeting audio.

It was moved by Trustee Hall and seconded by Trustee Bader to approve this item.

Discussion: Trustee Chen Haggerty asked to change the August 10, 2016, meeting to August 17, 2016.

This item was approved, as amended.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

15. CONSENT ITEM #26 – CONTRACT WITH POMONA COLLEGE AS THE 2016 SCHOLARSHIP AWARDS CEREMONY SITE

Note: The entire dialogue may be heard beginning at 02:44:26 on the attached meeting audio.

It was moved by Trustee Chen and seconded by Trustee Baca to approve this item.

Discussion: Trustee Chen asked a question, and Dr. Scroggins answered it.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

16. ACTION ITEM #1 – 2016 ELECTION OF THE CCCT BOARD OF DIRECTORS

Note: The entire dialogue may be heard beginning at 02:45:52 on the attached meeting audio.

It was moved by Trustee Bader and seconded by Trustee Baca to approve this item.

Discussion: The following candidates were selected by the Board:

- Mary Figueroa, Riverside CCD
- Susan "Sue" M. Keith, Citrus CCD
- Linda S. Wah, Pasadena Area CCD
- Kenneth A. Brown, El Camino CCD
- Sally W. Biggin, Redwoods CCD
- Louise Jaffe, Santa Monica CCD
- Jerry D. Hart, Imperial CCD
- Cy Gulassa, Peralta CCD

It was moved by Trustee Baca and seconded by Trustee Bader to nominate the above eight candidates.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

17. DISCUSSION ITEM #1 – ANNUAL REVIEW OF BOARD POLICY 2015 – STUDENT MEMBER

Note: The entire dialogue may be heard beginning at 02:51:00 on the attached meeting audio.

Discussion:

- Student Trustee Santos had questions, and Dr. Scroggins, Trustee Hall, Trustee Hidalgo, and Trustee Chen Haggerty answered them.
- Trustee Bader had a question, and Student Trustee Santos answered it.

This item will be brought back to the April Board meeting for action.

18. CLOSED SESSION

The Board adjourned to Closed Session at 9:37 p.m. to discuss the following:

- Public Employee Discipline/Dismissal/Release, per Government Code Section 54957.

19. PUBLIC SESSION

The public meeting reconvened at 10:10 p.m.

20. REPORTING OF ACTION TAKEN IN CLOSED SESSION

None.

21. ADJOURNMENT

The meeting adjourned at 10:11 p.m.

WTS:dl



Associated Students Report

Presented by A.S. President Rene Jimenez
March 9th, 2016

Greetings Members of the Board,

▼ UPCOMING EVENTS ▼

Mountie Mondays: Every Monday

Don't forget to wear your Mountie Gear and/or colors every Monday to show school pride. We have achieved a successful partnership with SODEXO where all college employees and students who wear Mountie Gear on Mondays will receive 10% off at the Mountie Café.

NASPA Conference: March 12- 16

Indianapolis, IN

Associated Students will be sending four students to Indianapolis, Indiana to attend the Student Affairs Administrators in Higher Education National Conference. This group of delegates will determine if Associated Students will regularly attend NASPA conferences to promote professional development in higher education.

Inspiring Women Luncheon: March 29

12:00pm- 1:30pm, location: 9C- Stage (invitation only)

This luncheon is in honor of not only our winning applicants but for all the incredible women at Mt.SAC.

AS General Elections: April 4- 7

All day, location: Kerr's Corner and Online

Elections for our Executive Board are coming soon. The positions include A.S. President and Vice President, Interclub Council Chair and Vice Chair, Student Trustee and Two Senate Chairs positions.

President's remarks:

The students are excited to know that the Steering Committee (design team) is finally forming on the week of March 21st. Our AS leaders are continuously informing and updating students about the Student Center during every A.S. sponsored event. We are compiling a list of ideas and suggestions to better serve our students in anticipation of our Student Center. As I mentioned at our last board meeting, our student leaders would like to ask that there be two more ongoing planning committees. The first, for the Student Life Staff in order to get the staff's insight on how to better accommodate student life needs. The second will be for the 9C Student Center staff and student leaders for user input. I believe these will help us best fulfill the needs of our students and ensure quality and success. I hope to see these groups during our focus group outreach the week of April 4th according to our HPI Draft schedule. Lastly, I'm glad to be working on the water re-fill stations with Mr. Nellesen and Mr. Sneed. The next phase of the project will include purchasing and installing three stations. The first will be on Miracle mile in front of building 26, the second will be in front of the Mountie Café (in front of Starbucks) and the third will be on the south side of building 6. The powerful message we are sending is not only intended to foster a more eco-friendly environment on campus but to also show the students the potential they have on improving their own campus. Thank you.

Respectfully,

Associated Students President

Rene Jimenez

**Academic Senate Report
to the Board of Trustees
March 9, 2016**

Full Senate Activity

The Senate met on February 25, and acted on the following issues:

- Passed Resolution 15-05 Creation of CTE Liaison Position unanimously
 1. Resolved, the Academic Senate create a CTE Liaison position to be appointed to a two-year term by the Academic Senate President and confirmed by the Academic Senate; and
 2. Resolved, the CTE Liaison's responsibilities shall be: to attend meetings of the Academic Senate; to provide reports to the Academic Senate as needed about statewide issues of concern in CTE; to identify local and regional CTE issues of concern; to communicate opportunities for CTE faculty to participate in statewide initiatives, workgroups, and task forces; to attend, as funding permits, state-level events and regional consortia meetings; and to advise the Academic Senate President and Executive Board on CTE issues.
- Passed Resolution 15-07 Support for Department Chair Compensation by acclamation
 1. Resolved, the Academic Senate recognizes and supports the ongoing efforts of department chairs to manage their workload while supporting student learning and success; and
 2. Resolved, the Academic Senate strongly supports the Mt. SAC Faculty Association's efforts to secure compensation for department chairs that is proportional to and appropriate for their workload.
- Appointed four faculty to the ACUPCC Implementation Committee

At our next meeting nominations will open for the Academic Senate Executive Board positions which begin in the fall of 2016. The offices of President, Vice President, Secretary and two Director positions will be up for election on March 24, while two Senator at Large positions will begin the nomination process that same day.

Newly-Tenured and Newly-Hired Professors

Congratulations to the 13 faculty members who have earned their tenure. This achievement is a milestone in their careers which validates the hard work of these professors. The great variety of teaching disciplines they represent demonstrate the wide range of instruction we offer our students.

We also welcome the new Counseling faculty members. They will help reduce the overall ratio of students to counselors, allowing us to better serve our students in all facets of their education.

Respectfully submitted,
Dan Smith, President, Academic Senate



MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES
WEDNESDAY MARCH 10, 2016

1. The Great Staff Retreat Task Force: Applications closed and the Task Force and the task force received 49 applications. The members believe there is great representation across units, campus departments, years of service and gender. The Task Force had a difficult time choosing the limit of 36 participants. All selected participants have been notified with supplemental forms due back to the Task Force by March 21. The facilitators are hard at work planning the retreat workshops and activities.
2. Nomination forms have gone out for classified staff, faculty, and management to nominate a classified staff individual for a Classified Excellence Award, (Classy) in the following categories:
 - a. Rookie of the Year
 - b. Citizenship
 - c. Creativity & Innovation
 - d. Best Attitude
 - e. Campus Improvement/Environment
 - f. Commitment to Student Services
 - g. College Leadership
 - h. College Appreciation
 - i. Outstanding Achievement
 - j. College Excellence

You can find a complete description of the requirements for each of these categories at www.mtsac.edu/classifiedsenate/

3. The **15th Annual Pint Challenge Blood Drive** is scheduled for **March 15**. As many know, Dave Schmidt, retired Mt. SAC electronics and computer professor, started this event in honor of his daughter. This will be an all-day drive, right here on the Mt. SAC campus. Classified Senate is helping to promote the event. Classified Senate asks that you pitch-in and donate. Please say you are donating on behalf of Classified Senate.
4. Classified Professional Development Committee (CPDC) has selected a date for a 'FLEX-

like' day for classified employees. August 12, 2016 is the date CPDC members would like as a release time training day for all classified staff. POD will work with CPDC to create a daylong structure of presentations and workshops that are of high interest to classified staff. These will cover the top concerns, based on a fall 2015 survey, that classified staff have stated as their main needs and interests. Topics and learning will be focused on:

1. Leadership Skills
2. Communication Skills
3. Career Advancement Paths & Training
4. Technology Training

Respectfully submitted by,
John Lewallen
President, Classified Senate

ROOKIE OF THE YEAR AWARD

The best newcomer (1-2 years) Classified Professional who exemplifies the spirit and dedication to "work ethic".

CITIZENSHIP AWARD

A Mt. SAC Classified Professional who:

- Initiates and enthusiastically supports community-building projects and events which may extend beyond the realm of assigned job duties.
- Models collegiality and respectful interpersonal relationships.
- Serves as a cheerleader/ambassador for promoting a positive image of the college to the public.
- Demonstrates exceptional institutional loyalty and commitment.

CREATIVITY/INNOVATION AWARD

A Mt. SAC Classified Professional who:

- Exhibits initiative and creativity resulting in improved operations.
- Produces results such as increased productivity, efficiencies, and/or employee morale-boosting measures through innovation and bright ideas that are implemented and evaluated positively within the department and/or college.

BEST ATTITUDE AWARD

A Mt. SAC Classified Professional who:

- Exhibits a friendly, "can do" attitude, is helpful, supportive and flexible.

CAMPUS IMPROVEMENT & ENVIRONMENT AWARD

A Mt. SAC Classified Professional who improves the workplace environment and responds to the immediate needs of the college, students, faculty, staff and administration.

COMMITMENT TO STUDENT SERVICE AWARD

A Mt. SAC Classified Professional who:

- Promotes a friendly, helpful, cooperative attitude in serving students.
- Demonstrates the "buck-stops-here" attitude in solving the student's problems.
- Maintains a thorough understanding of services, policies, and procedures in order to communicate effectively with students.
- Treats students with dignity and respect.

COLLEGE LEADERSHIP

A Mt. SAC Classified Professional who:

- Volunteers on one, or more campus committees, or has shown winning leadership on office, or department projects as the lead organizer.
- Exhibits skill and great diplomacy, is self-starting and is well respected by their peers and committee members.

COLLEGE APPRECIATION AWARD

A Mt. SAC Classified Professional who:

- Has demonstrated continued loyalty in service to faculty, staff, administration, and students for 10 years or more.

OUTSTANDING ACHIEVEMENT AWARD

A Mt. SAC Classified Professional who:

- Demonstrates a high quality in all aspects of the job.
- Exhibits a high level of performance and professionalism.

COLLEGE EXCELLENCE AWARD

A Mt. SAC Classified Professional who:

- Demonstrates exceptional accomplishments, achievements, or contributions and excellence in overall work performance.
- Has built a record of consistent achievement over time that has significantly improved the efficiency and effectiveness of operations.
- Consistently demonstrates a positive attitude, dedication, good work habits, initiative, flexibility, teamwork, and/or problem solving ability.
- Demonstrates personal achievement and is frequently called upon for advice because of his or her expertise.



CLASSIFIED SENATE

CLASSIFIED EXCELLENCE AWARD NOMINATION

Nominee's Name:		
Nominees' Department:		
Nominee's.. Extension:		
Category Nominated For: CHOOSE ONE	<input type="checkbox"/> ROOKIE OF THE YEAR	<input type="checkbox"/> COMMITMENT TO STUDENT SERVICE
	<input type="checkbox"/> CITIZENSHIP	<input type="checkbox"/> COLLEGE LEADERSHIP
	<input type="checkbox"/> CREATIVITY & INNOVATION	<input type="checkbox"/> COLLEGE APPRECIATION
	<input type="checkbox"/> BEST ATTITUDE	<input type="checkbox"/> OUTSTANDING ACHIEVEMENT
	<input type="checkbox"/> CAMPUS IMPROVEMENT & ENVIRONMENT	<input type="checkbox"/> COLLEGE EXCELLENCE
Your Name:		
Your E-Mail:		
Your Department:		
Your Phone:		



THE 2016 Classys

ARE COMING!

May 25 in the Clarke Theater

Now is the time to
NOMINATE
a classified employee!

**Do you know a classified employee
that deserves some
high-profile recognition?**

Any Mt. SAC employee can nominate a deserving classified!
(MANAGERS, ADMINISTRATORS, FACULTY, & OTHER CLASSIFIED – ALL MAY NOMINATE)

Even those who have been nominated before can be nominated again.

Nominate by filling out the Classified Excellence Award form.

Don't delay! Deadline for all nominations is April 11, 2016!

Send completed nominations forms to: John Lewallen, Bldg. 4, Rm 2425B

PLEASE



DONATE
BLOOD

March 15



15th Memorial "Pint Challenge" Blood Drive
Tuesday March 15th from 10am to 3pm • Mt. SAC

A donation of blood is a gift of life. This is the 16th year of this special drive which helps countless individuals receive a gift of life. The drive originated to help little Breanna Schmidt. The Mt. SAC community has always been generous in giving. Countless individuals need blood and it does save lives.

The UCI Blood Mobile in front of the Administration Building 4.

Classified: If classified staff donate more than faculty, we will be awarded a scholarship we can award to a classified employee of our choice!

To make it easy, sign up for an appointment: www1.ucirvinehealth.org/BloodDrive/Default.aspx?id=mtsac



Breanna Barbara Schmidt

**Faculty Association Report
To the Board of Trustees
9 March 2016**

1. 2016-17 Negotiations

Meetings continue with our fourth negotiations session scheduled for tomorrow morning. Grievance procedures, lab parity, the rights of the Association and its members, and evaluation forms are on the agenda.

2. Representative Council

The Faculty Association Representative Council had its first Spring meeting on Tuesday 1 March. The Resolution of Concern Regarding a Campus Police Department was postponed until the April meeting as faculty wish to have further information before making their decision. Also, the FA opened nominations for their 2016-17 elections. Nominations will close at the next FA meeting on 5 April.

3. Puttin' on the Hits 2016

Puttin' on the Hits was successful in many ways, and although there were only two shows, we believe that overall attendance was slightly up from last year. We are still accepting donations to the Faculty Association Student Achievement Fund.

On behalf of the FA many thanks go out to Dr. Scroggins for the District's co-sponsorship as well as for his personal support and encouragement. The involvement of Board members Manuel Baca, Rosanne Bader, Jay Chen, David Hall, and Robert Hidalgo was deeply appreciated and had a positive impact on the faculty and students that were in the show. Thank you to everyone who attended the shows and donated to the scholarship fund.

4. CCA Spring Conference and W.H.O. Awards

The Executive Board has voted to honor Richard McGowan as our local W.H.O. recipient at the CCA W.H.O. Awards and Spring Conference. This year the Spring Conference and W.H.O. Awards will be held 15 – 17 April at the Costa Mesa Hilton. At this meeting the delegates will be voting for the Mt. SAC area Director to CCA. The FA hopes to send a full delegation to this conference.

5. FA Events

The Faculty Association has several events scheduled for the Spring semester. We invite the Board of Trustees to attend any or all of the following:

Coffee with the FA President (small group discussions at Common Grounds)

Monday, 14 March 7 a.m. – 9:30 a.m.

Monday, 14 March 1 p.m. – 3 p.m.

Tuesday, 22 March 7 a.m. – 9:30 a.m.

Tuesday, 22 March 1 p.m. – 3 p.m.

FA Open House (at the FA Office)

Tuesday, 19 April 11 a.m. – 7 p.m.

Wednesday, 20 April 11 a.m. – 7 p.m.

Faculty Appreciation Week (various locations TBA)

2 – 6 May TBA

Retirement/Tenure Tea (at Founders Hall)

Tuesday, 17 May 11:30 a.m. – 1 p.m.

FA Student Achievement Awards (at Founders Hall)

Saturday, 4 June 9 a.m. – 11 a.m.



Foundation Report to the Board of Trustees March 9, 2016

I first would like to take a moment to acknowledge the passing of a great friend of Mt. San Antonio College. Caroline Reynolds died on February 22. As some of you may know, Caroline was the wife of our 1951 alum and tremendous supporter, Pete Reynolds. Over the years the Reynolds family has been active and involved with the college—Caroline was no exception. A talented and dedicated artist herself, she was a member of our Public Art Advisory Council. She worked closely with the committee and Dean Sue Long on the two Rita Blitt sculptures outside of the performing arts area as well as phase one of the Karl Benjamin mosaic project. Caroline was a part of the Mt. SAC family and we are saddened by her passing.

The campaign for Heritage Hall continues to build momentum and occupy a fair amount of Foundation time and energy. Marc Ruh and I are working together to have quality visits and conversations with people inside the college as well as alumni, friends and supporters outside of Mt. SAC. Momentum is building and more and more people are interested in getting involved. This is an interesting project for a number of reasons. It isn't easy—the pool of people we can go to who have interest in supporting it is a little bit narrow and very specific. So much so that it informs our strategy. It makes what in my industry is called peer review very important. In other words, when we are sitting down with people and talking with them about personally investing in Heritage Hall, one of the key questions we also must ask is: who do you know that might have an interest in learning about this project?

We also had a visit recently from a family friend of former Nursing Professor Marie Smith. You may recall from my reports over the past several months that we received a \$100,000 gift in honor of Professor Smith's time at Mt. SAC. Her caretaker brought some of her personal effects to campus. There were photos, dog tags and even an army helmet that Professor Smith used in Vietnam. She left Mt. SAC during the war and helped to establish a hospital in Vietnam to care for civilians who were wounded during the fighting. It was amazing to look at these old photos and see how central and respected a figure Marie was. She trained nurses to care for the injured and her students loved her. We are going to put some of these personal "artifacts" on display in the Nursing department so students can learn about the inspirational and heroic history of one of the program's early faculty members.

Upcoming activities:

- Disability Athletics Faire, Saturday, April 2, 8-12pm
- Kepler dinner and lecture featuring Dr. Linda Spilker, Cassini mission scientist from JPL Saturday, April 9, 5 PM
- 29th Annual Mt. SAC Foundation Golf Tournament, Pacific Palms Friday, May 20
- Scholarship Ceremony, Bridges Auditorium, Pomona College, Saturday, June 4,

Annual Giving Stats	FY2014/15	FY2015/16 To-Date	FY2015/16 Goal	FY2015/16 % to Goal
Total Dollars Raised	\$774,288.08	\$374,677.67	\$715,000	52.4%
Total # of Donors	710	352	781	45%

Pathways Project – Case Statement

A first semester community college student, responding to a Freshman English essay question, wrote “High schools do not properly prepare students for what is to come in the college world. When we were in high school, we were taught how to do tasks step-by-step, but once they get to college, things are thrown at us, and we are expected to figure everything out!” Mt. San Antonio College will provide students clearly marked pathways and the decision-making tools for students to start and successfully finish their journey to a college degree.

As perceived by that Freshman English student and many others, too many choices lead to indecision and stalled forward movement. The “cafeteria model” of selecting courses and services at random until a student finds their way through a program is no longer tenable. Clear, well-articulated pathways provide a foundation that enables students to make more informed choices and guide them to achieve their goals. Our role is to provide the structure of the pathways and equip and empower our students to make those good choices.

The Pathways Project allows us to build on the great work we have already begun at Mt SAC. The Student Success and Support Program and our Student Equity Plan have established a powerful direction to support students in new ways. Programs such as Bridge, Pathways to Transfer, EOPS, Arise, and others contribute to student achievement daily. The Pathways Project gives us an opportunity to take what is working in these powerful student interventions and scale them up to impact all our students.

So...where do we start? Again learning from our Freshman English student, we start with a student’s first experience on campus---on-boarding. Our students already receive orientation, assessment, advising, and initial educational planning services as they matriculate into college. This first step operationalizes our responsibility to move students into an initial educational path. To make that an informed choice, we must provide greater guidance to students as they weigh their career interests and options. Mt. SAC will identify a number of career clusters from which students will select, each leading to a program of study. The college will define the clusters over this next year, anticipating that they may include STEM, Business, Arts, Helping Professions, CTE, and Health Professions. Our commitment is to guide, or MAP, students into a structured sequence of courses that moves them towards their goal. All along their journey, support services will be integrated into the programs of study—bringing the support right into the classroom instead of expecting students to choose—and find—the right support service on campus.

The Pathways Project will also require us to critically examine developmental education. Placement data reveals that 52% of students place into developmental English and 60% into developmental Math. Of those, two-year transfer level completion rates are 7% for Math and 17% for English. An average student takes six years to complete a degree or certificate. Research repeatedly demonstrates that longer completion times mean a greater chance of dropping out. Our vision is that students who test into developmental education will move to contextualized developmental pathways, focused on their career or academic area of interest. Critical interventions will be developed to ensure developmental level students receive necessary support to advance successfully to college-level work. Students will learn the skills they need to succeed in college courses without losing sight of the path towards their chosen careers.

The vision of guided pathways is not simple or easy to achieve. It requires us to take what we know about student success, student behavior, learning theory, and student support strategies and integrate them into a coherent, directive program that guides and supports students throughout their college experience until they reach their goals. As a comprehensive reimagining of the student experience, it also requires commitment, creativity, and innovation from all on campus – faculty, staff, and managers – to change the way students experience the college.

We frequently discuss whether students are prepared for college, but the Pathways Project asks us to evaluate whether the college is prepared for our students. We have already made great progress in strengthening the linkages between Student Services and Instruction. The connections among learning, learning support, and achievement of educational goals are more apparent than ever. The Pathways Project encourages our college to build and develop those connections in support of our students, so that Freshman-now-Senior English student can say, “Mt. San Antonio College prepared me for what is to come in my future world!”

Mt. San Antonio College

Purpose and Causes of Contract
Change Orders



Types of Construction Change Orders

- Added Scope of Work
 - Changes made during construction to the type and use of building or exterior spaces
 - Revisions to building systems to improve performance and efficiency
 - Revisions to the limits of the construction site
 - Costs related to accelerated delivery
- A change order is recommended if it results in a net cost savings as compared to a new bid

Types of Construction Change Orders

- Unforeseen Conditions
 - Changes to the quantities of building elements or systems that must be replaced or upgraded to provide a functional and complete project
 - Underground utilities and existing structural, mechanical, or electrical elements are the most common causes of unforeseen conditions
- Rarely can these situations be addressed in a timely manner through a new bid

Types of Construction Change Orders

- Architect or engineer errors and omissions
 - Imperfect plans and specifications are a reality for all construction projects public or private
 - Constructability reviews limit the extent of these types of changes
 - Consistent application of campus standards
 - Good communication with building trades, information technology, audio visual and other campus teams

Types of Construction Changes

- Code compliance
 - Certain code changes must be addressed during construction
 - Certain code upgrades reduce future costs and lead to better performing buildings

Change Orders This Month

- Food Services
 - All added scope of work
 - Grading and concrete for seating area
 - Landscaping
 - Steel shade canopy and trellis structure
 - Allowance for potential unforeseen underground structures
 - Construction costs are equivalent to new project
 - Significant savings in design costs

Change Orders This Month

- Continuing Education Building (Bldg. 40)
 - Added scope of work and campus standards
 - Revision to room 121 to create a storeroom
 - Added data cable trays above ceiling in adjacent building areas to meet campus standards
 - Upgrade infrastructure to support powered screens
 - Accelerated shipping for metal door frames
 - Unforeseen existing building conditions
 - Structural metal bracing and associated drywall work
 - Add sleeves for data wiring

Change Orders This Month

- IT and Public Safety (Bldg. 23)
 - Unforeseen conditions related to existing building
 - Seismic upgrade to ceiling systems
 - Additional scope of work
 - Door hardware revisions necessary to add access control systems
 - Revise cabinets to provide for campus standard hospitality suite
 - Code compliance
 - Replace signs to comply with new code