



# BOARD BRIEFS

*Summary of meeting highlights and actions  
taken by the Mt. SAC Board of Trustees*

**Meeting Date:** Wednesday, Oct. 11, 2017    **Location:** Founders Hall  
**Future Board Meetings:** Nov. 8, Dec. 13

## **CLOSED SESSION**

The Board approved upholding the Administrative Review of Employee No. ...8891

## **CAMPUS LEADERSHIP REPORTS**

Reports were given by Associated Students, Academic Senate, Classified Senate, Faculty Association, CSEA 262, CSEA 651, Mt. SAC Foundation, and Management Steering. Detailed reports will be reflected in the official minutes when posted online.

## **ACTIONS OF THE BOARD**

### **CONSENT CALENDAR**

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote.*

- Approved Appropriation Transfers and Budget Revisions Summary
- Approved Hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines
- Approved Re-issuance of stale-dated warrant
- Approved Purchase of budgeting software from Questica, Inc.
- Approved Agreement with PCM-G for Microsoft Office 0365 professional services
- Approved Renewal of production music agreement with Killer Tracks
- Approved Contract with The WFC Group for Kronos Workforce Ready System training
- Approved Agreement with Psomas for surveying services for the Student Center project
- Approved Agreement with Murley Consulting Group to provide energy consulting services  
Amendment to the agreement with Collaborative Braintrust Consulting Firm for the Educational Master Plan
- Approved Consulting Agreement for furniture, fixtures, and equipment design services with PAL id Studio for the Humanities/Social Sciences North Classroom Utilization project
- Approved Contract with HMC Architects for professional design and consulting services on the Tennis Courts/Lot R Parking Structure project
- Approved Change Order for Continuing Education Building 40 Upgrades
- Approved Contract – Golden Phoenix Construction Co., Inc. (General Contractor) Change Order No. 3
- Approved Change Orders for the Business and Computer Technology Project
  - Contract – SJD&B (General Contractor) Change Order No. 4
  - Contract – American Landscape (General Contractor) Change Order No. 1
  - Contract – CLS Constructors, Inc. (General Contractor) Change Order No. 1

- Contract – Caston, Inc. (General Contractor) Change Order No. 2
- Contract – Inland Building Construction Companies, Inc. (General Contractor) Change Order No.3
- Contract – Stanton Utilities, Inc. Bid No. 3047 (General Contractor) Change Order No. 4
- Approved Personnel Transactions
- Approved Contract for Fair Employment Housing Act/Americans with Disabilities Act Reasonable Accommodations with Arrowhead Evaluation Services, Inc.
- Approved New and/or Revised Management Job Classification Descriptions
- Approved Registration for the California Community College Registry Job Fair – Oakland and Los Angeles
- Approved Memorandum of Understanding Between Los Angeles County Workforce Development Aging and Community Services and Mt. San Antonio College to Provide Workforce Development Services
- Approved Memorandum of Understanding with California State University, San Bernardino to Provide Teacher-Training Opportunities
- Approved School of Continuing Education Additions and Changes
- Approved Contract Agreement with the City of Corona Fire Department for Wildland Fire Training
- Approved Program Articulation Agreement with Southern Illinois University, Carbondale for Administration of Justice Students
- Approved Program Articulation Agreement with Southern Illinois University, Carbondale for Emergency Medical Services Students
- Approved Program Articulation Agreement with Southern Illinois University, Carbondale for Fire Technology Students
- Approved Contract Agreement with Outfront Media for Bus Tail Advertising of the Culinary Arts Programs
- Approved Contract Agreement with Hotel Maya for the 2018 Management Retreat
- Approved Contract Agreement with Sagatica, LLC for the 2018 Management Retreat
- Approved Contract Agreement with the Dinner Detective for the 2018 Management Retreat
- Approved Communication Department to Host British Debaters: Approval of Expenditures
- Approved Out-of-Country Student Travel: Chamber Singers at the 2018 Ihlombe Festival in South Africa
- Approved Asian American and Native American Pacific Islander-Serving Institutions Grant: Acceptance of Funds and Authorization of Purchases
- Approved Child Development Training Consortium Grant: Acceptance of Funds
- Approved Revised 2017-18 Schedule of Board Meeting Dates
- Approved Contract with the Kellogg West Conference Center and Lodge
- Approved Contract for Legal Services with the Harriett Buhai Center for Family Law
- Ratified Consulting agreement for the West Parcel Solar Draft Subsequent Environmental Impact Report with Helix Environmental Planning
- Ratified Twenty-first Amendment to Master Agreement between Mt. San Antonio College and Mt. SAC Auxiliary Services effective July 1, 2016, through June 30, 2021
- Ratified Contract Agreement with Davis Research LLC to Conduct a Salary Survey for the Los Angeles/Orange County Center of Excellence for Labor Market Research

## **ACTION ITEMS**

- Held a Public Hearing on the Mt. San Antonio College West Parcel Solar Project Tiered Draft Environmental Impact Report (2017 SEIR) (SCH 2002041161)
- Approved Resolution No. 17-03 – A Resolution of the Board of Trustees of Mt. San Antonio College Certifying the Mt. San Antonio College West Parcel Solar Project Tiered Draft Environmental Impact Report (SCH 2002041161) Adopting a Statement of Facts and Findings, and Adopting a Mitigation Monitoring Program; Authorizing Commencement of Phase 1 Grading Operations
- Approved Year One-of-Three Negotiated Agreement between CSEA, Chapter 262 and the District for 2017-20.

## **DISCUSSION ITEMS**

- Proposed New Board Policy 3700 – Social Media
- Proposed Revised Board Policy 7365 – Discipline and Dismissal – Classified Employees

## **INFORMATION ITEMS**

- New Administrative Procedure 3700 – Social Media
- Revised Administrative Procedure 7121 – Recruitment and Hiring: Classified Employees
- New Administrative Procedure 7365 – Discipline and Dismissal – Classified Employees

## **EMPLOYEE INTRODUCTIONS**

### **Newly Hired Staff**

#### **Classified Employees (Newly Appointed)**

- **Lisa Jackson**, Administrative Specialist IV (Instruction)
- **Phillip Wright**, Laboratory Technician – Aeronautics (Aeronautics)

### **Recognition**

A Certificate of Service was be presented to the following retiring employee:

- **Katherine Coleman**, Curriculum Specialist (School of Continuing Education), 30 years of service

## **TRUSTEES**

Dr. Manuel Baca, Rosanne Bader, Jay Chen, Judy Chen Haggerty, *Esq.*,  
Dr. David K. Hall, Robert Hidalgo, Laura Santos

Dr. William T. Scroggins, *President & CEO*

Corey Case, Student Trustee