MT. SAN ANTONIO COLLEGE

HOW TO USE AN "ADD/VERIFICATION" CODE TO ENROLL IN CLASS

1 ▶ **Login:** **inside.mtsac.edu** (portal) and click on the "Student" tab, to go "Student Self-Service," and click on **#4 Register (Add/Drop) Classes**

Mt. San Antonio College

Home Student Student Success Canvas
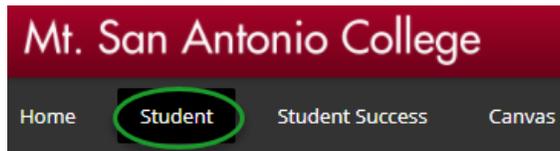
Registration
1. Apply for Admission
2. Review Existing Application
3. Select Term
4. Register (Add or Drop) Classes
5. Change Class Grading Option

2 ▶ **Select Term, Submit.**
Then enter course CRN# and Submit Changes

Personal Information | **Student** |

Search [   ]

Term	Good Standing	Pro
Spring/Fall	18	
Winter/Summer	7	

Registration Term

Add Classes Worksheet

Select a Term: Fall 2021

Submit

CRNs

00000   Add CRN [   ]

Submit Changes   Class Search   Reset

3 ▶ **Enter the "Add/Verification" Code provided by Professor and click on Validate button**

Status	Registration Add Auth Code	CRN	Subj	Crse	Sec	Cred	Title	Re
INCOMPLETE	000AA	10963	COUN	1		4	Introduction to College	Se

Enter "Add/Verification" code provided by Professor

Validate   Cancel

How to add a course this first week of school?